

Avon Designer Selection Committee
Thursday, March 15, 2018
6:00 p.m.

TOWN OF AVON

2018 JUL 11 A 9:27

TOWN CLERK

In Attendance:

Tracy Self, Chairman
Elaine Dombrosky
Chuck Comeau
Jay Suzor
Tim Flanigan

Guests:

Michael Josefek, President, ACG
Don Velozo, Sr. Project Mgr., ACG
Steve Watchorn, CBI
David Martineau, Avon Police Chief
Jeff Bukunt, Deputy Police Chief

The Avon Designer Selection Committee met at Town Hall on Thursday evening, March 15th, 2018 at 6:00 p.m.

Jay made a motion and Chuck seconded to accept the meeting minutes of January 18th and February 15th. No discussion. Motion passes

The committee jumped into discussion about the current state of the project. Don discussed the need for a procurement officer in order to get real figures with regards to FF&E. Chuck and Don talked about cutting prices. There might be a possibility that the radios and dispatch prices are higher but will help with the FF&E for the Fire Department. Mike thinks that some of the video surveillance system would be cheaper to lease than buy. Don handed out three bid proposals to help show why dispatch work stations cost so much money. To wrap up, we need the procurement officer in place by 4/5/18.

Don moved on to the bid process. Steve Watchorn and CBI will place the bid in Central register and take care of the local newspaper. Bids will be opened in the Mary McDermott Room and will be sent to Town Hall C/O the Town Clerk. Tracy will discuss that process with the Town Clerk. There will be a pre-bid conference on 4/18/18, Don will reserve the Mary McDermott room through Shanna Faro.

Bid hosting was discussed next. Most contractors will be looking for plans and specs on line. A myriad of options was discussed. Steve Watchorn will get prices for bid hosting. Filed sub bids will be opened on 4/26/18 and general bids will be opened on 5/8/18. Don will need a letter from the Board to authorize ACG to acquire DCAM records on the bidding contractors.

The plans and specs were discussed. They are coming along and CBI will have 90% drawings for the Committee next week. Don is waiting for the report from the Conservation Commission after

the meeting on March 8th. The team is unsure of their comments as the plan meets all state storm water management.

The next meeting will be held on Thursday March 29th at 6pm.

With no further business to discuss, Jay made a motion that Elaine seconded to adjourn. Meeting was adjourned at 7pm.