

TOWN OF AVON
2020 FEB 19 A 7:47
TOWN CLERK

Capital Planning Committee

Date: January 21, 2020

Time: 7:00 p.m.

Location: Mary McDermott Meeting Room

Members & Staff Present: Matt Doucet, Startese Sims, Carl Walker, Greg Karasinski

Members Not Present: Julie Burns, Phillip Fowler and Kathy McDonald

Also Present: Selectman Beckerman, Dan Norian, Ellen Norian and Lynne McKenney

The meeting was called to order at: 7:05 p.m.

Meeting Motions/Actions and Summary of Discussions:

Motion made to approve the minutes from the December 17, 2019 meeting.

1. Carol Walker, 2. Greg Karasinski, Vote Unanimous

The CPC discussed the completion of the Conflict of Interest training. There was a review of job openings in the Town of Avon. The past meeting minutes will be gathered and completed by the recording secretary. The CPC is waiting on the Collins Center for the plans for the water pipe project. The CPC will invite the Police Chief and the DPW to the next CPC meeting to discuss their projects.

Matt Doucet requested surveys from Survey Monkey (hasn't received many back). Project detail guideline form: CPC would like to come up with a simplified form for projects, summary and breakdown form to include the use of a point system for what project is priority. The CPC will come up with questions to ask regarding the point system. There was discussion regarding the ongoing cost of projects. The CPC discussed the auction of capital items (possibly create a CPC revolving fund to be distributed for Capital Funds).

Capital Improvement Plan / Budget

Motion made to create a line item in the CPC budget for Purchase and Services.

1. Carl Walker, 2. Greg Karasinski, Vote Unanimous

Financial Policy

Motion made to add "glossary" to the Financial Policy.

1. Carl Walker, 2. Greg Karasinski, Vote Unanimous

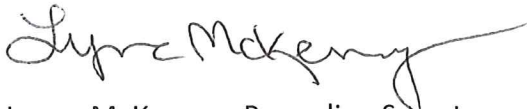
Matt Doucet will sign on behalf of the CPC to add "glossary" to the Financial Policy.

The CPC will meet every third Tuesday at 7:00 p.m.

Meeting Adjourned: The meeting of the Capital Planning Committee was adjourned at 8:34 p.m.

The next meeting of the Capital Planning Committee will be held Tuesday, February 18, 2020 at 7:00 p.m.

Respectfully submitted,



Lynne McKenney, Recording Secretary



2-18-2020