

Avon Designer Selection Committee
Thursday, September 24, 2020
6:04 p.m.

TOWN OF AVON
2021 JAN -6 A 8:19
TOWN CLERK

In Attendance:

Tracy Self
Alex Sinclair
Elaine Dombrosky
Chuck Comeau

Absent:

Jay Suzor

Guests:

Mike Josefek, ACG
Greg Devlin, ACG
Robert Spurr, Avon's Fire Chief
Steve Hallissey, Avon's Deputy Chief
Mark Saccoccio, Saccoccio & Associates
Don Velozo, ACG
Kyle Robinson, Saccoccio & Associates
B.J. Puchalski, P&P General Contractors
Bob & Nancy Ogilvie, Avon Residents

The Avon Designer Selection Committee had a video conference call on Thursday, September 24, 2020, at 6:04 p.m.

Tracy Self called the meeting to order and then turned it over to Don Velozo from ACG to review his Meeting Minutes. He began with:

Item #14.0 - Budget. He mentioned the contingency fees and budget. It was info only.

Item #13.0 - Change Orders. Robert Borden provided fees that he's waived. There will be additional fees to be waived.

Item #13.1 - Change Orders. A deduct change order is expected because a pole mounted transformer will be used instead of a pad mounted. This will eliminate Bollards and the Pad. This has not been worked out. An additional pole will be eliminated. This item was still open.

Item #13.2 - Change Orders. P&P encountered sub slab interior foundation walls not shown on the drawings and are removing them. ACG is monitoring the work while P&P and S&A work to quantify the additional work. Work commenced without approval. P&P submitted a change order proposal for \$12,312.98. There is a disagreement as to the cost associated with this work. Don thought it should be less, but there was some scope there. The revised PCO is now \$13,814.98. ACG commented on COP; S&A forwarded comments to P&P. They have reviewed the amount submitted and will talk about it later.

Item #12.0 - Procurements. Security and Access Control - Comtronics is on board - the contract was signed by Greg Enos. S&A is working with Partners on the Telephone System. S&A forwarded a draft of the procurement for Security and Access Control to ACG. We need to cut due to the budget. There are so many items on the "wish list." Kyle

reviewed the doors. Don wanted to know if some doors could be backed out to try and keep on budget. Don reiterated that the Architect needs to stay on budget. Alex Sinclair met with Mark, Don and Chief Spurr. Alex marked up the drawings and Don would like to go to Greg Enos with this. Alex said everyone agreed and they can now move forward. Chief Spurr added they've got it worked out.

Item #11.2 - Invoices. They were approved.

Item 14.1 - Design. We have not heard back from P&P on it.

Item #14.2 - Design. Floor tile - since the last meeting, S&A requested pricing on it. Don said it was to be discussed later.

Item #14.3 - Design. This item had to do with pricing on swapping VCT to vinyl LVT in the administration corridor. This will be a cost according to Mark.

Item #14.4 - Design. Samples for the shades. This item was completed.

Item #14.5 - Design. The metal building color was discussed. They decided to go with Barn Red with a gray roof.

Item #14.6 - Design. VE options - information only.

Item #14.7 - Schedule. As of right now, they are two weeks behind. Info only.

Continuing with the agenda, Greg gave an update on the OPM's Monthly Report. He spoke about the following:

- Weather - it was typical for September with no abnormal events.
- Site and Earthwork - R.J. Roy, the Site Work Contractor, began the excavation for the addition to the Fire Station. Footings and walls were formed and placed. The interior perimeter of the Apparatus Building was excavated by P&P in order to install thick rigid insulation. Tree cutting at the south side of the site is complete. Rock removal is ongoing.
- Masonry/Cast-in-Place Concrete - Footings and walls for the Fire Station addition were formed and placed. Concrete cylinders were collected for break test by ATC.
- Plumbing - Columbia Gas has been on-site and has discussed the new location for the gas meter. Work is underway for the underground trench drain.
- Electrical - The under-slab conduit for the new Apparatus Building was installed. The ground wire at the Fire Station addition was installed.
- Schedule - According to P&P's original project schedule, the Apparatus Building is about four weeks behind schedule.
- Concerns/Issues - On September 22nd, the excavator hit the guy wire for the utility pole of the Fire Station at 7:30 a.m. East High Street was closed off. No one was injured and Ngrid was on the scene to cut the lines and make safe. Ngrid is replacing the existing pole on the North-side of East High Street. Also, the GC

submitted a claim for the relocation of the generator. ACG and S&A believe the work is unnecessary and the problem is the GC is doing work out of sequence.

The budget was now brought up by Don. He said there are no major changes this month. He did move some monies around and he mentioned there are some savings in the budget right now.

Don brought up the schedule. He said P&P is a couple of weeks behind. P&P indicated they can make up the two weeks.

At this time B.J. Puchalski explained to the Committee why they have slowed down and what has caused the delay. The framing for the new addition is scheduled to start in October. He said some of the unknowns on this site have been a challenge.

The next item on Don's agenda was the Designer's Progress Report. He turned the meeting over to Mark Saccoccio. Mark said the project is moving along well. He said there are really no issues except for the pole. He's very pleased where they are.

Don now mentioned the epoxy flooring and said he received a price - \$47,975.00. He said he would like to have a discussion with the Committee about this. He asked Tracy and Chief Spurr if this is the direction they are going to go in. A short discussion ensued. Tracy asked if there would be savings if you had one color? Chuck asked what would be done with the floors if we don't epoxy them? BJ talked about sealing. Chuck said they should decide on this now. This is a durable item - a wear and tear item. He feels that something would have to be done later if you don't epoxy them. Mark said he would recommend doing it. Chuck said they should leave this item alone. Chief Spurr spoke and said if we did this later, things would be on it. Mike agreed that it should be done if they have the money. Chuck suggested they stay with epoxy and everyone agreed with him.

Mark spoke now and talked about the storm drainage - delete ductile iron pipe to PVC or other. He said to take the credit (\$7,231.00).

Permit credits were brought up by Don (\$48,737). Fees to be waived.

Next item - Change Orders. Don said they will be presented to the Selectmen on October 1st.

Pending Contract Modification - \$7,330.35. This was added for the concrete wall demolition. BJ explained this to everyone. Chuck spoke up and talked about the Committee's position and the contract requirements. Tracy asked the question, "Should we approve the \$7,330.35 to be paid?" Chuck immediately said, "No," we did not have a chance to mitigate this. After discussing this the Committee decided to approve it. Chuck made the notion to approve the monies. He was not happy with the process though and said someone should have notified the Board. It is very aggravating. So after making the motion Alex seconded it. There was no discussion and a vote was taken with Chuck, Alex, Elaine and Tracy all saying "Aye." It was unanimous and the motion carried.

Don went on to PCO #5 - Foundation Soil Compaction. The contractor was directed to proceed under protest. BJ spoke about this to the Committee as Don had sent this to them already. Mark said he recommended this for approval. Don said he felt he needed to talk to the Committee in Executive Session first. At this time Tracy said she would recommend they table this with Elaine agreeing. Tracy needed to get the chain of events first.

Don continued with PCO #8 - Unit Price - Boulder Removal for \$24,932.00. Mark agreed with this and Tracy asked if anyone had any discussion on this. No, so Elaine made the motion to approve the \$24,932.00 for the boulder removal. Chuck seconded the motion. There was no discussion and a vote was taken with Elaine, Chuck, Alex and Tracy all saying "Aye." It was unanimous and the motion carried.

Don brought up PCO #9 - Foundation Insulation for the Apparatus Building for \$9,836.00. ACG recommended this as well as S&A to pay. Chuck made the motion to accept the CO with Elaine seconding the motion. There was no discussion and Tracy asked for vote with Elaine, Chuck, Alex and Tracy all saying "Aye." It was unanimous and the motion carried.

Don mentioned there were two Change Orders that were under protest. They are Change Order #5 - Foundation Soil Compaction and Change Order #7, Temporary Emergency Power.

Next item to be brought up were the Project Invoices. They were for:

ACG - 9/30/20	\$ 23,800.00
S&A	\$ 10,447.48
P&P Application #3	<u>\$233,417.85</u>
Secretarial Services:	<u>\$ 248.64</u>
	\$267,913.97

Tracy entertained a motion to pay these invoices. Chuck made the motion to pay the above invoices, which totaled **\$267,913.97**. Alex seconded the motion. There was no discussion. Tracy asked for a vote with Alex, Elaine, Chuck and Tracy all saying "Aye." It was unanimous and the motion carried.

At this time Tracy recognized Mr. & Mrs. Ogilvie, Avon residents who abut the Fire Station. Mr. Ogilvie brought up the dumpster pad. He said they had a big concern with this as they attract rodents. Mark said he would look at it. Greg mentioned there has been a rodent abatement going on there for years. Mr. Ogilvie also brought up the wall at the end of Butler Avenue. Mark said he is looking at that too.

Continuing, Tracy said they now need to approve the Meeting Minutes of August 27, 2020. She asked if anyone had any comments or concerns on them. No one did so she then entertained a motion to approve these Minutes. Chuck made the motion to approve the Meeting Minutes of August 27, 2020. Alex seconded the motion. There was no discussion.

Tracy asked for a vote with Elaine, Alex, Chuck and Tracy all saying "Aye." It was unanimous and the motion carried.

The next meeting was now scheduled. It will be held on Thursday, October 29, 2020 at 6:00 p.m. Tracy mentioned that she was going to update the Board of Selectmen on October 1st.

With nothing else to discuss, Tracy entertained a motion to adjourn. Chuck made the motion to adjourn with Elaine seconding the motion. There was no discussion. Tracy asked for a roll-call vote with Alex, Elaine, Chuck and Tracy all saying "Aye". It was unanimous and the meeting adjourned at 7:58 p.m.