

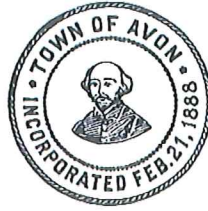
# Town of Avon Massachusetts

## COUNCIL ON AGING

### Director

Gene A. Mazzella  
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Avon, MA 02322

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## COUNCIL ON AGING

### Board Members

Karen Johnson, Chair  
Deborah Greene, Vice Chair  
Linda Chute, Secretary  
Jean Kopke, Treasurer  
Sonny Mercuri, Member  
Ed Selman, Member  
Joanne Grenham, Member

### Council on Aging Minutes October 19, 2018 10:00 am

Meeting held at Civic Center – 65 East Main Street, Avon, MA 02322

Meeting was called to order at 10:05

Present: Karen Johnson, Deb Greene, Jean Kopke, Linda Chute, Ed Selman, Joanne Grenham and Gene Mazzella COA Director Absent: Sonny Mercuri

### **Minutes:**

Motion was made and carried to accept the minutes of the September 14, 2018 as written.

### **Old Business:**

#### Van Policies and Procedures

A working draft of COA Transportation Program policies and procedures was reviewed and edited for further review at next meeting.

### **New Business:**

#### COA Code of Conduct Policies and Procedures

Item was tabled due to time constraints.

#### Disciplinary Action Policies and Procedures

Item was table due to time constraints.

#### Senior Suggestions

Undercooked Food: Congo Bars, Brownies & French Fries – Gene will address with kitchen

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TOWN OF AVON  
TOWN CLERK

Dry meatballs not cooked in or offered with sauce – Gene will address with kitchen

### Director's Report

Gene reported on the following: past senior suggestions, kitchen aprons, cultural council grant, elder affairs formula grant, CareOne pizza party, Alzheimer's Walk, newsletter development process, foot clinic, Nov 6<sup>th</sup> State election, Veteran's luncheon, Halloween party, new van offerings, van maintenance and exterior door key, BAT paratransit grant, handicap plaque and plates research, Age & Dementia Friendly communities, Capital Projects Committee, Town Administrator and Selectmen meeting items, Personnel Action Forms, upcoming trips and events, 50/50 drawings,

### **Other Business:**

#### Van Fees

Deb Greene asked if payment for van rides is still a suggested donation? Gene said it was. There is no charge for a ride to the COA for lunch, but there is a charge for stopping for errands on the ride home. Jean suggested a phase in time for any increases in van ride prices and to give advance notice to the seniors of any price changes.

Changes in fees will be discussed again at a later date.

#### BJ's & Costco

The Board discussed and voted to eliminate trips to BJ's & Costco because the large size quantities are beyond our capacity.

#### COA Donated Organ

There was discussion of removing the organ in the back of the lunch room. The Board will clean out that area and add more tables to accommodate the larger lunch crowds especially on holiday luncheons.

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Meeting was adjourned at 2:00

#### Documents and Exhibits:

Agenda, COA September 14, 2018 Board Minutes, COA Transportation Program ratified June 9, 2014, COA Transportation Program October 18, 2018 working draft, Participant Code of Conduct October 18, 2018 working draft, Van Driver Code of Conduct October 18, 2018 working draft, Senior Suggestions & Director's Notes

Approved on:

1/4/2019

Respectfully submitted,

*Linda Chute*

Linda Chute, Secretary