

BOARD OF SELECTMEN
Francis A. Hegarty, Chairman
Robert F. Brady, Jr., Clerk
Steven P. Rose, Associate

Francis T. Crimmins, Jr.
TOWN ADMINISTRATOR

Town of Avon Massachusetts



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TOWN OF AVON
2017 MAR -3 AM 9:07
TOWN CLERK

BOARD OF SELECTMEN MEETING THURSDAY, FEBRUARY 16, 2017 7:30 P.M.

Members present: Francis A. Hegarty, Chairman
Robert F. Brady, Jr., Clerk
Steven P. Rose, Associate

Others present: Francis T. Crimmins, Jr., Town Administrator
Shanna M. Faro, Executive Assistant to the Town Administrator
Joseph S. Lalli, Town Counsel
William Fitzgerald, DPW Director
Keith Nastasia, Assistant DPW Director
Joseph Cardinal, National Grid

Chairman Hegarty called the meeting to order at 7:30 p.m. with all members present.

Town Administrator Francis T. Crimmins, Jr. led the meeting in the Pledge of Allegiance.

Meeting Minutes

Mr. Brady made a motion to accept the minutes of Thursday, February 2, 2017 (Regular Session) as read. Mr. Rose seconded the motion. The motion carried.

Mr. Brady made a motion to accept the minutes of Thursday, February 2, 2017 (Executive Session) as read. Mr. Rose seconded the motion. The motion carried.

Mr. Brady made a motion to accept the minutes of Saturday, February 11, 2017 (Workshop Session) as read. Mr. Rose seconded the motion. The motion carried.

7:45 p.m. – Appointment with National Grid

Joseph Cardinal from National Grid appeared before the Board to discuss the status of the removal of the double poles throughout the Town. Mr. Cardinal stated that according to their database, National Grid has twelve remaining double poles to remove from the Town. Mr. Hegarty agreed that progress has been made on this project. Mr. Hegarty did request that Mr. Cardinal have his crew investigate Pole #32 on Pond Street, located at the intersection of Pond Street and Harrison Boulevard where there is a new pole and half of a pole containing a box with wires going up that pole. Mr. Cardinal informed the Board that the box on that pole is for the traffic signal light and belongs to Mass Highway. Mass Highway will need to transfer that box to the new pole.

Mr. Hegarty requested more landscaping at the Harrison Boulevard Substation Project. Mr. Hegarty stated that several cars and trucks have already driven over some of the planted trees and seedlings. Mr. Cardinal agreed that the shrubs for that project went in later than anticipated. Mr. Cardinal informed the Board that National Grid has a two-year contract with the landscaper who is maintaining the substation. Mr. Cardinal stated that as soon as the snow dissolves, they will plant more shrubs and foliage, which should help eliminate the truck traffic or cars that are pulling over in that spot to use as a rest area.

Finally, Mr. Cardinal informed the Board that the substation now has four active feeders on the site, which should help the flow into the distribution system to prevent power outages. The goal of the substation was to provide a more reliable distribution system with opportunities for growth within the Town.

UNFINISHED BUSINESS

Water Tower Lease Agreement with T-Mobile

Mr. Crimmins requested the Board table this item until the next Regular Session. Mr. Brady made a motion to table the Water Tower Lease Agreement with T-Mobile until the meeting of March 2, 2017. Mr. Rose seconded the motion. All were in favor.

Contract Approval Requests from DPW Director William Fitzgerald

Mr. Fitzgerald stepped forward and informed the Board that he is currently working on six projects that he is requesting contract approval from the Board. Mr. Fitzgerald proposed three contracts with GCG Associates, Inc. The three projects include the West Main Street Design Project which would be funded through the Mass Works Grant; the West Main Street and Brentwood Borings Project funded by the Mass Works Grant and the Professional Services line item; and the Town Hall/Downtown Sewer Tie-In Screening Project which would be funded by the Professional Services line item. Mr. Fitzgerald proposed contract approval for two projects to be completed by Tata and Howard which include the DEP Asset Management Grant and the SCADA Assessment to be funded by a previously approved Article. Finally, Mr. Fitzgerald proposed a contract with Weston and Sampson for the DEP Asset Management Grant and a Water Audit to be funded by a previously approved Article. Mr. Fitzgerald specified that finalizing of the Town's contracts would be contingent on approval by Town Counsel, proof of insurances and other requirements for the company, contract execution by the vendor and finally, execution by the Board of Selectmen. Mr. Brady made a motion to approve the request for the contract proposals as submitted by the DPW Director. Mr. Rose seconded the motion. The motion carried.

BadgeQuest/Deputy Police Chief Search

Mr. Crimmins was pleased to report to the Board that the process for finding a Deputy Chief is on schedule. Mr. Crimmins informed the Board that the Level Two candidates had submitted their applications and written responses to questions posed by BadgeQuest. The Level Two finalists will report to an Assessment Center at Avon Town Hall. The candidates will not be told who the Assessors will be in advance. Mr. Crimmins requested for one member of the Board to be present and witness the Assessment Center. Mr. Crimmins informed the Board that BadgeQuest is also moving forward with the entry level positions for the two new Patrolmen.

Warrant for Annual Town Meeting Scheduled for May 2, 2017

Mr. Hegarty informed residents that there will be 32 articles on the Town Meeting Warrant for the Annual Town Meeting, which is a considerable number of articles. Mr. Hegarty stated that the Board will have a meeting prior to the Town meeting to discuss the Warrant.

Update Regarding Public Safety Designer Selection Committee

Mr. Lalli informed the Board that he has approved the final Agreement for the firm which will be providing the Owner's Project Manager for the Public Safety Designer Selection Committee. The proposed Agreement has been sent to the bidder and is being reviewed by that firm. Mr. Lalli stated that once the firm approves of the Agreement, it will then be forwarded to the Board for their approval.

NEW BUSINESS

Deficit Spending for Snow & Ice Removal

Mr. Rose made a motion to approve the Deficit Spending for Fiscal Year 2017 by the Department of Public Works for Snow and Ice Removal. Mr. Brady seconded the motion. The vote was unanimous.

Request from Park & Recreation Commission to Extend Teen Program Director's Appointment

Mr. Hegarty read a request from Chair Barbara Littlefield to grant an extension to the Teen Program Director's appointment due to the delay of the Teen Program. Mr. Brady made a motion to approve the extension of the Teen Program Director Jennifer Mayo from February 28, 2017 through April 1, 2017 with the stipulation that the Town Administrator confirm with the Town Accountant that Ms. Mayo did not receive a paycheck from this position until mid-January 2017. Mr. Rose seconded the motion. The motion carried.

Correspondence

Mr. Brady made a motion to approve the request from Christopher Canducci to display 30 campaign signs throughout the Town for his bid for Selectmen for the Annual Town Election of April 11, 2017. Mr. Rose seconded the motion. The motion carried.

Mr. Rose made a motion to approve the request from the Committee to Re-Elect Bob Brady to display 50 or less campaign signs throughout the Town for his bid for Selectmen for the Annual Town Election of April 11, 2017. Mr. Hegarty seconded the motion. Mr. Brady abstained. The motion carried.

Mr. Hegarty read a notice from the Planning Board for a Public Hearing on February 16, 2017 at 7:30 p.m. at Town Hall regarding a Special Permit 7-5, L#2 (trailers for storage) at 41 Ledin Drive.

Mr. Hegarty read correspondence from Comcast dated February 3, 2017 regarding Digital Preferred packages which will no longer be available as of April 1, 2017.

Mr. Hegarty read correspondence from the Building Inspector dated February 7, 2017 regarding issuance of a Certificate of Occupancy for the house located at 406 Central Street with the special conditions that the stone wall encroaching Town property be removed per the order of the Board of Selectmen.

Announcements

Mr. Hegarty announced the March meeting dates as March 2, 2017 and March 16, 2017.

Approval of Vouchers for the Payment of Bills

Mr. Brady made a motion to pay the bills. Mr. Rose seconded the motion. All were in favor.

Town Administrator's Report

Mr. Crimmins informed the Board that his office has been busy gathering supporting materials and documentation for Articles on the Annual Town Meeting Warrant of May 2, 2017. Mr. Crimmins stated that the website has recently been given a new, improved and updated look for an easier way for citizens to access information. Ms. Faro provided the Board with a brief presentation on the changes to the new website. Mr. Crimmins also displayed the winter edition of the Town of Avon Newsletter. The IT Department is working on getting a monitor for the front of the building in which to display information. Mr. Crimmins stated that the Human Resources Department is working on getting the personnel records organized. Mr. Crimmins stated that he is in the process of getting the final bid for renovations in the West Wing of the Avon Town Hall building. Finally, Mr. Crimmins thanked Peter Marinelli and the DPW staff for all of their hard work during the recent snow storms.

Town Counsel – Mr. Lalli has been busy finalizing the contract for the Owner's Project Manager for the new Public Safety Building. He has been working on a litigation case which he hopes to be resolved at the next meeting of the Board. In addition, the Central Street encroachment issue is in the process of being resolved. Finally, Mr. Lalli has been working with the attorney for Verizon Wireless regarding the company's request to be put antennas on top of some telephone poles throughout the Town.

Adjournment

At 8:48 p.m., Chairman Hegarty requested the Board make a motion to conclude the Regular Session. An Executive Session would begin at the conclusion of the Open Session for the purposes of discussing Collective Bargaining with Union Bargaining Units and Employment Agreements with Non-Union Personnel, all of which could prove detrimental if discussed during the Open Session. Mr. Rose made a motion to adjourn the Regular Session. Mr. Brady seconded the motion. The motion carried.

A roll call vote was taken.

Mr. Rose voted aye.

Mr. Brady voted aye.

Mr. Hegarty voted aye.

The Board would reconvene in Open Session for the sole purpose of adjournment.

Respectfully submitted,



Shanna M. Faro

Executive Assistant to the Town Administrator