

Designer Selection Committee
Thursday, January 9, 2020
6:00 p.m.

TOWN OF AVON
2020 FEB 18 A 8:08
TOWN CLERK

In Attendance:

Tracy Self, Chair
Elaine Dombrosky
Chuck Comeau
Alex Sinclair
Jay Suzor

Guests:

Mike Josefek, ACG
Don Velozo, ACG
Bob Spurr, Avon's Fire Chief
Mark Saccoccio, Saccoccio & Associates
Kyle Robinson, Saccoccio & Associates
Greg Devlin, ACG
Jeff Bukunt, Avon's Police Chief
Jon Novak, Coneco Engineers and Scientists

The Avon Designer Selection Committee met at Town Hall on Thursday evening, January 9, 2020, at 6:00 p.m.

Elaine Dombrosky called the meeting to order. Tonight's meeting was going to be two-fold. The first part was to have the Committee approve Change Order (#9) for the Police Station and the second part was going to be dedicated to the Fire Station updates.

First, the Committee wanted to do some "housekeeping" and approve the Meeting Minutes of December 5, 2019. Elaine asked if anyone had any questions or comments on them. No one did, so Jay Suzor made a motion to approve the Meeting Minutes of December 5, 2019. Alex Sinclair seconded the motion. There was no discussion and the Minutes were unanimously approved as read.

Next up was to approve Change Order (#9) for the Police Station. Jay recommended the Committee approve Change Order #9 for a total amount of \$16,848.10. Alex seconded the motion. There was no discussion and the motion carried unanimously. Finally, Jay made the motion to approve the Application and Certificate for Payment in the amount of \$16,848.10. Alex seconded the motion. There was no discussion and the motion carried unanimously.

At this time Don Velozo brought up the new hand dryers in the Police Station. He said they had been installed. Jay made the motion for payment of the Invoice totaling \$6,522 for all of the new hand dryers. Alex seconded the motion. There was no discussion and the motion carried unanimously.

Don continued and gave the Committee updates on the following:

- Plumbing issue with the Plumbing Contractor - Chief Bukunt said there was a problem with the hot water
- Front doors are ajar - they will let Page know and have them come back and check it out

With no other items on the agenda for the Police Station, Chief Bukunt left.

The meeting now continued with the Fire Station and Don went through his Previous Meeting Minutes.

Item #4.1 - Budget. It is now \$3,660,864.

Item #6.0 - Budget. The furniture plan will be given to Chief Spurr who will get in touch with WB Mason for estimated pricing. The estimate will be used as the budget number. There was no change to this.

Item #6.7 - Scope. A canopy is to be added over the rear door. Chuck Comeau also requested a canopy above the rear administration door. This is now in progress.

Item #7.7 - Scope. Mike said the General Contractor will be required to provide all utilities during construction. This was put on hold.

Item #8.0 - Scope. The back building was discussed. The scope of work will be base bids. There will be no alternate bids.

Item #7.9 - Permitting. Bob Borden was to get price proposals from 3 firms to do the Construction Document review. Mark Saccoccio said he would like a firm to be hired soon so that he can begin review information with the chosen firm. ACG will follow up. Greg Enos is working on the contract for 4 Leaf, Inc.

Item #5.6 - Schedule. Borings - Mark will get a price to do more for the corners of the apparatus bay. It might cost \$3,000 or so. He will look into it. Geo-Tech was pretty good. Kyle said they did the areas in back of the apparatus bay - confirmed the existing drawing. There was no noticeable sign of ledge. Don said ground penetrating radar was used - they got more info that way. This was a better solution, but there was a cost to it.

Item #7.10 - Schedule. The hydrant flow test is being scheduled by BER. There was no change to this.

Item #7.11 - Environmental. Mark said they will get quotes for Complete Hazmat Study. No testing for PCB's is allowed. There was no change to this.

Mark Saccoccio spoke next. He showed the Committee the diagram of the additions and renovations to the Avon Fire Station. He spoke briefly about the compressor and the parking spaces. He then went on and talked about the new budget number - \$3,660,864, which includes \$200,000 for the back building. He recommended the back building be an alternate, but Mike Josefek said not to make it one and he explained why not. The Committee agreed with Mike. Jay made the motion for it not to be an alternate. Chuck Comeau seconded the motion. It was unanimous and the motion carried.

Greg Devlin spoke now. He talked about the schedule. He passed out a sheet to everyone and explained where we are today. Kyle said some things they are ahead on and some things they are behind on. They are pushing things to be completed. Mark said they will have the final plan approval by the end of February, 2020.

The next topic brought up was the Hazardous Materials Assessment. Kyle spoke about this - and said they are pushing for it.

The 60% - 75% Review Schedule was mentioned - in a couple of weeks - then a review and the final estimate will be due.

Don continued with the OPM Budget. He said the budget was moved around and he went through some of the numbers with the Committee. He added they will not need temporary quarters.

Chief Spurr said his #1 concern was for the safety of the apparatus and narcotics (they are always secured).

Don brought up the FF&E numbers. He said Chief Spurr will be calling WB Mason.

Insurance was next on Don's agenda. He said they will check on the insurance - same insurance requirements as the Police?

Submittal Exchange was talked about. Mark said he wanted to leave it open.

The Bid Schedule was just briefly touched upon. Don said he would do this for the Committee.

Don now brought up the Project Invoices to be approved. Tonight he had one for ACG for \$5,000 and one for Saccoccio & Associates for \$22,800, totaling \$27,800. Jay made the motion to approve the Invoices for \$27,800. Alex seconded the motion. There was no discussion. It was unanimous and the motion carried.

The next Fire Station meeting was scheduled. It will be held on Thursday evening, February 13, 2020, at 6:00 p.m.

With no other items to be discussed, Tracy adjourned the meeting at 7:00 p.m.