

COUNCIL ON AGING

Silvio Mercuri, Chairman
Jane Lukasiewicz, Member
Jason Miller, Member
Gail Gorman, Member

DIRECTOR

Jane M. Hanley

Town of Avon Massachusetts



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COUNCIL ON AGING MEETING MINUTES

JULY 17, 2014

I. Call to Order

The Board of Directors meeting was called to order at 12:40 p.m., Thursday, July 17, 2014 by Chairman, Sonny Mercuri.

II. Roll Call

Present at this meeting were Sonny Mercuri, Jason Miller, Gail Gorman, and COA Director, Jane Hanley

III. Meeting Minutes

The Meeting Minutes of June 12, 2014 were received and accepted.

A motion was made by Gail Gorman, seconded by Jason Miller to approve the meeting minutes of April 17, 2014. All in favor.

IV. Old Business

Follow up on lunch procedure: If sign up and pre-payment is required for lunch or special events, a meal will be held for that person. If lunch is not pre-paid and the client does not call to say they will be late or to request home delivery, a meal will not be set aside.

Free COA activities, such as the annual cookout, will be free to all regular lunch participants, including those that live out of town. If the sign up reaches the maximum limit with Avon residents, non-residents will not be able to attend.

Client confidentiality is the responsibility of all COA staff. Employees are not at liberty to discuss health issues of clients with other clients. Clients are at liberty to call one another at home on a personal basis. COA staff will not call clients at home on behalf of other clients.

Equally, in compliance with MGL Ch.40, Section 8B (attached) staff are not to give out home phone numbers or other identifying information, and must meet confidentiality obligations.

Director Jane Hanley re-distributed COA Policies and Procedures for review and approval at the next scheduled meeting. Policies as follows:

- Emergency Non-Perishable Meals
- Information Packets
- Vehicle Maintenance
- COA Transportation Program
- Mobility Assistance Program Reports (BAT)

V. New Business

- Council on Aging June Report – The Board reviewed the July report submitted by the Director, Jane Hanley.
- Program updates included a report from the Outreach Coordinator on client visits/interaction during the month of June. Louise Hardiman is working of a Low Vision Support Group for people with macular degeneration and those deemed legally blind. A speaker from Mass. Commission of the Blind (MCB) will be present on Sept. 16th. Also being scheduled is a Care Giver Support Group to be held on Thursday, Sept. 11th.
- Volunteer Coordinator activities were reviewed. Jayne Carthas is working on a Friendly Visitor program to the VA Hospital and area nursing homes with Mary Farrington. Jayne has also secured the Red Sox trophy to be on display at the Avon COA in August. She is working on a trip to Castle Island for lunch in August. We will contract a bus through the school department.
- Other upcoming programs include an ice cream social the evening of July 30th, prior to the concert at the Gazebo.
- TRANSPORTATION: Woody Salter has been re-hired as an occasional van driver. He completed CPR & First Aid training. Wood and Bernie Brown attended MarTAP training on wheel chair securement in July. The 2nd mandatory MarTAP training will be held in August.

VI. Miscellaneous Topics

- a. The next meeting of the Board of Directors is scheduled for August 14, 2014 at 12:30 p.m.

b. Adjournment

The meeting of the Board of Directors was adjourned at 1:30 p.m. A motion was made by Jason Miller, seconded by Gail Gorman all in favor to adjourn the meeting of the Council on Aging, Board of Directors on Thursday, September 18, 2014.

Respectfully Submitted,

Jane Hanley, Director