

Avon Designer Selection Committee
Thursday, October 25, 2018
6:30 p.m.

TOWN OF AVON
2018 NOV 30 A 8:08
TOWN CLERK

In Attendance:

Tracy Self, Chair
Elaine Dombrosky
Chuck Comeau

Guests:

Jeff Bukunt, Avon Police Chief
Don Veloza, Sr. Project Mgr., ACG
Steve Watchorn, CBI Consulting, Inc.
Mike Josefek, ACG
Daniel Armstrong, Strong Civil Design

The Avon Designer Selection Committee met at Town Hall on Thursday, October 25, 2018, at 6:30 p.m.

Tracy Self commenced the meeting and immediately turned it over to Don Veloza who began with a review of the Previous Meeting Minutes. He went through the following bullet-points:

Item #13.1 - Budget. ACG remains concerned about the FF&E budget. There was no change.

Item #13.2 - Contract Modifications. The Committee approved 3 of the items and no action taken on 2 items. Change order needs signature on approval.

Item #13.3 - Contract Modifications. CBI will re-issue COR for carport dry sprinkler zone. It will include adding non-flammable ceiling and deleting galvanized steel except at columns. CBI may issue a COR if pricing is unreasonable to enlarge sprinkler main feed from 4" to 6".

Item #13.4 - Contract Modifications. CBI rejected that change order outright.

Item #13.5 - Contract Modifications. CBI returned the PCO to Page for re-pricing.

Item #13.6 - Contract Modifications. CBI rejected the PCO.

Item #13.7 - Contract Modifications. CBI to reject.

Item #13.8 - Contract Modifications. Discussed contractor's PCO for gas service sleeve to be installed from Fagan Drive to meter location. Chuck said this requires a letter from Columbia Gas indicating the gas sleeve is acceptable. Columbia Gas has not responded yet. Greg will be reaching out to Senator Timilty for his assistance.

Item #12.1 - Schedule. Page has gained time on the Project Schedule. As of right now, they are 6 days behind.

Item #8.5 - FF&E Procurement. Don said that GE is presenting the radios, Dispatch Consoles and the Dispatch Work Stations contract to the BOS for approval. They were approved and ordered from the vendor.

Item #8.6 - FF&E Procurement. Don said that GE requested that ACG solicit one more proposal for Video Surveillance System and Door Access Control Systems. The quotes from the vendors are due by November 6th. Once the vendor is selected, a meeting will be set with Jeff and Avon's IT Coordinator and the vendor.

Item #8.7 - FF&E Procurement. No change on this. Columbia Gas has been unresponsive to phone calls and emails.

Item #11.5 - Outreach. This item has been closed.

At this time Don briefly spoke about 9-1-1 and the monitors for the Dispatch Center.

Continuing, Don next brought up the OPM's Monthly Report. He briefly spoke about the following:

- Weather
- Site and Earthwork
- Concrete
- Masonry
- Structural Steel
- Carpentry
- Roofing
- Openings
- Flooring
- Painting
- Fire Protection
- Plumbing
- Electrical
- Schedule
- Issues
 - ✓ Lack of coordination of Plumbing and Civil Drawings will cause the septic tank and pump chamber inverts to be installed below the high ground water level. This issue requires a Board of Health variance from the Title V requirements.
 - ✓ The framing sub-contractor damaged three wood roof trusses. Two replacement trusses were delivered, but one damaged one was installed. CBI Structural Engineer is reviewing.
 - ✓ The carport sprinkler system issue has not been resolved. Two options are presently being pursued.

Don now went through the following Pending Contract Modifications and reviewed with the Committee:

- Delete Garbage Disposal
- Building Commissioner Changes
- Add Bollard Transformer
- Gas Sleeve
- Septic and Pump Tank Revisions
- Revision Request by ConComm
- Unsuitable Soils
- Windows at Detention Door Revision - The Chief would like to see images of the glass for the cell doors. Also, he would like to look at cameras in the cell.
- Added Bollards and Revised Curb
- Revised Sprinkler at Carport
- Proof Rolling
- Thresholds at Sally Port
- Revised Door Operation
- Revised Dispatch Wall-Package Receiver

Don continued at this point and talked about the budget. It was mentioned that \$5,000 should be taken out for the truss that was damaged. Chuck had concerns for the septic/pump tank modifications and said they are not going to pay for this. At this time Daniel Armstrong took over the meeting and passed out a report explaining the septic problem and went through it with the Committee. He also showed a copy of the letter that was drafted that needed to go out to the abutters under Title V (seeking a variance). A hearing with the Board of Health will be held on the 8th of November.

Tracy asked for a motion to approve the Contract Modifications for the following:

- | | |
|--------------------|-------------|
| ➤ Proof Rolling | \$ 2,389.00 |
| ➤ Unsuitable Soils | \$14,604.73 |
| ➤ ConComm Changes | \$16,479.75 |

Elaine Dombrosky made the motion to accept the changes with Chuck seconding that motion. There was no discussion. It was unanimous and the motion carried.

Project Invoices were now brought up. They were for the following:

- | | |
|--------|------------------------------|
| ➤ ACG | \$25,000.00 |
| ➤ CBI | \$39,770.50 (for two months) |
| ➤ Page | TBD |
| ➤ ATC | \$ 3,340.00 |

Next on Don's agenda was Procurement FF&E. He briefly discussed the following:

- Security Systems - CCTV, Door Access Control
- IT Systems
- Fire Radio Box Receivers 1/1/19 - Don got a quote
- Office Furniture, Break Area Furniture and Equipment 2/1/19
- Storage Container 4/1/19 - need to procure one

At this time Tracy said they need to do a little housekeeping. They needed to approve the Meeting Minutes from August 30th and September 27th. She asked if anyone had any comments on them. No one did so she asked for someone to make a motion to accept both Meeting Minutes as read. Elaine made the motion to accept them with Chuck seconding that motion. There was no discussion and the Minutes were approved unanimously. The next meeting was then scheduled. They will meet on Thursday night, November 29th at 6:00 p.m.

Continuing, Tracy mentioned that they will be adding a new member to their Committee. If anyone was interested in becoming a member they were to send a letter to the BOS. Tim Flanigan will not be staying on full-time, but will become an alternate.

Daniel now talked about Fagan Drive and it's alignment. He said it would be 22 ft. wide with a 5 ft. sidewalk. It will be a 25 mph lane. He also mentioned that he was asked to make bike lanes; therefore, the road needs to be widened.

He went on to talk about the different Phases.

Phase I - the top of the road. He mentioned a light pole; handicapped accessibility at the top - entrance needs to be a little wider

Phase II - they are going to have approximately 48 parking spaces

Phase III - Hendricks Street exit - smaller

Phase IV - path to the bathroom from the ball-field

He said near Hendricks Street would be a 20 ft. fire lane with a 5 ft. sidewalk

With no further business to discuss, Tracy made the motion to adjourn with Elaine seconding that motion. There was no discussion. It was unanimous and the meeting adjourned at 8:40 p.m.