

Avon Designer Selection Committee
Thursday, July 25, 2019
7:00 p.m.

TOWN OF AVON

2019 AUG 26 A 8:05

TOWN CLERK

In Attendance:

Tracy Self, Chair
Chuck Comeau
Alex Sinclair
Jay Suzor

Guests:

Mike Josefek, ACG
Don Velozo, Sr. Project Mgr., ACG
Bob Spurr, Avon's Fire Chief
Jeff Bukunt, Avon's Police Chief
Denis Linehan, Avon's Deputy Chief

Absent:

Elaine Dombrosky

The Avon Designer Selection Committee met at Town Hall on Thursday evening, July 25, 2019, at 7:00 p.m.

Tracy Self called the meeting to order and said the first item on her agenda was to approve the Meeting Minutes of June 27th, 2019 and July 2nd, 2019. She asked if anyone had any questions or comments. No one did so she entertained a motion to approve the Minutes of June 27th, 2019. Jay Suzor made the motion to approve the Minutes of June 27th with Alex Sinclair seconding the motion. There was no discussion and the Minutes were unanimously approved.

Tracy now entertained a motion to approve the Minutes of July 2nd, 2019. Jay Suzor made the motion to approve the Minutes of July 2nd, 2019 with Alex Sinclair seconding the motion. There was no discussion and the Minutes were unanimously approved.

The meeting was now turned over to Don Velozo who began with a review of his Previous Meeting Minutes. He went through the following:

Item #17.1 - Budget. The revised budget is now \$5,713,940.00

Item #15.3 - Contract Modifications. The electrical room - this has not been settled yet. This item is still on hold.

Item #12.1 - Schedule. Page is not Substantially Complete because several doors/frames have security issues caused by improper installation. Page claims the door issues were caused by ENE. ENE worked with Page's hardware installer and did not cause the issues. The Committee voted to have ACG contact the door hardware subcontractor to resolve the door issues.

Item #22.3 - FF&E Procurement. The final cost for the Roller Shades for all windows was \$8,108. Installation has been scheduled for two weeks from now.

Item #19.3 - Quality Control. CBI issued an updated Field Report with over 200 open items. This item is still open.

Item #20.9 - Quality Control. This item is regarding the phone line connections (provision for Dispatch Center to Fire Department direct connection). This is all set as Chief Spurr has heard it working. This item is closed.

Don now moved on to the Change Order Log. He went through the pending items and explained them to the Committee. Don said that CO 77 is being protested and said the Town is not paying for it. Most of the work is owned by the contractor.

Don's next item on his agenda was the budget. He briefly went through the numbers with the Committee and explained where they are at. Again, the revised number is \$5,713,940.

The door frames were brought up. What should they do? Rossano is not doing anything. The Police Station needs to be finished. Chuck Comeau said there's more to do with this and he explained how the doors needed to be fixed. Mike Josefek said he could do these things - and they need to put Rossano on notice. Mike said if the Committee gives ACG permission, they will get the reps down there. He also wants to see when the subs were last paid. If the subs/vendors do not react within 10 working days then the Committee has asked ACG to move forward with subs or vendors to correct the work. Chuck said that if nothing happens by August 8th, then we will get other people in to do the work. Any costs related to this will be back-charged to Page. We cannot get the Architects sign off and therefore no occupancy sign off until these items are completed. It was decided that they need to put Page's Surety on Notice and also to have Attorney Lalli send them a letter. Tracy and ACG will meet with Attorney Lalli to draft the notification.

At this time Tracy entertained a motion to put Page's Surety on Notice and to direct Attorney Lalli to send a letter. Jay made the motion to have ACG rectify any of the issues on CBI's Field Report and to direct Attorney Lalli to send a letter to Page's Surety. Chuck seconded the motion. There was no discussion and the motion carried.

Dispatch was now brought up. The tentative date to move Dispatch is not realistic anymore. The new cut-over date is now August 22nd. Chuck asked Chief Bukunt when could they move in. Should Dispatch or the Police move in first??? Chief Bukunt said there are a lot of people who need to be contacted first as these are the people who were going to cover for Avon during the transition.

Moving along, Don brought up Project Invoices. They were for:

➤ ACG, Inc.	\$17,020.00
➤ CBI, Consulting (June)	\$ 2,840.75
➤ CBI, Consulting (July)	\$ 2,272.60
➤ LW Bills / Alarm Engineering	<u>\$11,147.00</u>
	\$33,280.35

Don said they recommend paying CBI for June only as they are in breach of contract. The final number now totaled \$31,007.75.

Tracy asked if anyone had any questions or concerns. No one did so she entertained a motion to pay the Project Invoices totaling \$31,007.75. Jay made the motion to pay the Invoices for ACG, CBI for June only and LW Bills totaling \$31,007.75. Alex seconded the motion. There was no discussion and the motion carried unanimously.

Chuck brought up a question on ACG's bill. He asked for them to keep track of the amount to be back-charged. Don said they would do that.

At this time Tracy brought up outside signage at the top of Fagan Drive. She mentioned street signs with blue/white lettering. There would be 1 facing North and 1 facing South. She said DPW has them.

Finally, the last item to be brought up was the plaque that was going to be hung on the wall inside the Police Station. After some discussion, the Committee agreed to have ACG procure the Bronze Dedication Plaque.

With no other items on the agenda, Tracy entertained a motion to adjourn. Jay made the motion to adjourn with Chuck seconding it. The meeting adjourned at 8:26 p.m.