

Avon Designer Selection Committee
Thursday, February 15, 2018
6:00 p.m.

TOWN OF AVON
2018 MAR 22 P 3:47
TOWN CLERK

In Attendance:

Tracy Self, Chairman
Elaine Dombrosky
Chuck Comeau
Jay Suzor
Tim Flanigan

Guests:

Michael Josefek, President, ACG
Don Velozo, Sr. Project Mgr., ACG
Steve Watchorn, CBI
Greg Devlin, ACG
David Martineau, Avon Police Chief
Steven Bernstein, SLB Group
Daniel Armstrong, Strong Civil Design

The Avon Designer Selection Committee met at Town Hall on Thursday evening, February 15th, 2018 at 6:00 p.m.

Tracy Self commenced the meeting and immediately turned it over to Don Velozo to go through the Previous Meeting Minutes. He began with:

- Item #3.2 - Schematic Design. Steven Bernstein updated the Committee on the gas situation and at this time, there was no change.
- Item #3.3 - Spacesavers. The Avon Chief Procurement Officer will need to procure the lockers/equipment from the State Bid List. ACG will assist with the process once the new Procurement Officer is designated by the Selectmen.
- Item #5.1 - CBI said a wood frame structure is estimated to cost less than steel. CBI is to proceed with a wood frame design. This item was closed.
- Item #5.2 - Tracy mentioned a discussion she had with the Board of Selectmen. The Committee discussed cedar impressions siding ... using this would be within the budget. The masonry veneer will be tabled until they have real numbers. Once that is done, it can be added back before the project bids. CBI will come up with alternatives for the Committee's review. This item will be left open.
- Item #5.3 - SWPP is required. This item was closed.

- Item #5.4 - Civil. Grass areas were brought up and the maintenance of them. Who would cut the grass, etc.? If they let it run wild there would be no maintenance involved. This item was closed.
- Item #5.5 - Tracy signed the RDA for the record. This item was closed.
- Item #5.6 - Civil Design. To be discussed with the Planning Board. This item was closed.
- Item #2.5 - HVAC. They found a slight savings with the cost of the HVAC system. They will talk about this later.
- Item #1.11 - Commissioning. This item will be left open as no comments came back.
- Item #1.12 - Construction Documents. Mike and Don will meet with Avon's Town Counsel, Joe Lalli, next Friday to continue with the development of the Construction Contract. They are now half-way through the documents. Ongoing.
- Item #1.13 - Outreach. This item was closed.

At this time Don went back to his agenda. The next subject was Design Development and Steven went through the Construction Cost Summary sheet.

Total Construction Escalated to Start of Construction\$3,776,908

He then discussed the pricing options. Mike Josefek stressed keeping the numbers under the budget to Steven. Steven said they worked on this for a week and a half to come up with these numbers. He said he wanted to make this job attractive to bidders and they want to make sure their documents are clear. Steven said the electrical numbers are probably accurate, but there are some areas that savings could be had. Mike warned Steven that his number is very close to the budget number of \$3,800,000.

Next up, CBI's schedule was discussed. The Department of Public Safety - they will do a review of the plans. Their turnaround is 30 days and they want to see the schedule. Steven will meet with Kym before sending it out to bid.

FFE Procurement and Budgets were now brought up. They need \$300,000 worth of equipment and the best way to buy the equipment is through State Bid. An antenna will go on the roof and they will do a test.

Police and Fire equipment/systems were mentioned. The Committee talked about the Dispatch Center - consoles, monitors, IT network equipment including a telephone system. The existing communication radios are at the end of their life cycle.

The meeting with the Conservation Commission was now brought up. There were many concerns from the neighbors. The road on Fagan Drive is a DPW project. Construction on the site was discussed and the down stream was a concern. It was mentioned that there are 11 street lights/lamp poles on Fagan Drive. The sidewalk is paved and they want it repaved (DPW).

Daniel Armstrong spoke next about the plants and the wetlands. Mike commented that there will be improvement of the ball-field area with bathrooms and a paved parking lot.

Future meetings that have been scheduled are:

- Avon Conservation Committee Meeting - March 8, 2018 - 7:30 p.m.
- Designer Selection Committee Meeting - March 15, 2018 - 6:00 p.m.

With nothing else on the agenda, Tracy adjourned the meeting at 7:00 p.m.