

Avon Designer Selection Committee
Thursday, March 28, 2019
6:00 p.m.

In Attendance:

Tracy Self, Chair
Alex Sinclair
Chuck Comeau
Jay Suzor
Elaine Dombrosky

Guests:

Mike Josefek, ACG
Don Velozo, Sr. Project Mgr., ACG
Jeff Bukunt, Avon's Police Chief
Rick Almeida, CBI Consulting, LLC
Paul & Linda Chute, Historical Commission
Bruce Lane, Historical Commission
John Kelly, Avon Resident

TOWN OF AVON
2019 MAY 10 A 9:06
TOWN CLERK

The Avon Designer Selection Committee met at the site of the new Police Station, 86 Fagan Drive, on Thursday evening, March 28, 2019, at 6:00 p.m.

Tracy Self called the meeting to order and the first item on the agenda was to approve the Meeting Minutes of February 28, 2019. She asked if anyone had any questions or comments on them. No one did so she asked for someone to make a motion to approve the Minutes. Jay Suzor made the motion to accept the Minutes of February 28, 2019 as read. Chuck Comeau seconded that motion. There was no discussion and the Minutes were approved unanimously.

Tonight the Committee had members of the Avon Historical Commission, Bruce Lane, Paul Chute and Linda Chute in attendance to ask the Committee something. They said there is an Article with the Town to put a new roof on the gazebo which is located right next to the Avon Police and Fire Station. Paul told them the roof was going to cost \$18,000. They were there to find out what was going to happen to the gazebo - was the Town going to get rid of it to use that space for the renovation of the new Fire Station? He and Bruce then went on to describe what it looks like now and why they need to fix it. Yes, there is another gazebo at DeMarco Park, but this gazebo is used for many other things during the year. Also, it is an historic building. They brought up the wall separating the lots and what the options might be to fix that area up. After a short discussion with the Committee they had their answers, so Paul, Linda and Bruce thanked the Committee and left.

Tracy now turned the meeting over to Don Velozo, who began with a review of his Previous Meeting Minutes. He went through the following:

Item #13.1 - Budget. Jeff Bukunt reported some savings with the FF&E budget, but there were also some new additional costs. The original furniture vendor proposal of \$43,000 was reduced to \$38,873.01, by eliminating several items from the original proposal. The cost for delivery, installation and debris removal was determined to be \$3,750. Chuck Comeau made a motion to proceed with this order in order to get the product in a timely manner as there is a six week lead

time. Jay Suzor seconded the motion. There was no discussion and the motion carried unanimously. The Committee approved WB Mason furniture proposal of \$42,587.01. Don mentioned that the Selectmen will have to sign the WB Mason contract, but they will need to give it to Greg Enos first.

Item #15.1 - Budget. The Committee approved Partners phone proposal of \$9,736.16. Don said they have a credit coming back from cable. A discussion then ensued on the IT Network Equipment.

Item #17.1 - Budget. The revised Total Project Budget is \$5,929,735.00. Don said it will change a little due to the office furniture.

Item #15.3 - Contract Modifications. The electrical room - this has not been settled yet. It is pending - revised PCO from Page.

Item #16.1 - Contract Modifications. Don went through Potential Change Order #5 with the Committee. It was presented to the Selectmen and approved for \$121,099.18.

Item #18.1 - Contract Modifications. The Committee now went through CO #6 :

➤ PCO #50R1	Additional Duplex Receptacles, Data, TV Outlets	\$2,802.89
➤ PCO #52	Underground Conduit for Carport Lighting	\$ 409.50
➤ PCO #56R1	Relocate TV/Data Receptacle	\$ 106.78
➤ PCO #59R1	Horizontal Backflow	\$ 802.30
➤ PCO #57R1	Relocate TV Outlet Chief's Office	\$ 213.58
➤ PCO #58R2	Dormer Revisions	(\$1,232.40)
➤ PCO #62R1	Delete Door Power Supplies	(\$3,725.74)
➤ PCO #69R1	Delete Carport Paint	(\$7,327.98)
➤ PCO #45R3	Delete Framing Sally Port Ceiling	(\$ 889.89)
➤ PCO #47R1	Add Conduit and Back Boxes for Security	<u>\$1,630.30</u>
		(\$7,210.66)

Don would like the recommended items be approved tonight so Chuck made the motion to approve Recommended CO #6. Jay seconded the motion. There was no discussion and the motion carried unanimously. The Pending Change Orders Total = \$17,583.54.

Item #18.2 - Permitting. This has not changed. The subcontractor has not obtained permits for additional FP work.

Item #12.1 - Schedule. Page's updated schedule indicates the Substantial Completion date is May 15, 2019. Rick Almeida said Page has indicated they would be ready for a punch list in 3 weeks. CBI's schedule calls for a 10 month construction period compared with Page's contract.

Item #14.2 - Civil. Rick Almeida passed out a letter from Daniel Armstrong regarding "The Town of Avon Board of Health Variance Requirement for the Construction of Town of Avon Police Station." The letter went through the time-line of events regarding the septic tank elevation.

Chuck said it was a design problem and it was left in the Town's lap. He said they shouldn't take up the burden for this error. He said it was unacceptable for them to take this on. He stressed that they are not paying for this and they will settle this up at the end of the project.

Item #18.3 - Commissioning. The dripping condensate issues - Don discussed what was going on with this. Mike provided analysis and agreed with BLW's recommendations. The Contractor has not agreed to do the work required in the CCD because the limit is too low. The Contractor has not indicated what it will cost. ACG is working to get pricing.

Item #18.4 - Payments. This was closed.

Item #18.5 - Payments. Town Counsel to review. ACG cited articles to back up this opinion. Town Counsel recommended the Committee follow the advice of the OPM -\$17,475.00 + retainage will not be approved until the roof is corrected.

Item #15.7 - FF&E Procurement. Dispatch Console - This item was closed.

Item #18.6 - FF&E Procurement. The issue of the safe - no action was taken.

Item #18.7 - FF&E Procurement. Chief Bukunt presented Partners proposal for the phone system and relocating the phone line recorder for \$9,736.16. The Committee approved this. ACG will assemble the required paperwork for the Selectmen to approve.

Item #18.8 - FF&E Procurement. Don presented to the Committee quotes for two 1-trip 20' shipping containers for \$8,150.00 delivered. The Committee approved this money and ACG will assemble the required paperwork for the Selectmen to approve. Don said they are built in China and then sent to the U.S. They're in good shape. At this time Chuck made the motion to move forward with the quote for the 1 trip 20' shipping containers. Jay seconded that motion. There was no discussion and the vote was unanimous. The motion carried.

Item #18.9 - FF&E Procurement. Station monitors for the different rooms. They had Scott investigate into this too.

Item #16.5 - Quality Control. This item was closed.

Item #15.9 - Miscellaneous. This item was closed.

Item #16.8 - Miscellaneous. This item was closed.

Continuing, Don brought up the next item on his agenda, the OPM's Monthly Report. He briefly spoke about the following:

- Weather - the average daily temperature was 35 degrees with 2 days of rain and 2 days of snow
- Concrete - Page placed concrete around the car port columns, jail cells beds and booking room benches

- Masonry - Applied stone veneer and completed jail cell walls at the door frames
- Structural Steel - no work this month
- Carpentry - installed wall protection, metal stud jail cell ceilings, gypsum board sally port, overhead door casework and exterior ventilation louvers, armory bullet proof door
- Roofing - no work this month
- Insulation - insulated sally port, garage interior north wall
- Acoustical Ceilings - installed ceiling track and tiles
- Openings - installed store front system at front vestibule
- Flooring - installed epoxy floors, prepped floors for VCT flooring, carpet was delivered
- Painting - painted walls, gypsum ceilings, interior door frames
- Fire Protection - installed heads in ceiling tiles and performed system test
- Plumbing - installed sinks, water cooler, and relocated vent piping in sally port
- HVAC - connected Building Management System controls to roof top units. Installed grills, diffusers, louvers in ceiling and valve tags
- Electrical - installed exit signs, fire alarms, occupancy sensors, lighting, camera conduit jail cells and booking, underground conduits and tagged wall plates
- Site and Earthwork - excavation and grading at parking lot, rain gardens and electrical conduit
- Schedule - Page's updated substantial completion date is May 15, 2019 - final paving is scheduled for 5/31/19
- Issues
 - ✓ Fume Hood cup sink coordination. CBI is reviewing solutions with Page
 - ✓ Car port sprinkler system and ceiling coordination. CBI requested Page provide assurance in writing that their solution will be at no cost to the Town. Page has not responded
 - ✓ Condensation drips for various roof penetration conduit, plumbing and HVAC duct work. Contractor is refusing to do the work specified by CBI for the CCD price of \$1,500 or to provide a price that is agreeable to them.
 - ✓ A house on Hendricks Street was getting flooded, but it had nothing to do with this project.

Rick said that CBI has been observing the quality of the work and they are addressing anything they see. These issues are brought up during the weekly construction meeting.

Finally, the next meeting was scheduled. It will be held on Thursday, April 25, 2019, at 6:00 p.m., at the Town Hall. With no further business to discuss, Tracy asked for someone to make a motion to adjourn. Jay made the motion to adjourn with Elaine seconding that motion. There was no discussion and the meeting adjourned at 7:20 p.m.