

Avon Designer Selection Committee
Thursday, October 29, 2020
6:00 p.m.

TOWN OF AVON

2021 JAN -6 A 8:19

TOWN CLERK

In Attendance:

Tracy Self
Alex Sinclair
Elaine Dombrosky
Chuck Comeau
Jay Suzor

Guests:

Mike Josefek, ACG
Greg Devlin, ACG
Robert Spurr, Avon's Fire Chief
Steve Hallissey, Avon's Deputy Chief
Mark Saccoccio, Saccoccio & Associates
Don Velozo, ACG
Kyle Robinson, Saccoccio & Associates
B.J. Puchalski, P&P General Contractors
Bob & Nancy Ogilvie, Avon Residents
Patrick Bessette, Avon Resident

The Avon Designer Selection Committee had a video conference call on Thursday, October 29, 2020, at 6:00 p.m.

Tracy Self called the meeting to order and then turned it over to Don Velozo from ACG to review his Meeting Minutes. He began with:

Item #14.0 - Budget. He mentioned the contingency fees and budget. This item was closed.

Item #15.0 – Budget. No major changes in the budget.

Item #16.0 – Budget. There was an invoice for \$86 from Mark for plumbing for the Board to review. The balance of the construction contingency was \$78,598.48. After the approval of CO#2 the contingency balance will be \$31,684.13.

Item #13.0 - Change Orders. Robert Borden provided fees that he waived. There will be additional fees to be waived. S&A provided P&P with permit credits of \$47,975.00 to be put back in the contingency.

Item #13.1 - Change Orders. A deduct change order is expected because a pole mounted transformer will be used instead of a pad mounted. The deduct is not realized yet. This item was still open.

Item #13.2 - Change Orders. P&P encountered sub slab interior foundation walls not shown on the drawings and are removing them. This item was closed but will be re-opened. Additional days are requested for the work.

Item #15.1 – Change Orders. The Committee approved COR #10 – Roof Drainage Revision contract deduct for (\$4,656.00).

Item #15.2 – Change Orders. CO #1 was approved.

Item #15.3 – Change Orders. CE #5 Foundation Soil Compaction. The Committee will go into Executive Session to discuss. For now, it is on hold.

Item #15.4 – Change Orders. COR #8 Unit Price for boulder removal resulted in a \$5,213 savings.

Item #15.5 – Change Orders. COR #9 Foundation insulation for the Apparatus Building for \$9,836.00 was approved last month.

Item #16.3 – Change Orders. CO #2 for \$46,914.35 will be presented to the Selectmen.

Mark brought up the pouring upgrades. He said it would cost \$4,539 to change the VCT to vinyl LVT (Luxury Vinyl Tile). Mark checked the quantities, and said they need to check out the value brought up.

Don spoke about the generated docking station. He said Mark had sent an email on this. It allows a generator to be plugged in very easily to by-pass the existing generator if something goes down. He added that the project sign was put on the back burner for now.

The next item on Don's agenda was Vendor Procurements for Access Control. He said they have received two prices, one from ENE for \$54,956 and the other one from C&C Technologies for \$64,725. Kyle said ENE has everything covered. Alex and Kyle recommend they sit down with ENE before issuing anything and have a final run-through of the scope with Alex, Chief Spurr, ENE, ACG and S&A and anyone else. Mark recommends they approve a "not to exceed" number so they can give to Greg to make the award and wrap it up. Agreeing, Chuck made the motion to authorize the Architect and the OPM to negotiate with ENE for a price "not to exceed" \$54,956. Alex seconded the motion. There was no discussion, and a roll-call vote was taken with Chuck, Jay, Alex, Elaine and Tracy all saying "Aye." It was unanimous and the motion carried.

Item #15.6 – Payment. The Committee approved the Project Invoices. This item was closed.

Item 14.1 - Design. This item was closed.

Item #14.2 - Design. Floor tile – This item was closed.

Item #14.3 - Design. This item had to do with pricing on swapping VCT to vinyl LVT in the administration corridor. A discussion was had.

Item #14.4 - Design. Samples for the shades. This item was closed.

Item #14.5 - Design. The metal building color was discussed. This item was closed.

Item #14.6 - Design. VE options – This item was closed.

Item #15.7 – Design. There was a complaint about the dumpster. It was determined the dumpster is in the appropriate location as there is no alternate spot for it. It was recommended that it stays where it is. Tracy mentioned that she spoke with the Board of Health and with Mr. Ogilvie. She thought it would be less of a problem as the Police would not be using the building. Chief Spurr said they secure it, and people cannot drive in at night and use it. They will have it tipped during the day. Elaine made a comment on the dumpster and the rat problem. She asked how often is it dumped? Chief Spurr said once a week.

Item #14.7 – Schedule. This item was closed.

Item #15.8 – Schedule. Overall construction is on schedule or slightly ahead. Although some elements are behind schedule.

Continuing with the agenda, Greg gave an update on the OPM's Monthly Report. He spoke about the following:

- Weather - it was typical for October with no abnormal events.
- Site and Earthwork – Work is ongoing for the septic system and the septic pump chamber was installed and ready for connection. The septic field is nearing completion. Large rocks and unsuitable soils have been removed from the site.
- Masonry/Cast-in-Place Concrete – Concrete slab for the Apparatus Building and the addition were placed. Masonry materials have been delivered to the site and work is expected to begin next week.
- Demolition – The rear wall and overhead doors of the existing Apparatus Bay have been removed.
- Carpentry – A temporary support wall was erected in the existing Apparatus Bay to allow for demolition. Framing of the addition is underway.
- Plumbing -Floor drain was installed in the Apparatus Building. Waste and vent piping were installed in the addition. Gas piping began for the new gas service.
- Electrical - The under-slab conduit and floor boxes for the addition have been installed. Conduit has been assembled for the duct bank to the Apparatus Building.
- Special Construction – The Metal Apparatus Building was delivered; however, the roof trusses were sized incorrectly. New trusses have been scheduled.
- Schedule – P&P has recovered time and the project is ahead of schedule based on the original baseline schedule. Issues with the Apparatus Building continue to delay that portion of work. Because its completion is not currently in the critical path of other work, it is not expected to impact the overall project.
- Concerns/Issues – On 10/9/20 non-conforming concrete was placed at the Apparatus Building slab. The concrete did not conform to the slump specification

of 6. Two loads tested were 9.25 to 8. Spider cracks are appearing around the perimeter of the slab. The non-conforming concrete was placed in haunches at the perimeter of the slab. The conforming concrete was placed over the top of the haunches and the remaining slab. Nails were overdriven on the addition wall sheathing. The Architect directed the Contractor to re-nail areas. Galvanized nails were specified for fastening wall sheathing. P&P used non-galvanized nails. S&A requested P&P to use galvanized nails going forward. No submittals on the roof sheathing and decking were received.

Mark wanted to talk about Product Selections right now. He said they are having trouble finding the pewter color for the roof shingles. He will keep everyone informed on this. Don said B.J. sent him an email today stating the building materials are becoming scarce. This may be a recurring theme as they go through construction until things level out.

Mike said if they needed to get another color, how can they get quick approval? Who makes the decision? The Chief? The Architect? Tracy? He said they need to be able to make a rapid response solution as there is a bidding war on product. Mark said he would say they could use their judgment. They need some running room to get it done. Elaine mentioned the Chief is right there and therefore a lot of it could fall on his shoulders. He is the one who would have to live with it. Chuck thought it would be easy enough to email the Chairman. Tracy said they could call her as things have to move quickly. B.J. had a quick note on the shingles. He said he received an email stating they have found some in Maine.

Don went back to his agenda and the next item was VE Options. He said there are none this month.

Next item - Change Orders.

Proposed CO #2

COP 2R	Added Wall Demo (approved except additional time)	\$ 7,330.35
COP 8	Unit Price Rock and Unsuitable Soils	\$33,700.00
COP 9	Added Foundation Insulation (approved)	\$ 9,836.00
COP 10	Roof Drainage Material Credit	\$ (4,656.00)
COP 16	Manhole for Butler Avenue	<u>\$ 704.00</u>
		\$46,914.35

Tracy entertained a motion to move forward with the Change Order. Jay made the motion to approve Change Order #2. Elaine seconded the motion. There was no discussion, and a roll-call vote was taken with Chuck, Jay, Alex, Elaine and Tracy all saying "Aye." It was unanimous and the motion carried.

At this time Tracy recognized Bob Ogilvie, an Avon resident who abuts the Fire Station. Mr. Ogilvie asked where the manhole cover was going to be – on Butler Avenue? Mark said, "Yes, at the end of the street."

Continuing, Don brought up Protest Work. He said CE #5 and CE #7 are both out there. They are:

CE #5 – Foundation Soil Compaction
CE #7 – Temporary Emergency Power

The next item to be brought up were the Project Invoices. They were for:

ACG	\$ 24,900.00
S&A	\$ 7,686.00
P&P Application #4	\$386,563.70
ATC Services	\$ 4,435.00
Briggs Engineering	<u>\$ 3,220.00</u>
	\$426,804.70

Tracy entertained a motion to pay these invoices. Alex made the motion to pay the above invoices, which totaled \$426,804.70. Jay seconded the motion. There was no discussion. Tracy asked for a roll-call vote with Alex, Elaine, Chuck, Jay and Tracy all saying "Aye." It was unanimous and the motion carried.

The next meeting was now scheduled. It will be held on Thursday, November 19, 2020 at 6:00 p.m. Tracy mentioned that they would go into Executive Session before the regular meeting.

With nothing else to discuss, Tracy entertained a motion to adjourn. Jay made the motion to adjourn with Elaine seconding the motion. There was no discussion. Tracy asked for a roll-call vote with Alex, Elaine, Chuck, Jay and Tracy all saying "Aye". It was unanimous and the meeting adjourned at 7:08 p.m.