

Council on Aging Minutes Nov. 22, 2019

The meeting was called to order at 9:05.

Present: Gene Mazzella, Karen Johnson, Linda Chute, Deb Greene, Nancy Puckett, Joanne Grenham, Jean Kopke

TOWN OF AVON
2020 JUL -9 P 12:46

Motion was made to accept the minutes from Oct. 11, 2019 meeting.

TOWN CLERK

Old Business: The Thanksgiving lunch went well with 70 in attendance.

There was a question of where the additional 30 names of people came from that had a Thanksgiving lunch delivered to them. Gene said these are people that Louise is trying to reach out to who are not in the meals on wheels group. They are caregivers and include vulnerable and frail seniors.

COA Board Policy & Procedures: No date has been set yet to meet. Gene is looking to MCOA for guidelines, which are non existent. He needs guidance from the Board of Selectmen, MCOA and Dept. of Elder Affairs.

Invite kids to lunch idea: This will be brought up after the holidays, put on next month's agenda.

New Business: the seniors were concerned about the parking lot construction and which door they are suppose to use.

Housing: discussed and agreed to be involved in supporting senior housing issues in town. The board feels it's good to be aware and involved as much as we can but do not feel it is our main focus. Gene will reach out to the Housing Authority.

Job Descriptions: descriptions are requested from the Board of Selectmen for the kitchen position, volunteer coordinator and activities coordinator position. They would need statistics from the COA, analysis from other towns before they can support a change.

Formula Grant: There is \$10,000 available for salary. The Howard Fund money cannot be used for salary.

Supervisory & Leadership Training: Gene attended a 3 day training session in Shrewsbury. He will bring an executive summary to the next meeting to share with the board.

Van Cell Phones: discussed having hands free phones on the vans. There was a question of confidential information being broadcast. Gene will check with BAT on where the responsibility lies with leased vehicles. There may be a federally funded grant available, Gene will check into that.

Financials - table for next meeting.

Other: A safety issues of tall book cases in Louise and Jayne's offices not being secured was discussed. This will be taken care of immediately.

A motion was made and seconded to adjourn at 10:50.

The next meeting is scheduled for Friday, Dec. 20, 2019.

Respectfully submitted,

Linda Chute

Secretary