

Avon Designer Selection Committee
Thursday, May 17, 2018
6:00 p.m.

TOWN OF AVON

2018 JUL 11 A 9:28

TOWN CLERK

In Attendance:

Tracy Self, Chairman
Elaine Dombrosky
Chuck Comeau

Guests:

Michael Josefek, President, ACG
Don Velozo, Sr. Project Mgr., ACG
Jeff Bukunt, Avon Deputy Chief
Rick Almeida, CBI Consulting, Inc
Kevin Mooney, Conservation Commission

Absent:

Tim Flanigan
Jay Suzor

The Avon Designer Selection Committee met at Town Hall on Thursday evening, May 17, 2018, at 6:00 p.m.

Tracy commenced the meeting and turned it over to Don Velonzo.

He went through the following items:

Item #6.1 - Budget. Items for bid alternatives. This item was closed.

Item #7.2 - Permitting. A NOI (Notice of Intent) is being prepared by the SLB Group. The ConComm hearing has been scheduled for June 28, 2018. This item is still open.

Item #7.3 - Schedule. CBI updated the Committee on where they are. This item was closed.

Item #7.4 - Bidding. The bids were sent to Tracy. This item was closed.

Item #7.5 - Bidding. The bids were delivered to the Town Clerk. This item was closed.

Item #9.2 - Bidding. Tracy worked with Jim Purcell and Bill Fitzgerald to post the bid information on CommBuys. This item was closed.

Item #1.11 - Commissioning. MEP now has the comments. This item was closed.

Item #1.12 - Construction Documents. Don and Joseph Lalli met to finalize the Owner's Contractor Agreement and Contract General Condition. The documents were provided to CBI. The information regarding the insurance umbrella requirements is still outstanding and needs to be provided as soon as possible. Don will work with Joe Lalli and Charlie Estabrooke to resolve. This item was left open.

Item #8.1 - Construction Documents. Plans were sent to the Building Inspector and to the Fire Department. This item was closed.

Item #8.2 - Construction Documents. Comments were provided to CBI requesting bollards at the visitor parking area. This item was closed.

Item #8.2.1 - Construction Documents. The structural and code summary is now 100% complete; civil is 99% complete. CBI will provide 100% complete plans and specs. This item was closed.

Item #8.3 - Construction Documents. Mike said they had a conference call meeting to see about savings. If bids came in high then they would target HVAC for redesign. This item was closed.

Item # 9.4 - Construction Documents. Chuck Comeau had requested CBI to provide a 3-D presentation of plans. Rick brought renderings to the meeting of the exterior for the Committee to look at. Mike also suggested they provide interior shots showing the sally port, Dispatch, the kitchen area, cabinets, the conference room, etc. This was left open.

Item #9.5 - Mike discussed bid alternatives and requested time to research the implications of their order and the ability to do work via the change order. They felt that it was better to include the carport roof now as opposed to later as it would cost more later. Tracy agreed that the least expensive way to go was to do it now and to include the alternate. Chuck said it would be a \$55,000 savings to do it now. He suggested that they should make a motion to go along with the Project Manager and do it now. A motion was made by Chuck and Elaine Dombrosky seconded that motion. Tracy asked for a vote and it was unanimous with everyone voting aye. The motion carried to add the carport roof.

Items #8.4, #8.5, #8.6 & #8.7 - FF&E Procurement. Don met and reviewed the following items with Jim Purcell:

- Spacesaver Lockers
- Radio Equipment
- Access Control and Surveillance Video Equipment
- Gas Service from Columbia Gas

A hold was put on these for now and these items were left open.

At this time Don continued with his agenda. He gave the Committee a review of all of the bidders. He said one of them was eliminated. He spoke about the return or release of bid bonds. The Committee voted to recommend that the Board of Selectmen award the construction contract to Page Builders and accept the Bid Alternate #1 for a carport. The next step was to set up a meeting with the contractor. It was mentioned that they would be given 30 days from May 10th. Tracy did say they could ask for an extension, if needed. Mike mentioned that they need to keep moving forward and talk to the contractor. Chuck said they need to get Joe Lalli involved now. Don said they need to print the contracts and give to Joe Lalli and to the contractor with a NOI. The Building Inspector will be given the plans and the Conservation Commission will send letters to the abutters.

Continuing, Tracy said she had received a letter from the Finance Committee requesting information from them. They need to answer their questions and present to them on Monday, May 21st. She would email the Committee the letter.

A discussion ensued about transferring the proposed design to another location. Mike said you just can't pick up this plan and put it on another site. It was designed for this particular location. Some parts of it could be used, but not all. Rick said you have to look at all things. Mike went on and said they have been working on this for over a year, and if you started over again, the price would be more.

Kevin Mooney said the reason why they couldn't use DeMarco Park was due to the excavation. The price would go up considerably.

With no further business to discuss, Tracy asked for a motion to adjourn the meeting. Chuck Comeau made the motion to adjourn with Elaine Dombrosky seconding that motion. There was no discussion.

The meeting adjourned at 6:40 p.m.