

**BOARD OF SELECTMEN**  
Steven P. Rose, Chairman  
Robert F. Brady, Jr., Clerk  
Eric S. Beckerman, Associate

Gregory S. Enos  
**TOWN ADMINISTRATOR**

# Town of Avon Massachusetts

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TOWN OF AVON  
2020 JUN 23 P 6:16  
TOWN CLERK

**BOARD OF SELECTMEN MEETING**  
**MONDAY, JUNE 11, 2020**  
**6:30 P.M.**

**JOINT WORKSHOP MEETING WITH FINANCE COMMITTEE**

- Members present:** Steven P. Rose, Chairman  
Eric S. Beckerman, Associate (via videoconference)
- Others present:** Gregory S. Enos, Town Administrator (via videoconference)  
Shanna M. Faro, Executive Assistant (via videoconference)  
Joseph S. Lalli, Esq., Town Counsel (via videoconference)  
Paul Sullivan, Principal Assessor (via videoconference)  
William Fitzgerald, DPW Director (via videoconference)  
Patricia Bessette, Town Clerk (via videoconference)  
Kathleen Waldron, Health Agent (via videoconference)  
Fire Chief Robert Spurr (via videoconference)  
Lynn Tokarczyk, Karas Glass Company (via videoconference)  
Joseph Karas, Karas Glass Company (via videoconference)  
Donald Velozo, Architectural Consulting Group (via videoconference)  
Michael Josefek, Architectural Consulting Group (via videoconference)  
Charles Comeau, Designer Selection Committee (via videoconference)  
Jason Suzor, Designer Selection Committee (via videoconference)
- Finance Committee:** Dan Norian, Chairman (via videoconference)  
Shannon Coffey (via videoconference)  
Derek Staffier (via videoconference)  
Judith Leggett (via videoconference)

Chairman Rose announced that pursuant to Governor Baker's March 12, 2020 Order suspending certain provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this joint meeting of the Board of Selectmen and Finance Committee is being conducted via remote participation. No in-person attendance of members of the public was permitted, but every effort was made to ensure that the public can adequately access the proceedings as provided for in the Order. Chairman Rose reminded the viewing audience that persons who would like to view this meeting while in progress may do so by joining the Zoom link for the videoconference in session.

Chairman Rose called the meeting to order at 6:30 p.m. with all members present. Each Board member acknowledged their presence at the meeting by responding in the affirmative during the roll call. In addition, all anticipated speakers acknowledge their presence by responding in the affirmative when Chairman Rose called their names.

Mr. Beckerman led the meeting in the Pledge of Allegiance.

## **UNFINISHED BUSINESS**

### **Designer Selection Committee – Award Bids for Fire Station Renovation Project**

Mr. Comeau informed the Board that during the bid process, a lowest bidding subcontractor was questioned and challenged by another subcontractor. Mr. Comeau informed the Board that the Designer Selection Committee checked with the state regarding the validity of the subcontractor and was satisfied with the results and therefore in favor of moving forward with the bid award. Mr. Velozo informed the Board that Architectural Consulting Group did their own research with the same results as the Designer Selection Committee and recommended moving forward as well. Mr. Beckerman made a motion to award the contract for the Fire Station Renovation Project to P&P General Contractors, Inc. Chairman Rose seconded the motion. A roll call vote was taken. Mr. Beckerman voted aye. Chairman Rose voted aye. The motion carried.

### **TIF Agreement with Karas Glass Company, Inc.**

Mr. Enos informed the Board that with the help of Principal Assessor Paul Sullivan and the Finance Team, they have reached an agreement on the proposal from Karas Glass Company, Inc. for a Tax Increment Financing Agreement. Mr. Enos stated that one of the requirements of the agreement is that Karas Glass Company will create new jobs once it relocates and qualified Avon residents will be considered for these positions. Chairman Rose confirmed that the agreement has been reviewed by both Town Counsel and the Principal Assessor to which they replied in the affirmative. Mr. Enos stated that the TIF Agreement will have to be approved at Town Meeting. Mr. Beckerman made a motion to vote to recommend to Town Meeting a Tax Increment Financing Agreement, in accordance with the provisions of the Massachusetts General Law, Chapter 59, Section 40, between the Town of Avon and Karas & Karas Glass Co., Inc., and its affiliate Krupa/LZK Properties LLC, to approve the submission of the EDIP Local Incentive Only Application to the Massachusetts Economic Assistance Coordinating Council in accordance with the provisions of Massachusetts General Law, Chapter 23A, Section 3(A) and 3(C). Chairman Rose seconded the motion. A roll call vote was taken. Mr. Beckerman voted aye. Chairman Rose voted aye. The motion carried.

## **NEW BUSINESS**

### **Filter Plant Upgrade – Contract Award**

Mr. Fitzgerald stated that the engineer for the water plant recommended awarding the company of Bartlett and Brillion for the replacement of the chlorine feed system at the Guilbault Memorial Filtration Plant. Mr. Fitzgerald informed the Board that he had the funding for this purchase of this equipment and that some of the labor can be performed by DPW personnel for cost savings. Mr. Fitzgerald stated that the chlorine system upgrade is necessary and will centralize the flow of chlorine at the plant. Mr. Beckerman made a motion to award Bartlett and Brillion for the replacement of the chlorine feed system at the Guilbault Memorial Filtration Plant in the amount of \$26,500. Chairman Rose seconded the motion. A roll call vote was taken. Mr. Beckerman voted aye. Chairman Rose voted aye. The motion carried.

### **Restaurant Permitting for Outdoor Dining Service – Phase Two Reopening Plan (Part One)**

Mr. Enos requested the Board review the application for restaurants seeking outdoor dining service as part of Governor Baker's Phase Two Reopening Plan. Mr. Enos informed the Board that the application has been reviewed by Town Counsel, the Health Agent, the Fire Chief, and the Building Inspector. Mr.



Beckerman made a motion to approve the Restaurant Permit for Outdoor Dining Service as part of Governor Baker's Phase Two Reopening Plan (Part One). Chairman Rose seconded the motion. A roll call vote was taken. Mr. Beckerman voted aye. Chairman Rose voted aye. The motion carried.

### **Playground Reopening – COVID 19**

Ms. Waldron and Chief Spurr requested that the Town's playgrounds be reopened as part of Governor Baker's Phase Two Reopening Plan. Ms. Waldron stated that she will be place signs near the playgrounds regarding the rules for social distancing at the parks, which should be adhered to by parental supervision. Mr. Enos stated that the DPW cleaned and sprayed down the playground equipment this week. Mr. Beckerman made a motion to reopen the Town's parks and playgrounds in accordance to the Governor's guidelines and once the proper signage regarding the social distancing rules are in place. Chairman Rose seconded the motion. A roll call vote was taken. Mr. Beckerman voted aye. Chairman Rose voted aye. The motion carried.

### **Street Opening Permits**

Mr. Beckerman made a motion to approve the Street Opening Permit from Columbia Gas to repair a gas service line at 6 Ballum Road with the stipulation that a flowable fill trench with a four inch binder be used as the street is about to be paved with a top coat as part of the Brentwood Rehabilitation Project. Chairman Rose seconded the motion. A roll call vote was taken. Mr. Beckerman voted aye. Chairman Rose voted aye. The motion carried.

Mr. Beckerman made a motion to approve the Street Opening Permit from Columbia Gas to repair a gas service line at 96 Malley Avenue with the stipulation that a flowable fill trench with a four inch binder be used as the street is about to be paved with a top coat as part of the Brentwood Rehabilitation Project. Chairman Rose seconded the motion. A roll call vote was taken. Mr. Beckerman voted aye. Chairman Rose voted aye. The motion carried.

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## **JOINT MEETING WITH FINANCE COMMITTEE REGARDING TOWN MEETINGS ON JUNE 29, 2020**

### **Special Town Meeting on June 29, 2020 at 6:30 p.m.**

The Boards reviewed all five articles on the Special Town Meeting Warrant. After a brief discussion, both Boards agreed to strike Article Five regarding transferring available Capital Planning funds a sum of money to be placed in the Capital Stabilization Account from the Warrant.

Ms. Coffey made a motion to approve the Special Town Meeting Warrant of June 29, 2020 with the stipulation that Article Five be removed from the Warrant. Ms. Leggett seconded the motion. A roll call

vote was taken. Mr. Staffier voted aye. Ms. Coffey voted aye. Ms. Leggett voted aye. Mr. Norian voted aye. The motion carried.

Mr. Beckerman made a motion to approve the Special Town Meeting Warrant of June 29, 2020 with the stipulation that Article Five be removed from the Warrant. Chairman Rose seconded the motion. A roll call vote was taken. Mr. Beckerman voted aye. Chairman Rose voted aye. The motion carried.

#### **Annual Town Meeting of June 29, 2020 at 7:00 p.m.**

The Boards reviewed all eleven articles on the Annual Town Meeting Warrant. After a brief discussion, all articles were approved. Ms. Coffey made a motion to approve the Annual Town Meeting Warrant of June 29, 2020. Mr. Staffier seconded the motion. A roll call vote was taken. Mr. Staffier voted aye. Ms. Coffey voted aye. Ms. Leggett voted aye. Mr. Norian voted aye. The motion carried.

Mr. Beckerman made a motion to approve the Annual Town Meeting Warrant of June 29, 2020. Chairman Rose seconded the motion. A roll call vote was taken. Mr. Beckerman voted aye. Chairman Rose voted aye. The motion carried.


Mr. Enos informed both Boards that he will speak with the Town Moderator regarding the possibility of lowering the quorum for the Town Meetings during the COVID 19 pandemic as this suggestion would require his approval.

#### **Adjournment**

At 7:25 p.m., Ms. Coffey made a motion to adjourn the Workshop Session for the Finance Committee. Ms. Leggett seconded the motion. A roll call vote was taken. Mr. Staffier voted aye. Ms. Coffey voted aye. Ms. Leggett voted aye. Mr. Norian voted aye. The motion carried.

At 8:00 p.m., Mr. Beckerman made a motion to adjourn the Workshop Session for the Board of Selectmen. Chairman Rose seconded the motion. A roll call vote was taken. Mr. Beckerman voted aye. Chairman Rose voted aye. The motion carried.

Respectfully submitted,



Shanna M. Faro

Executive Assistant to the Town Administrator

#### **List of Documents**

1. June 11, 2020 Meeting Agenda
2. Contractor Bid Results for the Fire Station Renovation Project
3. Tax Increment Financing Agreement for Karas & Karas Glass Co., Inc.
4. Recommendation to Award for Filter Plant Chemical Feed System Equipment
5. Restaurant Permitting Phase Two Reopening – Outdoor Dining Application
6. Street Opening Permit Applications from Columbia Gas (6 Ballum Road & 96 Malley Avenue)
7. Special Town Meeting Warrant of June 29, 2020
8. Annual Town Meeting Warrant of June 29, 2020