

Designer Selection Committee
Tuesday August 3, 2021
1:15 p.m.

TOWN OF AVON
2021 AUG 11 A 8:23
TOWN CLERK

In Attendance:

Tracy Self, Chair
Jay Suzor
Alex Sinclair
Chuck Comeau

Guests:

Don Velozo, ACG
Mark Saccoccio, Saccoccio & Associates
Robert Spurr, Avon's Fire Chief
B.J. Puchalski, P&P General Contractors

Absent:

Elaine Dombrosky

The Avon Designer Selection Committee completed a walk-thru of the Fire Station site and had a meeting in the new training room on Tuesday August 3, 2021.

Tracy Self called the meeting to order.

As a result of the walk-thru of the property and a pre-meeting with abutters, it was determined that the rock wall needed to be adjusted. It looks messy. B.J. agreed to have someone complete the task of tidying it up. Additionally, in one section where that might not be possible, we are going to plant a shrub. Possibly a rhododendron or a rose of Sharon. The team also walked through the retention areas. The abutters mentioned that it still had water in it after 5 days and they were concerned about a mosquito problem. It was observed that there is still water in the basin. It was decided that there were areas that needed to be dug out and repaired and that the Engineer would come out to confirm that it was working as designed. It was observed that the floors were being completed (burnished/polished) per the Committee's last meeting. It was noted by Mark Saccoccio that there were grates that were way below the asphalt. This was not acceptable, and he has put the Contractor on notice to repair.

Tracy now turned the meeting over to Don Velozo from ACG to review his Previous Meeting Minutes. He reviewed open items:

Item #50.0 - Audio/Visual Overhead Door Annunciator: This has been turned over to the Chief and the item was closed.

Item #52.3 – COP #56 Insulation Apparatus Building. The DSC voted not to proceed. This item was closed.

Item #53.0 - Epoxy Flooring Credit. The current credit for the floor is \$3,095. This item is being reviewed by ACG.

Item #54.4 - PCO submitted for painting PSL and Roof Supports, which totaled \$803. This has been signed off on by the Clerk. Alex Sinclair made a motion to approve the invoice in the amount

of \$803. Jay Suzor seconded the motion. There was no discussion and the Committee voted unanimously to approve the motion.

Item #50.4 - Countertop Repair. Status: B.J. has received the repair kit and has begun the repair.

Item #54.5 - ENE Training. Per Mark, Kyle reached out but has not heard back. He will follow up.

Item #54.6 - Card Readers with Phone Capability. ENE to exchange card reader with the spec model. Update: these are not onsite yet.

Item #54.7 - B.J. requested MAW visit the site. Balancing is to begin on Thursday.

Item #54.8 - Application for Payment. Requisition will be ready for the Committee meeting to be held on 8/10/21.

Don brought up the 2 week look ahead, but there was no printed copy. B.J. indicated that he would provide one via email. Don asked when the Substantial Completion letter would be received. B.J. indicated that he requested the MEP for Thursday and the final clean of the Admin. side would be on Thursday as well. B.J. will send the letter but needs to complete the final punch list first. B.J. is working on this already and has asked for the last set of notes from the Clerk.

Don asked if anyone had any issues or comments. He started with Chief Spurr who wanted to talk about corner guards and some sort of chair protection in the lunchroom. Discussion of possible materials ensued. Mark, Tracy, Alex, Chuck and Jay had no additional comments or issues.

With no other items to discuss, Tracy entertained a motion to adjourn. Alex made the motion to adjourn with Jay seconding the motion. There was no discussion. It was unanimous and the meeting adjourned at 2:45 p.m.