

Avon Designer Selection Committee
Monday, January 30, 2017
6:00 p.m.

TOWN OF AVON
2017 MAR -1 AM 8:24
TOWN CLERK

In Attendance:

Tracy Self, Chairman
Elaine Dombrosky
Chuck Comeau
Jason Suzor
Tim Flanigan

Guests:

Joseph S. Lalli, Esquire

The Avon Designer Selection Committee met at Town Hall on Monday evening, January 30, 2017, at 6:00 p.m.

Tracy Self commenced the meeting and immediately turned it over to Avon's Town Counsel, Joseph Lalli. Attorney Lalli began and mentioned that he had a conversation with the Town Administrator. He said they do not want to notify the other candidates who submitted proposals until they have a signed contract with ACG. Tracy said a timetable was never set to get an OPM. She did mention that she received a directive from the Board of Selectmen to get a contract okayed by Joe Lalli and then get the contract signed by ACG. Tracy's understanding is that once the contract is all set they are to send it to the Board of Selectmen for their approval.

Continuing, Attorney Lalli passed out the last version of the contract to the Committee to make sure all changes were implemented. Tracy did say that the Committee had already gone through the contract. Attorney Lalli said they now have to proceed with plugging in the numbers. It was noted that the time schedule would have to be changed because they are now 8 weeks behind.

At this time Attorney Lalli wanted to go through the changes that he noted in the contract. They discussed the following:

- Page 5, Section 4.4. Attorney Lalli wanted to check the wording of "Town" vs. "Owner," so the Committee discussed this. He said the word "Town" means Town and Designer Selection Committee. It was also noted that the Designer Selection Committee is an agent of the Town.
- Page 5, Section 4.6. Everyone discussed the phrase "incurred by the town."
- Page 8, Section 8.1.1. They discussed "Feasability Study Phase"

- Page 22, Section 14.1. The word “leases” was in that section and it was questioned whether or not it should be “losses.” It was determined that the word should be losses.
- Attachment A, Payment Schedule. It was noted that ACG needs to change their dates first and put in “March 1st” as a start date. They need to have an agreed upon start date.
- Attachment A, Payment Schedule. They can now add in the fee amount of \$312,200 in two different places for the dollar amount.
- In discussing Phase 2, Attorney Lalli said he would send Tracy the contract once the changes have been made, and she will fill in the amounts for the Hourly Rate Schedule. Tracy will then email the final contract to the Committee and then to ACG. Once it is sent back it will go to the Town Administrator to say they are all set.

When there were no more items on the agenda, the meeting adjourned at 7:40 p.m.