

Town of Avon Massachusetts

COUNCIL ON AGING

Director

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COUNCIL ON AGING

Board Members

Karen Johnson, Chair
Deborah Greene, Vice Chair
Linda Chute, Secretary
Jean Kopke, Treasurer
Sonny Mercuri, Member
Ed Selman, Member
Joanne Grenham, Member

Council on Aging Minutes December 27, 2017 1:00 pm

Meeting held at Avon Council on Aging – 65 East Main Street, Avon, MA 02322

Present: Karen Johnson, Jean Kopke, Joanne Grenham, Sonny Mercuri, Linda Chute,
Ed Selman and Gene Mazzella COA Director Absent: Deb Greene

Minutes:

Motion was made and carried to accept COA Board minutes of December 1, 2017.

Old Business:

New COA Van – update

The new COA van delivery is complete. The van is bigger, longer, carries more seniors and has a chair lift. There are some modifications that need to be made. The door needs to be managed from the outside with an external button. The van has a maintenance scheduled for every 5,000 miles for preventive care. Selectman Hegarty was instrumental in obtaining the new van for the COA.

FY 19 Avon Budget Discussion and review for draft approval

Draft budget presented and reviewed with Town Administrator memo template.

Frank Crimmins will assist with budget meetings & preparations for FY19 before his departure in mid-February. Gene has already done a cost analysis on what other COA pay their van drivers and will submit it for review. He will ask for F8 level for the drivers.

Possible article issues include confidentiality walls, back doors and HVAC repairs.

New Business:

Fellowship Circle Outreach Survey

TOWN OF AVON
2018 MAY-9 A 7:40
TOWN CLERK

The board reviewed the survey put together by Gene and Louise with information and questions about the services offered by the COA. This will be distributed to residents at Fellowship Circle to see if there is any need and interest in the programs offered by the COA. Gene will meet with Sherri at Fellowship Circle to discuss the results of the survey. It was suggested to make up a flyer for the money saver listing all the programs and services that are available to seniors thru the COA.

Howard Trust Disbursement

A check was reported to be cut but not yet received. This money can be used for anything that benefits the seniors. It cannot be used for capital improvement or staff.

Senior Suggestions

Coffee - It was noted that the coffee runs out by the time dessert is served. Cindy & Tim will work on making more coffee available.

Plate clearing – Some days go better than others. Needs a little more work with the Volunteer Coordinator supervising.

Director's Report

Frank Crimmins – Has submitted a formal resignation as Town Administrator and will leave after budget preparation in mid-February

Volunteer Coordinator hours – a pay upgrade and hours (up to 19) have been approved and signed by the Board of Selectmen. Still waiting on the final paperwork to come through.

Leaf & Snow Removal – by interact students working toward community service credits has gone well.

All backlogged step increases went before the Selectmen and were approved. Van drivers and Kitchen received about fifty cents per hour each.

Memorial Lunch – Phil Tortarella sponsored and spoke at a lunch for his late wife. Some of his family attended and liked the day honoring Mrs. Tortarella. Other people at the lunch would like to sponsor a lunch honoring their loved ones.

Van Driver – a part time van driver has been appointed. It was suggested adding time to the day in the late afternoon for rides until 4:00. The subject of rides to and from church was approached. This will be discussed later once the new driver has started.

Christmas Luncheon – the Christmas lunch was very well attended. There were approximately 65 people for lunch. Rep. Galvin, Bob Brady, Chief Martineau and Dept. Chief Bukunt stopped in for a visit. There were raffle prizes and musical entertainment.

Hair Dresser – along with having a podiatrist at the COA is being worked on by Louise and Tricia. We are also working towards a Thai Chi class and arts & craft class being held at the center.

Other Business:

Round Tables - The subject of buying round tables for the lunch room was discussed. Sonny suggested W.B. Mason and Karen suggested a business in Stoughton that Gene can look into.

Blinds - The blinds in the lunch room need to be replaced or slats added to them. Gene will look into finding out where they came from and if they can be added to or replaced.

The next meeting will be scheduled following the budget meeting with the Board of Selectmen.

The meeting was adjourned at 3:47.

Documents and Exhibits: Agenda, FY19 Draft Budget, Memo from Department Head to Town Administrator Questions, Fellowship Circle Survey and Cover Letter, November Board of Selectmen COA Report, Director's Report Notes

Approved on: 4-13-18

Respectfully submitted,



Linda Chute, Secretary