

COA Board of Directors Meeting Minutes – Friday, May 13, 2016 3:00 p.m.

Attending: Karen Johnson, Deb Greene, Jean Kopke, Linda Chute, Gene Mazzella

The minutes of the March & April minutes were amended and accepted.

Budget – Gene met with Shannon from town hall to discuss how monies can be utilized from the different accounts.

The carpet in the office area has water damage and needs to be replaced at some point. Karen suggested the company that the library had install their carpets.

The kitchen needs a commercial dishwasher and dishes, Jean named a couple of companies that will come into the COA and measure, plan and suggest what is needed.

It was suggested that a gas card be set up for the van drivers and to make sure the van is left with ample gas for the next day's ride schedule.

Gene discussed CDBG (Community Development Block Grant) funds that covers the Outreach Coordinator's work hours and activities. Currently the Outreach Coord. works 19 hours. It is obvious from the amount of seniors needing these services, the job should be a full time position.

Formula Grants which come from The Executive Office of Elder Affairs, covers the Volunteer Coordinators job (19 hours). The monthly Caregivers Program is not covered under this grant. It is a well attended and much needed program.

Gene discussed a number of programs available thru grants. He will look into applying for these grants. The COA can enhance its outreach efforts by participating in some of these programs. For example, a Money Management Program that helps people with low vision manage their money, A Dementia Friendly Community and an Age Friendly Community.

Special events – the Memorial Day Parade. This year the COA van will be available for transportation to the parade, the cookout at the VFW and return trips home. Chairs and refreshments will be set up in front of the Council on Aging for the

parade route. The COA van will also be in the parade along with a banner with council on aging information displayed on the van.

Flag Day – the van will be available for transportation to the Butler School for a Flag Day celebration.

The Avon Fire Department will be sponsoring a special box lunch for the seniors on a Wednesday in June. There will also be a program after lunch for the seniors to enjoy. The seniors will choose which program is of interest to them from a list provided.

The seniors requested an area outside to sit and socialize and enjoy the nice weather. The board will look into providing a safe and secure area with some seating/sun coverage.

New Business – It is with regret that we accept the resignation of Jason Miller from the Board of Directors. Jason was an active member of the board and contributed many hours delivering meals on wheels. He will still try to attend meetings and stay involved as much as possible.

There was a suggestion made that any remaining meals, be packed to go and offered for purchase for \$4. This was done in the past and everyone enjoyed the opportunity to buy an extra meal on occasion. Gene will look into this possibility.

It was noted that Frank Staffier is the delegate to the Old Colony Planning Council which is also the Area Agency on Aging. We should extend an invitation to Frank to participate in our monthly meetings, get to know our seniors and be more involved with us.

We should also be getting involved with Old Colony Elderly Services. There is an opening available for a board member and it was voted and approved that Gene should become a member of OCES board.

The ADRC – Aging Disability Resource Consortium is a board we will becoming more familiar with in the future.

The "What If" program will be held at the Council on Aging on May 24<sup>th</sup> from 5:00-7:00.

Meeting adjourned at 5:00 p.m. The next COA Board of Directors meeting will be on June 10<sup>th</sup> at 3:00 p.m.

Linda Chute

*Linda Chute*  
Secretary