

DOCUMENTATION FOR FUEL ASSISTANCE

GROSS INCOME for all people who live in the home

Provide documentation for each income source that applies to people in your household.

1. **Employment Wages:** Paystubs for the last four weeks (stubs must have name or SS#).
2. **Self Employed:** bring Last Federal Income Tax return.
3. **College Students** over 18 years: Letter from the College's Registrar's Office stating full-time or part-time. If student works, include their pay stubs.
4. **Social Security/SSDI/SSI:** Copy of current 1099's or award letters.
5. **TANF/EAEDC:** Current statement from DTA.
6. **Pension/Veterans:** Pensions must reflect "GROSS" amount – check stub, letter from source or recent 1099/Letter from Veteran's agent.
7. **Child Support:** Copy of court order, copies of support checks past 4 weeks or notarized statement from support source.
8. **Dividends, Interest:** Copy of current 1099 or letter from bank stating amount for either one month or entire year prior to application date.
9. **Rental Income:** Most recent Federal income tax return.
10. **Unemployment Income:** printout showing last 4 weeks of benefits.
11. **Workman's Compensation:** Copy of current stub showing gross amount, date of loss and dates the check stub covers.
12. **Lump Sum Income:** Includes Lottery winnings, Insurance Settlements, Capital Gains, Inheritances, Sale of Stocks/Bonds, Lottery prizes, Trust and/or Estate income, inheritances, capital gains and other Lump Sum Income. 1099s and tax forms MAY be required.
13. **Any other income.** (odd jobs, financial support, foster care, alimony). May require additional forms from Self Help or other documentation.

OTHER DOCUMENTS NEEDED:

1. Picture ID of applicant/head of household.
2. Social Security cards for all household members.
3. Proof of Residence (lease, mortgage statement, tax bill, homeowner insurance, Social Security award letter with name and address).
4. FOR RENTERS: Rental agreement or contract showing monthly rent. Is heat included in rent? If you are on housing assistance, bring something to show how much you pay and how much assistance you have. Landlord's name, address and phone number.
5. FOR HOMEOWNERS: Mortgage agreement or recent monthly statement showing principal and interest and monthly payments (if applicable); homeowners' insurance showing yearly amount paid; most recent real estate tax bill; other housing costs (e.g., condo fees or manufactured home park rent). If you own other real estate besides your residence, provide assessed value of property.
6. A recent fuel bill showing the name and account number.
7. A recent electric bill showing the name and account number on the bill.
8. Overdue bills or shut off notices if your income is less than your expenses.

After you have all the documents applicable to you, call the Avon Council on Aging at 508-559-0060 and ask to make an appointment with the Outreach Coordinator, Louise Hardiman.