

Avon COA Minutes

April 26, 2016

TOWN OF AVON

2016 DEC 22 AM 11:37

TOWN CLERK

Meeting called to order at 3:10 pm

Those in attendance: Gene Mazzella, Ed Selman, Linda Chute, Deb Greene, Jean Kopke, Sonny Mercuri and Karen Johnson

Documents Distributed: Gene Mazzella's Curriculum Vitae (C.V.); COA Flowchart; MA Guide for Board Members; COA FY17 Budget; COA Phone and Email listings; COA Board Matrix; a suggested template of Bylaws for the Council on Aging in Massachusetts

Minutes from 3/25/2016 meeting were reviewed and ^{Amended} accepted with corrections.

The Board welcomed COA Director, Gene Mazzella

Gene told the board that Jason Miller would be out for an extended time with medical issues.

New Business:

Nominations

Jason has decided to step-down from his position as Chairman.

Jean nominated Karen as Chairman. Deb Second-unanimous.

Sonny nominated Jean K as Vice Chair. Deb Second-unanimous

Jean K. nominated Linda Chute as Secretary. Deb second-Unanimous.

Gene questioned as to whether we had a Treasurer position. Sonny said that Avon COA did not have that position. Gene questioned COA bylaws and will try to have them for May meeting.

Gene shared a little of his background with members. (Curriculum Vitae) and why he applied as Director of the Avon COA. He will check with Town Clerk as to how many "seniors" live in Town. The COA can determine what constitutes a senior. We need to identify the frail, homebound etc. COA is not only a building but a meeting place with something for everyone. Gene suggested partnership with other towns and sharing ideas.

Sonny conveyed the importance of letting residents know about the COA. It was questioned if the meals donation should be increased to \$5.

Ed stated that he is impressed by Gene. All agreed

Gene spoke on the current state of the COA. Concerning issues of COA coverage when Town Hall is open. FY17 Budget to be discussed at May meeting. Two new drivers have been hired. A filling a vacant cook position is still pending. A "Thank You" will be sent to Julia for the new curtains. Painting has begun in the storage area. COA office staff need 5 dedicated work stations which would mean reconfiguration in the near future. Confidentiality is of utmost importance. All in all, people seem to be pleased with the changes.

Sonny praised Louise for all her hard work.

The COA Newsletter was sent out to every household in Avon via the MoneySaver (2300 printed for free).

Ed questioned if the COA is covered by the Town's liability insurance, which it is.

Gene will try to receive the results of the survey presented to Avon Seniors by MA State Representative Denise Garlick.

Motion to adjourn by Jean Kopke, Second by Sonny
Motion carries

Meeting adjourned 5:10 PM

Next Meeting May 13, 2016 at 3:00 PM at COA meeting room

Respectfully Submitted,

A handwritten signature in cursive script, reading "Karen A. Johnson". The ink is dark and the signature is fluid.

Karen A. Johnson
Acting Secretary