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| Shape  Description automatically generated with medium confidence | **Avon Park Permit Application** |
| Town of Avon  65 East Main Street  Avon, Massachusetts 02322 | |

**Directions:** This form may be mailed to Town Hall or emailed to [sfaro@avon-ma.gov](mailto:sfaro@avon-ma.gov). Please write “Park Permit” on the envelope or in the email subject line. To fill out this form online, save it your computer, type today’s date and tab over to insert information in each section.

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|  |
| Today’s Date |

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|  |  |  | | |  |  |
| Last Name |  | First Name | | |  | Phone number |
|  | | | | | | |
|  | | |  |  |  |  |
| Street Address | | |  | Town or City |  | State |

|  |  |  |
| --- | --- | --- |
| Choose One: | | |
|  | John J. DeMarco Park | 96 North Main Street (across from St. Michaels Church) |
|  | Moses Curtis Park Gazebo | 150 Main Street (next to Avon Police Station) |

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| --- | --- | --- | --- |
| Reason for Use: | | | |
|  | Wedding Ceremony ($25 Fee) |  | Wedding Photographs ($50 Fee) |
|  | Other (specify details below) | | |

|  |
| --- |
| **Use this box for further details about the occasion:** |
|  |

|  |  |
| --- | --- |
| **For Office Use Only:** | |
| Date of Approval: |  |
|  |  |
| Approval Signature |

**\*Do not send a check until you have been notified of the approval of this application.**

**TOWN OF AVON**

**POLICY**

**USE OF JOHN J. DEMARCO PARK**

All use of the park by groups must be approved by the office of the Board of Selectmen. Local residents and/or groups/organizations shall take precedence in reservations.

Reservations should be made at least thirty (30) days in advance. Reservations shall be on a first come, first served basis.

There shall be a fee for the use of the park for weddings and/or wedding picture sessions.

Private function/party use of the park is prohibited without permission of the office of the Board of Selectmen.

Weddings and other gatherings shall be required to hire a detail police officer at their expense. Other functions may be required to hire a detail police officer at the discretion of the Board of Selectmen.

Wedding picture sessions require a fee of twenty-five dollars ($25.00). Such fee to be paid by check to the Town of Avon thirty (30) days in advance of the session.

Weddings are subject to a fifty dollar ($50.00) fee, which shall be paid by check to the Town of Avon thirty (30) days in advance of the wedding.

Fees for all other functions shall be established by the Board of Selectmen on a case by case basis.

No decorations are to be attached to trees or other structures within the park. Any portable decorations and/or equipment/signage, etc. used for the event shall be removed immediately after the event.

Parking is restricted to the designated parking area. No vehicle is allowed outside of the designated parking area.

All fees shall be waived for residents of the Town of Avon. Proof of residency may be established by (1) a current valid driver’s license with an Avon address; (2) appearing on most recent Town census; or (3) appearing on the most recent voting list.

***Policy #05-09***

***Adopted: October 20, 2005***

***Effective date: October 20, 2005***