

Designer Selection Committee
Thursday, May 14, 2020
4:31 p.m.

TOWN OF AVON
2020 JUL 31 P 12: 4
TOWN CLERK

In Attendance:

Tracy Self
Elaine Dombrosky
Jay Suzor
Alex Sinclair

Absent:

Chuck Comeau

Guests:

Mike Josefek, ACG
Don Velozo, ACG
Greg Devlin, ACG
Mark Saccoccio, Saccoccio & Associates
Kyle Robinson, Saccoccio & Associates
Robert Spurr, Avon's Fire Chief
Stephen Hallissey, Avon's Deputy Chief

The Avon Designer Selection Committee had a video conference call on Thursday evening, May 14, 2020, at 4:31 p.m.

Tracy Self called the meeting to order and then turned it over to Don Velozo to discuss the bids. Don began by saying Saccoccio & Associates were over-budget by almost \$600,000. He said they need to cut scope (cut the back building) or get more money. Tracy said that getting more money was not an option. What should they do? Don asked Mark Saccoccio to discuss the extra costs. Mark said they need to go over each thing and try to cut out whatever they can. He said they got good cross-bids.

Mike Josefek said you need to either get more money or redesign the scope. Mike asked Chief Spurr what he was thinking. The Chief said maybe he should meet with the Committee to discuss things with them first. Mark mentioned the space building and the options they had. The bids were briefly discussed at this time.

Mark said the budget has been a discussion since day one. Don asked Mark to come up with things to get us on budget. Mike added that realistically if you cut \$600,000 out of the scope it would affect the building (15%). Even if we cut the back building we would still be over budget. He said there are no extravagant finishes in the building - no frills. Mark needs to look at this again and find cuts. Mark said they put in everything that was asked for. He added, "If we need to get to the number, we'll do what we have to do. We just need some direction to get to the number." Mike added the Chief is the one who knows what needs to be cut or not. Chief Spurr said you couldn't take out \$600,000 and have a viable building.

Mark asked a question, "Are there things that can be added in later (ex. lockers)? We want to build as much as we can shell-wise." Mike said one of the things you need to look at is the latest estimate and see if there are other opportunities we are missing. Mark brought up the sprinklers and said the number was out of whack. Mike mentioned the fact that

maybe they need to cut 15% off of every single component of the building. He said each component needs to be looked at very carefully.

Tracy asked Mark, "How come every step of the way everything was perfect, perfect, and now we are \$600,000 over budget?" Mike answered and said the estimator had certain numbers and also it was who showed up to bid. He said you could make some changes and then maybe put it back out there again to get different bidders.

Don said S&A had to look everything over carefully as they can not get any more money. At this time Don asked everyone if they could reconvene next Tuesday. Everyone said, "Yes." Mark and Don will look at everything again. Mark said they will redesign to get to where they need to be.

Mike asked Mark if he will speak to the Chief to see what his thoughts are. "Yes," he responded.

Mike now brought up the bids they've received. He said they are obligated to at least officially post that the bids are being taken under advisement and whatever they have to do they have to do it within 30 days.

Don said they will reconvene on Tuesday, May 19, 2020 at 4:30 p.m. Everyone left and the Committee, Chief Spurr and Deputy Chief Hallissey stayed on to discuss a few more things. The Stabilization Fund was brought up very briefly. Tracy said she will do some digging and maybe Chuck Comeau can come up with something to help. How can they come up with the money??? The Stabilization Fund - can they get it? Tracy said they need to run it by the people of the town. The Chief will work with Mark, but there's no way they can get down \$600,000.

Elaine Dombrosky wanted to know if the Committee should meet before next Tuesday. Tracy answered, "Yes."

The last item on the agenda was to approve the Meeting Minutes of April 27, 2020. Tracy entertained a motion to approve the Minutes. Jay Suzor made the motion to approve the Meeting Minutes of April 27, 2020, with Elaine seconding the motion. There was no discussion. A roll call vote was taken. Elaine, Alex Sinclair, Jay and Tracy all voted "Aye." It was unanimous and the motion carried.

The meeting adjourned at 5:00 p.m.