

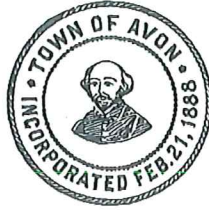
# Town of Avon Massachusetts

## COUNCIL ON AGING

### Director

Gene A. Mazzella  
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## COUNCIL ON AGING

### Board Members

Karen Johnson, Chair  
Deborah Greene, Vice Chair  
Linda Chute, Secretary  
Jean Kopke, Treasurer  
Sonny Mercuri, Member  
Ed Selman, Member  
Joanne Grenham, Member

### Council on Aging Minutes May 11, 2018 10:00 am

Meeting held at Civic Center – 65 East Main Street, Avon, MA 02322

Present: Karen Johnson, Deb Greene, Linda Chute, Ed Selman and  
Gene Mazzella COA Director Absent: Jean Kopke, Joanne Grenham and Sonny Mercuri

### **Minutes:**

Motion was made and carried to accept the minutes of the April 13, 2018 as written.

### **Old Business:**

#### Brockton Regional Memory Café

A regional Memory Café will be held in Brockton on June 13<sup>th</sup>, Karen and Linda will attend to participate in their activity. In August we will host an activity at the Brockton location.

#### Van Schedule

Gene will meet with the town administrator to discuss increase access to after business hour transportation issues. The issue was cited in a recent monthly report to the Board of Selectmen. The upcoming town meetings and summer concerts will be added. There was discussion on adding an afternoon movie trip. A signup sheet was suggested for Saturday afternoon masses.

### **New Business:**

#### Director's Report

Lunch Budget - Gene is doing a cost analysis to evaluate a shift in the balance of cost verses revenue. A discussion was had about special meals being \$5 and a reminder to participants to put requested donations in the envelope.

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Glass Tinting - Gene had an estimate for tinting the windows from Dwyer Glass. He will get a second proposal for comparison. Ed may have a suggestion on who can give an additional quote. This may need to be presented as a capital expense article.

Suggestion Box - A request to have the pledge of allegiance and prayers added to Wednesday lunch day has begun. A request for a bread/muffin added to the brunch lunch will be addressed.

Town Meeting - The van will be available for the town meeting and for the special town meeting.

Special Town Meeting - Gene to organize information and video shared by Selectmen for the seniors.

Father's Day Cookout - The cookout will be held on Thursday, June 14<sup>th</sup> at the Avon Fish & Game.

Cell Phones - Phones are available for low income seniors, resources available at the COA.

Charles Cards - the BAT terminal has them available. A senior is testing the ease of getting them there.

Garden Club - The Avon Garden club is ending and has donated \$500 to the COA. There was discussion about putting a bench outside the COA doors for the seniors.

Trips and Program Scheduled - Gene handed out a list of upcoming trips and programs for May thru Sept.

Dementia Friends - Avon to host a regional training in July. The date will be settled by next meeting.

Friendly Visitor Program - This is in active development and may intersect with Norfolk County RSVP and Old Colony Area Agency on Aging.

Protective Services Training - Louise is working up an inhouse presentation for seniors and special training for meals on wheel delivery. There was discussion to include the drivers in the special training as well.

#### BAT - Paratransit Notice of Potential Cuts

Potential BAT service reductions outside the ADA corridor were discussed. Transportation by the van for BAT ADA outside the ADA corridor needs to be honored. The goal will be to maintain senior service outside the ADA corridor area if BAT support is lost. Additional transportation options to assist with the van capacity were discussed such as the RSVP and Old Colony Area Agency on Aging volunteer driver programs. Ed asked if a handicap plate is ADA qualified. Gene will check with BAT.

#### Town Administrator Memo on Recording / Streaming Open Meetings

Memo was reviewed and noted by the board members.

### Executive Session Open Meeting Law Review

Gene went over the procedures for executive session and handed out information.

### **Other Business:**

#### Entertainment/Cultural Council Grant

Linda and Karen suggested booking Dave and Marcia Duo for the August picnic at Fish and Game. Gene to reach out and book them and to use Cultural Council funds to cover this and the part of the entertainment for the June cookout at Fish and Game.

#### Kitchen Stove

Kitchen related items including a stove are ready for replacement. Gene to shop at discount warehouses for best price including New England Alliance and Washington Toma.

#### Alternate Meals and Leftovers

It was discussed that the COA does not have the ability to create customized alternate meals and some people are being catered too for that. In addition, it was discussed that the COA does not have enough leftovers for everyone and people should not be singled out to receive them. Gene will address with the kitchen staff.

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The meeting was adjourned at 12:00

The next meeting will be on Friday, June 15<sup>th</sup> at 10:00 am.

#### Documents and Exhibits:

Agenda, April COA Board Minutes, Directors Notes, June Memory Café flyer, May COA BAT Reduction in Service Docs and Map, Letter of Support for BAT Para-Transit Grant, Town Administrator Open Meeting Law Letter, Executive Session Review Docs, COA Trips and Events Calendar Listing, Dwyer's Glass Tinting Proposal, Senior Suggestions, Low Cost Cell Research and Charlie Card Research

Approved on: 6/15/18

Respectfully submitted,

*Linda Chute*  
Linda Chute, Secretary