

Council on Aging Meeting – May 12, 2017

Present: Gene Mazzella COA Director, Karen Johnson, Deb Greene, Joanne Grenham, Jean Kopke, Linda Chute

The meeting was called to order at 10:00. Reviewed and approved minutes with corrections from April 21, 2017 meeting.

Old Business:

- Meals & Dessert Choices: Progress made with suggestions being helpful. Leftovers from lunches are being boxed and offered to the seniors.
- Commercial Dishwasher: Checking with Restaurant Depot on price. Al Campbell will install it. Money available in a donation from a seniors' family.
- Outreach Funding for FY17: Gene met with labor attorney to work on job description details. Involves managing volunteers, friendly visits, and home delivered meals.
- Collaboration with Avon Housing Authority: Sherry willing to send out COA memo regarding Outreach and the Shine Program, Home Delivered Meals and Friendly Visitors will be available soon.
- Collaboration with Avon Park & Rec: Waiting for more development from Park & Rec to justify their Director position

New Business:

- Director warrant was reviewed and signed
- Directors' report was read and the following was noted
 - Staffing: Gene is working with the Board of Selectmen and the attorney to adjust the Volunteer Coordinator rate which cannot exceed the standard 2% increase.

- TRIAD meeting: The Sheriff is expected to attend and cable will tape the program.
 - Newsletter: Gene is looking into Blue Hills Regional High School as an alternative for printing the newsletter.
 - Computer_Station: The goal is to have computers available at the COA for seniors to use for internet access and possibly help with the setting up and work on the newsletter.
 - PX Advantage: program is being offered to seniors and will be publicized in the next MoneySaver newsletter.
 - The weekly walking club after lunches is attracting more and more people each week.
 - The town meeting is on Tuesday, May 16, 2017. Gene may be asked to speak about the budget.
 - Jayne is checking on ordering sweat shirts for the COA.
 - COA Friends: There are 4 people interested. Gene suggested the board meet with them to offer suggestions and answer questions.
 - The Senior Picnic sponsored by the Police Assoc. will be on May 25th at the Fish & Game. This would be a good opportunity for the COA Friends to be present.
 - On May 24th the 5 Wishes Program will be presented at 11:00 with refreshments after.
 - Gene sent Karen Johnson training materials about the open meeting laws.
 - Staff will be going to a class on safe food handling.
- New Suggestions from Suggestion Box Review: Suggestions were discussed.
 - A new elevated toilet seat is in the works.
 - Music is provided during lunches.
 - Desserts have been improved.
 - The Board asked if we can report back to the seniors on their suggestions from time to time.

Other:

- ACES Annual Dinner at COA: Karen requested the use of the COA for the end of the year party for ACES. Gene was going to check to make sure the room is available.
- Changing COA Operating Hours: Gene reported that this action requires union negotiation and a formal vote and letter from the COA Board would be needed in addition to Gene's request for the Board of Selectmen to consider the request. The Board voted to write a letter to the Board of Selectmen requesting the COA work hours be changed to the same hours that the town hall operates.
- Home Delivered Meals: A question has come up regarding best practice on who qualifies. Gene will consult with Old Colony Elder Services for their policy for us to review.
- Railing, Curb Cut and Parking for Improved Access to COA: The question came up about adding a railing and curb cut near the outside of the main doors to the COA and increasing reserved parking. Gene will email the DPW to inquire about these options.

The meeting was adjourned at 12:30. The next meeting is scheduled for June 9, 2017 at 10:00.

Approved on:

6-16-17

Respectfully submitted,



Linda Chute, Secretary