

Council on Aging Meeting Jan 4, 2019 10:00 a.m.

Present: Gene Mazzella COA Director, Karen Johnson, Jean Kopke,  
Joanne, Grenham, Linda Chute, Deborah Greene Absent: Ed Selman,  
Sonny Mercuri

TOWN OF AVON  
2019 JUN -3 P 3:06

The meeting was called to order at 10:00. A motion was made to accept the minutes of the Oct. 19 & Oct. 26, 2018 as written. There were no meetings held in November or December.

TOWN CLERK

Old Business: Van policies & procedures: still being reviewed by legal and the town administrator. A meeting is scheduled for Jan. 11, 2019 in Stoughton to discuss policies & procedures with other COA's.

Personnel Policies & Procedures: Discussion on the use of sick time and vacation time by part time employees. How much time is considered reasonable considering special circumstances was discussed. The board will work on a policy regarding these issues.

Personnel Action Form Request: Discussed classification changes and anniversary dates and how they affect pay rate changes. The town administrator will meet with Gene to discuss increases.

Senior Suggestions: were discussed and all have been addressed.

State Grant: still in the works. This grant covers the Volunteer Coord. Position. Discussed using the balance to purchase P.A. equipment, wireless microphone or folding/rolling tables for the COA lunch room.

FY 20 Budget – copies were passed out and discussed. It was suggested to move the money spent on the copy machine from our budget into the I.T. budget. Gene would like some members of the board to attend the next budget meeting.

A motion was made to donate \$50 from the gift account to a senior who recently died in a tragic fire in Avon.

Fire Workshop: The Fire Chief reported to the Board of Selectmen about fire fighters attending the workshop to educate people about fire alarms in their homes. Gene thought this would be a good program to address the

seniors at the COA sometime in February. Karen suggested handing out batteries for home fire alarms at the program.

Motion to adjourn the meeting at 12:50 was made and seconded.

The next meeting is scheduled for TBD.

Respectfully submitted,

*Linda Chute*

Linda Chute

5/17/19