

Avon Designer Selection Committee

Thursday, December 27, 2018

6:00 p.m.

TOWN OF AVON

2019 FEB -1 A 8:06

TOWN CLERK

In Attendance:

Tracy Self, Chair
Alex Sinclair
Chuck Comeau
Jay Suzor

Guests:

Denis Linehan, Avon's Deputy Chief
Don Velozo, Sr. Project Mgr., ACG
Peter Koczera, ACG
Mike Josefek, ACG

Absent:

Elaine Dombrosky

The Avon Designer Selection Committee met at Town Hall on Thursday, December 27, 2018, at 6:00 p.m.

Tracy Self commenced the meeting and immediately turned it over to Don Velozo who began with a review of his Previous Meeting Minutes. He went through the following:

Item #13.1 - Budget. ACG remains concerned about the FF&E budget being \$150,000 short. He will update this later.

Item #15.1 - Budget. The phone requirements are expected to be reduced. They still do not have a number on the phones. Don said they need info from Chief Bukunt and Scott.

Item #13.3 - Contract Modifications. They do not need a 6" supply to carport zone now. They have broken it down and will have 3 packages - for the same amount of money.

Item #13.5 - Contract Modifications. This item is complete now and has been repriced.

Item #13.7 - Contract Modifications. This was regarding the work for the sink carriers. This was put on hold for now.

Item #14.1 - Contract Modifications. This item was closed.

Item #15.2 - Contract Modifications. Don gave the status of potential change orders. They reviewed:

- | | |
|-------------------------|------------------------------|
| ➤ Additional Bollards | \$ 13,191.63 - \$9,974 |
| ➤ Sally Port Thresholds | \$ 3,126.00 - too much money |

- Revised Door Hardware \$ 1,051.00 - change requested by Chief
- Sealant and Ballast at Septic/Pump Tank \$ 7,215.60 - now \$6,906.00
- Carport Fire Protection and Ceiling \$113,194.35
- Burglar Bars at ERV \$ 1,741.00 - recommend to approve

Item #15.3 - Contract Modifications. Change order is expected for additional electrical circuits and communication drops.

Item #15.4 - Permitting. Fire protection permit is pending clarification of narrative and drawings. CBI will monitor this.

Item #12.1 - Schedule. Page was 7 days behind, but as of yesterday, they are now 18 days behind due to Fire Protection. Chuck thinks they should go back to look at the grid date. Chuck asked if they knew who was going to do the drywall. Mike did mention that 2-3 weeks behind is nothing to get nervous about. They may make up the time once they get to the inside work. Also, they are still waiting for the cell doors to come in from Texas.

Item #14.2 - Civil. The septic situation - It was \$7,215.60 - but now that number is \$6,906.00.

Item #14.3 - Construction Documents. This item is closed.

Item #15.5 - Payments. ACG presented three invoices for payment.

- ACG - \$ 25,000.00
- CBI - \$ 11,363.00
- Page - \$269,065.39

Item #15.6 - Payments. Chuck requested partial waiver of lien certificates. Don has some and will request the Contractor provide from each sub-contractor.

Item #8.6 - FF&E Procurement. Don said the security and cable vendors are on board now. Don said they tried to price it out 3 different ways as they need to provide for the future; ex. Dispatch or Regional Dispatch.

Item #8.7 - FF&E Procurement. The gas service is currently being installed and hopefully will be in the ground on December 28th. The utilities will be on the site soon.

Item #14.4 - FF&E Procurement. They discussed the fire alarm needs. Greg Enos is questioning whether to procure from a single source. Jay will talk to Greg to let him know that nothing else will be compatible if you went somewhere else.

Item #15.7 - FF&E Procurement. Dispatch console - they received input from the IT vendor - 12 weeks.

Item #15.8 - Miscellaneous. Meeting with E911 EPS and General Dynamics vendor indicated some of the equipment plan will no longer be required.

Item #15.9 - Miscellaneous. This was regarding Page's Owner, Rossano's behavior. It has improved.

Item #15.10 - Miscellaneous. Steve Watchorn was to schedule a meeting with Mike Teller and the Designer Selection Committee. That did not happen. Steve said he would not be at the meeting, but someone else would be. They discussed the work on the septic and the roof and they both need to be resolved or they will not be paid for it.

Continuing, Don brought up the next item on his agenda, the OPM's Monthly Report. He briefly spoke about the following:

- Weather - the average daily temperature was 35 degrees with 4 days of rain
- Site and Earthwork - excavation and installation of the septic tank and pump chamber is in progress. Not completed yet.
- Concrete - form work and concrete placement for the carport foundations was completed.
- Masonry - no work this month
- Structural Steel - no work this month
- Carpentry - carpenters framed interior openings for duct work; plus the installation of interior blocking, anchor bolts, hurricane clips and interior door frames.
- Roofing - Belcour Roofing repaired wrinkled vapor barrier on the low slope roof. It's still not 100%.
- Openings - installation of metal door frames and exterior windows
- Flooring - no work
- Painting - Bello Painting applied fire-retardant paint to plywood panel boards and painted walls of the electrical room
- Fire Protection - they have installed fire sprinkler piping and heads in the attic and first floor corridors 2, 3 and 4. They are moving right along.
- Plumbing - underground waste pipe to septic tank was installed. Others are ongoing.
- HVAC - hot work permit was obtained; 9 VRF units, control unit and gas fired heaters were installed.
- Electrical - installation of conduit, work boxes, MC cable and service to temporary heaters.
- Schedule - they have slipped to 18 days behind
- Furniture, Fixtures and Equipment - Security and cabling vendors are now engaged in the project
- Commissioning - kick-off meeting is scheduled for next month
- Contract Modifications
 - ✓ Septic/Pump Tank Modifications CO#4 \$ 6,906.60
 - ✓ Burglar Bar at ERV CO#4 \$ 1,741.00
 - ✓ Door 13B Hardware Change CO#4 \$ 416.00
 - ✓ Revised Hardware at Doors 39A&B CO#4 \$ 1,051.00
 - ✓ Additional Video Monit. Jacks in Dis. CCD#6 TBD
 - ✓ Ice/Water, Step Flashing at Dormers CCD#7 TBD
 - ✓ 8 Additional Bollards CCD#8 \$ 9,974.00
 - ✓ PVC Trim Rev. At Windows/Fascia CCD#9 \$ 2,468.80
 - ✓ Carport Fire Protection System CCD#10 \$ 61,682.46

- ✓ Carport Ceiling and Connector Roof CCD#11 \$ 51,512.89
- ✓ FP System Rev. To Support Carport CCD#12 \$ 7,100.00

➤ Issues

- ✓ Kathleen Waldron from the Board of Health rejected the septic tank and pump chamber leak test/inspection. Leaks at pipe connections are suspected as the cause. Page is working to resolve the issues.
- ✓ Roof B EPDM has excessive bubbling on a 10' x 60' strip.
- ✓ Fire Alarm Radio Receivers have not been ordered because of a procurement question arising from the radios are a sole source, proprietary purchase.

At this time Tracy asked for a motion to approve Change Order #4 (4 of them). Chuck made the motion to approve them with Jay seconding the motion. There was no discussion and Change Order #4 was approved unanimously.

Tracy now brought up the PVC trim rev. at windows and fascia (construction change directive #9). A discussion ensued. The dollar amount started at \$5,000 and it is now down to \$2,468.80.

Don took over the meeting again and went through the budget with everyone, explaining any discrepancies.

Chuck said he now wants the Chief to start looking at furniture. Don said he put in \$30,000 for the furniture, but he was not sure what they have or do they need all new furniture. Tracy was now given the Project Invoices.

Don ended by asking if anyone had any concerns. No one did so Tracy scheduled the next meeting. It will be held on Thursday, January 31st, 2019, at 6:00 p.m. ACG then left.

At this time Tracy passed out copies of the 5 submitted submissions for the Fire Department OPM to each Committee member to grade them on the Rubric. Tracy said she needed to have them back by Friday, January 4th so she could score them and then call them for interviews to be held on Tuesday, January 15th, 2019. The times for the interviews will be determined later. The 5 submissions came from the following companies:

- PA Pomroy Associates, East Bridgewater, MA
- Vertex, Weymouth, MA
- ACG, New Bedford, MA
- Colliers International, Agawam, MA
- P3 Project Planning Professionals, Norwell, MA

With no further business to discuss, Chuck made the motion to adjourn with Alex seconding that motion. There was no discussion. It was unanimous and the meeting adjourned at 8:40 p.m.