

# Street Opening Permit Application

**Town of AVON**

**Board of Selectmen**

**65 East Main St Avon, MA 02322**

**Phone: 508-588-0414 x1019**

**Fax: 508-559-0209**

(Rev 4/22)

Permit #: \_\_\_\_\_

Fee Amount/Paid: \_\_\_\_\_

☐ \$ \_\_\_\_\_

Date: \_\_\_\_\_

Dig-safe Number: \_\_\_\_\_

Contractor's Name: \_\_\_\_\_

Contractor's Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Street Address: \_\_\_\_\_

Owner's Name: \_\_\_\_\_

Proposed Work(explain): \_\_\_\_\_

<input type="checkbox"/> Driveway- remove/repave/alter	<input type="checkbox"/> Underground Electrical/Cable Work	<input type="checkbox"/> Underground Telecom. Work
<input type="checkbox"/> Drain Connection	<input type="checkbox"/> New Water Service	<input type="checkbox"/> Emergency Water Leak Repair
<input type="checkbox"/> Emergency Gas Repair - Class _____	<input type="checkbox"/> New Gas Service	<input type="checkbox"/> New/Relay Gas Main
<input type="checkbox"/> Trench Permit Req? Y__N__(from AFD)		

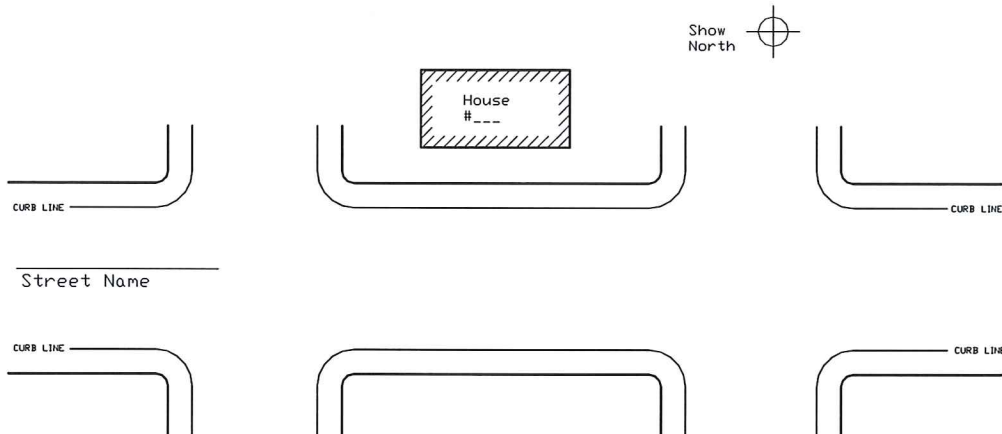
Start Date: \_\_\_\_\_ Expected Completion Date \_\_\_\_\_

Name of Insurer: \_\_\_\_\_ Policy Expiration: \_\_\_\_\_

Name of Surety: \_\_\_\_\_ Surety Expiration \_\_\_\_\_ Bond Amount: \_\_\_\_\_

Signature : \_\_\_\_\_ ☐ Owner ☐ Contractor

Draw a sketch or furnish a detailed drawing showing the proposed work. Show the location and extent of the proposed work. Indicate the relationship to existing light poles, hydrants, trees, house numbers, traffic signs, etc.; show the relationship to the nearest intersection if within 50 ft. Show north arrow.



Sketch of Proposed Work or attachment provided by applicant

Provide brief description of work: \_\_\_\_\_

## General Conditions: *must be complied with*

Permit #: \_\_\_\_\_

### Public Safety:

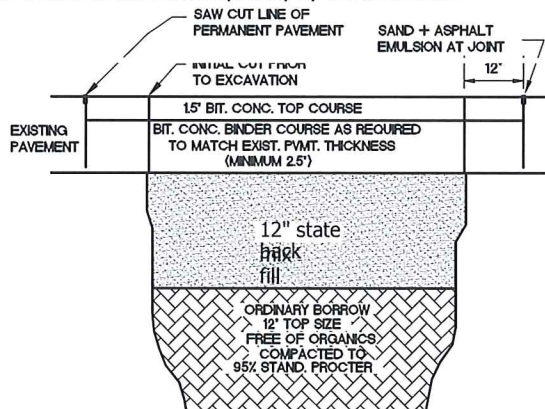
- Sidewalks and roadways shall be kept passable at all times and no trenches to be left open overnight. (Trench Permit conditions to be followed.)
- No work is to be performed during snow emergencies and existing trenches should be secured for plowing 24 hours in advance of any snow prediction (NO STREET OPENINGS FROM NOV 15-APRIL 15).
- Police Details shall be furnished as required.
- Dig-safe shall be properly notified before work proceeds.
- Properly illuminated barricades shall be used while work is being performed in the street
- All Federal and State Rules and Regulations regarding excavations and trenches must be adhered to.

### Protection of Property

- No tree roots or limbs shall be removed without further approval from the DPW Director/Tree Warden.
- Property markers such as bounds or iron pipes shall not be disturbed.
- No material or equipment is to be left on public property or within the right-of-way unless authorized.

### Street Restoration

- All work shall conform to the standards set forth in the Town of Avon's order of conditions.
- All street cuts shall be saw cut in straight lines.
- Any bituminous curbing disturbed is to be cut out 5' on both sides of the disturbance and replaced with new bituminous curbing by machine and connected to existing curbing. New berm shall be of the same style as berm installed adjacent to disturbed area.
- No bituminous paving will be permitted during actual or anticipated extreme cold and/or wet conditions unless Utility emergency or mandated repair
- Any sidewalk disturbed by construction operations shall be restored over its entire width.
- All driveway aprons disturbed by longitudinal trenches shall be removed and replaced from the gutter line to the furthest limit of the excavation.
- Temporary pavement shall be placed daily and shall be brought flush with adjacent existing pavement.
- Trenches shall be permanently restored by : cutting or grinding a straight clean edge 1' outside the limit of disturbance; grinding or removing the temporary pavement, scarring, or other damage that occurred during construction; and overlaying with emulsion and sand at the joints and will warranty condition for two (2) years.
- Any roadway markings or street signs damaged during construction shall be restored.
- Roadway in the vicinity of the work area shall be swept daily by the contractor.



\*\*\*\* For Office Use Only \*\*\*\*

### Special Conditions:

- ☐ Infrared Patch by: Grind ☐ Notify DPW before Work Proceeds ☐ Inspection by DPW required before backfill
- ☐ and Inlay Patch by: \_\_\_\_\_ ☐ Other \_\_\_\_\_

Photo on File ☐ Yes

☐ Denied: see comments below

☐ Waive Insurance

☐ Approved for Issue

☐ Waive Bond

**Permit expires 90 days after approval unless noted below**

Permit Expires \_\_\_\_\_

Selectman *Chairman*

Date

Selectman *Clerk*

Date

Selectman *Associate*

Date

Comments/Special Conditions :

**Complete:** Contractor: \_\_\_\_\_

Signature

Print Name

Date

DPW: \_\_\_\_\_

Signature

Print Name

Date

**Town of Avon - Board of Selectmen**  
Street Opening Permit  
Supplement to Application (rev 4/2022)

**Permit for Town Roads with OVER 5 year Moratorium- (Fee: \$125.00/ Permit)**

**Permit for Town Roads subject to 5 year Moratorium – (Fee \$250.00/Permit)**

Any work performed within the layout of a public roadway must obtain a Permit to Enter Street from the Board of Selectmen (not to be confused with a separate Trench Excavation Permit, if applicable) application for “permit to enter street” must be completed and approved by the selectman. Before the roadway is disturbed. The contractor must notify Dig-Safe.

- Flowable Fill Mix-used on all trenches, other than gas repairs
- Large patches will consist of curb to curb paving
- Small patches will consist of infrared trench patches or be milled one foot around edges of trench then repaved. The DPW Director or designee will decide what method would be best.
- Use of hot mix- 3 inches of dense binder and 1.5 inches of top surface must be used in all trenches
- Utility tracer/tape placed within 1 foot above infrastructure installed
- Contractor to contact DPW for inspection prior to paving or as directed
- Emulsion (tack) and sand all seams and exposed joints
- All excess debris from excavation and asphalt to be removed from site
- If the use of steel plates are necessary for overnight protection of excavations a minimum of one (1) foot of cold patch blended from edge of plate in all directions. Edges shall be painted with a high visibility orange paint
- No plates to be left in roads overnight from November 15 to April 15 unless special permission granted by the Board of Selectman or their designee.
- The DPW Director or designee shall approve the permanent trench patch and any failure /defect in the work performed shall be corrected by the contractor within 24 hours of notification.
- The Board of Selectmen reserves the right to suspend any future permits if there are any unresolved issue with the contractors.
- *The town may impose more stringent conditions due to site-specific conditions*

**Permits for roads subject to 5 year Moratorium will ONLY be allowed for EMERGENCY UTILITY or other mandated repairs on town roads.**

**BOND**

Every person’s business governmental agency or public service company, except officers of the town in the lawful performance of their duties, and those acting under their order shall furnish a bond(s) to be filed with the Town Treasurer. The bond shall condition substantially that the applicant shall indemnify and save the harmless the Town and/or its agents for all suits. The bond will be made effective at time of permit issuance and shall be in effect for a minimum period of two (2) years after completion of the work to the satisfaction of the DPW. The bond will be in the sum of:

- A. Standard bond shall be \$5,000 per project up to 200 square feet of excavation, with an additional \$25 per square foot over 200 square feet, **OR**
- B. An amount recommended by the DPW, and approved by the Board of Selectmen, where the extent and complexity of the work justifies a higher amount than the Standard Bond in Paragraph A



## LIABILITIES/ INSURANCE

### Laws and Regulations

The applicant, in the prosecution of the work shall comply with all federal, state, and local regulations and by-laws as applicable. Applicant shall be responsible for securing all necessary permits and licenses.

### Insurance

Companies performing emergency and routine work are required to have on file with the town of Avon a copy of their Certificate of Insurance which shall be updated upon policy renewal. The applicant and all subcontractors shall carry insurance for the entire duration of this work, including the maintenance period provided herein with an insurance company authorized to write insurance in the Commonwealth of Massachusetts against the following risk not less than the amounts indicated herein.

- a. The contractor shall carry at the minimum Commercial General Liability with limits of \$1,000,000 Occurrence/\$2,000,000 General Aggregate/\$2,000,000 Products Aggregate and an Excess/Umbrella Liability policy with a \$2,000,000 Occurrence/Aggregate limit that follows form. The Town of Avon shall be named as an additional insured on the Commercial General Liability policy and be held harmless.
- b. Workers Compensation Insurance as required by Massachusetts Law. The contractor shall provide a waiver of subrogation in favor of the Town of Avon.
- c. Certificate of insurance company in a standard form for the coverage indicated above must be furnished to the selectman's offices before applicant can start work.

## WORK ON PRIVATE PROPERTY

Nothing in these regulations or the permit shall give permittee permission or authority to perform work on any private property.

## ADDITIONAL CONDITIONS

1. Utility installations made longitudinally in the paved right-of-way may require full width paving in the area of work.
2. The sum of the bond required may be increased for large project as deemed necessary by the DPW, as approved by the Board of Selectmen.
3. Holder of permit responsible for the condition of street patch for two (2) years after completion and will make any necessary repairs to settling within 24 hours of notification of unsatisfactory conditions by the DPW

**Contractor must call the DPW at 508-588-0414x1024 prior to starting work, and the day completed.**

**Contractor and Owner may not be issued new permits should either on new applications have outstanding permits beyond the expiration date.**

**I have read, understand and agree to the conditions in the Application and these supplemental conditions:**

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Applicant/Owner

Date

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Contractor

Date