

TOWN OF AVON  
2016 DEC 20 11:37  
TOWN CLERK

## COA Minutes of Aug. 5, 2016 1:00

Present: Gene Mazzaella, Karen Johnson, Deb Greene,

Ed Selman, Jason Miller, Jeak Kopke, Linda Chute

Absent: Sonny Mercuri, Jane Lukasiewicz

Old Business: The Senior Cookout has been rescheduled for Tuesday, Aug. 23<sup>rd</sup> at the Avon Fish & Game. Avon Firefighters box lunch has been scheduled for Aug. 30 at the Fish & Game.

Call Firefighters lunch at the COA scheduled for <sup>Wed.</sup> Tuesday, Sept. 27<sup>th</sup>. *22nd*

### New Business:

In the interest of safety and efficiency Jean Kopke made a motion to change the hours of operation of the COA to coincide with the town hall hours effective immediately. Second by Deb Greene. A letter from the COA Board will be sent to the Board of Selectmen.

Van guidelines according to BAT will be established. Gene will meet with Shanna next week to review the transportation logs which will be shared with the Board at the Sept. meeting.

Gene is now on the OCES Board and will discuss Meals on Wheels possibly being used for lunches on days not presently covered by our kitchen.

The Outreach Coord. position is presently over extending its hours to cover the needs that have to be met.

The COA will purchase postage stamps to be available for the seniors to purchase at the COA while they are here for lunch or

*June 10, 2016 minutes were amended & accepted.*

other programs. This will be a help to anyone who cannot get to the post office on a regular basis.

It was suggested by a senior that the land behind DeMarco Park be considered a possible site for any new senior housing being built in the future. There are many seniors ready to down size, but who want to stay in Avon.

Jason Miller has been working with other COA in nearby communities to put together a schedule of day trips. By combining communities we can add day trips and cut expenses. He will continue to gather information for future trips.

A motion was made for Jean Kopke to resign as Vice Chair and take over the Treasurer position. Jean Kopke made a motion for Deb Greene to be the new Vice Chair. Second by Ed Selman.

The last Gazebo Concert will be on Sunday, August 7<sup>th</sup>. The COA will have a table of information available to the public. A special cake to celebrate the COA will be passed out at the concert.

A second van will be arriving soon. It will have 15 seats. A van driver is now attending CDL certification classes to prepare to operate the second van. Van driver hours are limited to 19 hours/week. Additional rides are available thru BAT (Brockton Area Transit).

Tim Kelly the new assistant cook will be trained on safe food handling. A request has been made to have the ceiling fan in the kitchen thoroughly cleaned. Gene will contact the maintenance dept.

The new administrative assistant Tricia Pepe will be collecting the paperwork necessary for warrants and submitting them.

The meeting was adjourned at 3:00 p.m. The next COA meeting will be on Friday, Sept. 28<sup>rd</sup> at 1:00 p.m.

~~30<sup>th</sup>~~  
OCT 7<sup>th</sup>  
Respectfully submitted  
Linda Chute