



TOWN OF AVON
2023 AUG 14 P 4: 21
TOWN CLERK

Finance Committee Meeting Minutes

June 29, 2023

Members Present: Derek Staffier, Suzzette Waters, Daniel Norian, Richard Jordan, Paul Smith, and James Norian (in person)

Members Not Present: n/a

Also Present: Ellen Norian, Lynne McKenney (recording secretary), Jonathan Beder (Town Administrator), Debra Morin (Town Treasurer)

Derek Staffier, Chair called the meeting to order at 6:33 p.m.

Meeting Minutes

Dan Norian made a motion to approve the meeting minutes of June 8, 2023, seconded by James Norian. No discussion on the motion. All in favor. The motion carries.

James Norian made a motion to take the agenda out of order, seconded by Daniel Norian. No discussion on the motion. All in favor. The motion carries.

Line Item Transfers

Daniel Norian made the motion to grant the line item transfer for \$ 1,795.00 from Health Insurance to Liability Insurance seconded by Paul Smith. No discussion on the motion. All in favor. The motion carries.

James Norian made the motion to grant the line item transfer for \$ 3,100.00 from Health Insurance to Fire Department Salary, seconded by Paul Smith. No discussion on the motion. All in favor. The motion carries.

Daniel Norian made the motion to grant the line item transfer for \$ 8,000.00 from Health Insurance to HR expenses, seconded by Paul Smith. No discussion on the motion. All in favor. The motion carries.

Daniel Norian made the motion to grant the line item transfer for \$ 32,765.13.00 from Health Insurance to Snow and Ice, seconded by James Norian. Discussion on the motion below. All in favor. The motion carries.

There is a baseline for the Snow and Ice budget of \$100K. The Finance Committee members discussed whether it should be increased in FY2025. A line item transfer was granted by adding over \$32K to that line item even though snow and ice removal was limited this past winter. Ms. Morin indicated that it is more problematic to over budget snow and ice than to under budget it for various reasons.

Paul Smith made the motion to grant the line item transfer for \$ 12,000.00 from Town Health Insurance to Town Hall expenses, seconded by James Norian. No discussion on the motion. All in favor. The motion carries.

James Norian made the motion to grant the line item transfer for \$ 14,550.00 from Health Insurance to Building Salary, seconded by Paul Smith. No discussion on the motion. All in favor. The motion carries.

James Norian made the motion to grant the line item transfer for \$ 10,000.00 to from Health Insurance to Street Lighting, seconded by Daniel Norian. No discussion on the motion. All in favor. The motion carries.

Dan Norian made the motion to grant the line item transfer for \$ 1,069.59 to be from Health Insurance to BOS Salary, seconded by Paul Smith. No discussion on the motion. All in favor. The motion carries.

Paul Smith made the motion to grant the line item transfer for \$ 3,100.00 from Town Health Insurance to Election Salary and Expenses, seconded by Daniel Norian. No discussion on the motion. All in favor. The motion carries.

Paul Smith made the motion to grant the line item transfer for \$ 45,000.00 from Assessors Salary to Assessors expenses, seconded by James Norian. No discussion on the motion. All in favor. The motion carries.

James Norian made the motion to grant the line item transfer for \$ 32,000.00 from Health Insurance to Building Salary, seconded by Paul Smith. No discussion on the motion. All in favor. The motion carries.

Dan Norian made the motion to grant the line item transfer for \$ 6,500.00 to be from Library Salary to Library Expenses, seconded by Paul Smith. No discussion on the motion. All in favor. The motion carries.

Suzzette Waters made the motion to grant the line item transfer for \$ 23,000.00 from Park & Recreation Salary to Park & Recreation Expenses, seconded by James Norian. No discussion on the motion. All in favor. The motion carries.

Discussion

Rick Jordan discussed last night's meeting of the Planning Board and the Select Board on a master plan for the Town. He described the approach being used by the consultant that the Town has via a grant procured through the DPW.

The members deferred discussion of a Finance Committee Handbook and Liaison Program.

Rick Jordan discussed about whether the new hiring mechanism for the Police Department is helping to fill vacancies. There is some indication that it is helping us to fill vacancies.

The members feel they do not need to meet in July. The next meeting will be scheduled for August 9, 2023.

Suzzette Waters made a motion to grant the Post Office permit 15 warrant for \$ 500.00 for the shipping of books, seconded by James Norian books shipping of books.

Daniel Norian made a motion to adjourn, seconded by James Norian.



Derek Staffier, Chair

List of Documents

- Transfer sheet provided by Debra Morin, Town Treasurer
- Post Office warrant