

## COUNCIL ON AGING MEETING MINUTES – MARCH 17, 2017

Present: Karen Johnson, Deb Greene, Linda Chute, Sonny Mercuri, Ed Selman and Gene Mazzella, COA Director. Absent: Joanne Grenham, Jean Kopke

The meeting was called to order at 1:15 by Chairwoman Karen Johnson.

### **Minutes:**

The minutes of the February 24, 2017 meeting were reviewed and approved as presented.

### **Old Business:**

#### Meal and Dessert Choices

The meals and dessert choices on Tuesday and Thursday lunches was discussed. Survey cards are put on the tables for suggestions or comments. Seniors and the board have suggested more “homemade” food and desserts. Brownies, cookies, pies were some of the suggestions. The seniors would like to have more “home cooking”, such as homemade meatballs instead of frozen, fresh fish instead of fish sticks, homemade soup instead of canned, freshly made pancakes instead of boxed frozen pancakes.

Ed asked if Avon is connected to MOW funding. Gene explained our meals are all funded internally and not connected to Federal Funding at this time.

Gene also stated it is a goal to have lunch served on Wednesdays if the program can support it.

An analysis to track money spent on shopping for lunches vs. the amount of money collected on lunch days is ongoing and will be reported at the next meeting.

#### Volunteer Coordinator and Outreach Office Doors

An office door for the area at the back of the lunch room was discussed. Karen and Deb suggested a few contractors’ names. Gene will contact them.

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## **New Business:**

### Director Warrant Review and Signing

A warrant to reimburse the COA Director was presented for review and signature.

### Directors Report

#### Fiscal Report

- FY17 budget spending is on track
- State Formula Grant received
  - Sonny asked about this money from the state. Gene reported the COA received \$10/senior. The COA received \$10,200 for 2017. The majority of this funding covers 12 hours a week for the Volunteer Coordinator
- CDBG Funds ending, Outreach Fund Requested from COA budget in progress
- Lunch Expenses Under Review

#### Increasing Lunch Offerings

- Goal to add lunch to Wednesday
- Staff and Budget Under Review

#### FY18 Finance Committee Presentation

- No issues or concerns raised

#### Park and Rec Meeting

- Postponed due to snow storm

#### Avon Housing Authority Current Progress and Meeting

- Worked together on recent funeral and wake
- Board meeting postponed due to snow storm
- Met with Director and Holbrook COA Director
  - Developing ways to work together

## Annual Town Election

- Transportation to polls to be provided on April 11<sup>th</sup>
- lunch will be provided as usual
- The Selectmen candidates have been invited to speak at the COA on lunch days.
  - Bob Brady to speak on March 30<sup>th</sup>
  - Eric Beckerman will be here on April 6<sup>th</sup>
  - Chris Canducci cannot make it during the week. Chris will speak at Fellowship Circle on March 25<sup>th</sup>, Gene will attend to support the seniors
- Invite sent to all Selectmen candidates to submit a newsletter pic & words, all agreed

## Ethics Training

- Compliance report, all staff and Board current except the newest member who has time on the clock to complete

## Norfolk County & Sheriff's Department

- Scams Presentation and Taping with DA Morrissey set for April 13<sup>th</sup>
- The RUOK (are you ok?) program and the yellow dot program will also be discussed.

## Executive Office of Elder Affairs

- Avon COA hosting regional Rx Advantage Enrollment on April 20<sup>th</sup>

## Old Colony Elder Services Meal Program Fundraiser

- 5K on Saturday April 2<sup>nd</sup> is an opportunity for Avon to support MOW

## Dishwasher

- Remains top priority
- Gene to connect with Plumber before next meeting to see what is required to install a commercial dishwasher

## Staffing

- Outreach Coordinator position – FY18 budget request to make outreach a full time position. Current CDBG funds will be exhausted before end of FY17 and not renewed

## 2016 Annual Report

A draft of the report was reviewed for comment and a photo was taken

### **Other:**

None

The meeting was adjourned at 3:00, the next meeting is scheduled for Friday, April 21, 2017.

COA Board approved on: 4/21/17

Respectfully submitted,

A handwritten signature in cursive script that reads "Linda Chute".

Linda Chute, Secretary