

Avon Housing Authority

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TOWN OF AVON

2017 FEB -2 PM 12: 57

MINUTES REGULAR MONTHLY MEETING November 4, 2016 2:30 P.M.

TOWN CLERK

The Avon Housing Authority held a regular meeting on Friday, November 4, 2016 at 2:30 p.m. at the office of the Housing Authority, 1 Fellowship Circle, Avon, MA. Chairman Jensen called the meeting to order at 2:30 p.m.

Board Members Present:

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| M. Janet Jensen | Chairman |
| Judy Laniewski | Vice Chairman |
| Louis Minchello | Member |
| Kevin Edwards | Member |

Board Members Absent:

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| Irene DeMarco | Member |
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Others Present:

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| Sherry Guilbault | Executive Director |
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Guests/Tenants:

None

The Board reviewed and discussed the maintenance report.

M/Laniewski, S/Edwards. Motion to approve the minutes with corrections of the meeting of October 18, 2016. Unanimous vote. Motion passed.

M/Edwards, S/Laniewski. Motion to approve the 667 vouchers through November 4, 2016. Unanimous vote, motion passed.

Executive Director's Report:

Vacancy and lease activity since the last Board Meeting:

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|-----|---|
| 11D | Vacant – 7/18/16 – Administrative Transfer – Offered 10/13/16 - refused |
| 21D | Vacant – 10/1/16 – Moved in with family – |
| 18D | Vacant – 10/11/16 - Transfer |

Executive Director attended a SMEDA meeting on Friday, October 21, 2016 in Raynham. Topic was RCAT TEAM Meet & Greet.

Sherry Guilbault, Janet Jensen, Judy Laniewski and Kevin Edwards to attend the MassNAHRO Fall Conference, November 13-15, 2016.

Executive Director to attend a SMEDA meeting on Friday, November 18, 2016 in Raynham.
Topic is: Pat Grace/Pilot Attorney.

Next Board Meeting is scheduled for Tuesday, December 6, 2016

M/Laniewski, S/Edwards. Motion to accept the Executive Director's Report as presented.
Unanimous vote, motion passed.

New Business:

M/Laniewski, S/Edwards. Motion to approve the Schedule of Positions and Compensation Form for FYE16 as presented. Unanimous vote, motion passed.

M/Laniewski, S/Edwards. Motion to approve Capital Improvement Work Plan 5001 Amendment #5 as presented. 4 Ayes 0 Nays. Unanimous vote, motion passed.

M/Laniewski, S/Edwards. Motion to approve the TD Bank Governmental Entity Certificate of Resolution as presented. Unanimous vote, motion passed.

M/Edwards, S/Laniewski. Motion to adjourn meeting at 3:00 p.m. Unanimous vote, motion passed.

Next Board Meeting is scheduled for December 6, 2016.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Sherry L. Guilbault". The signature is fluid and cursive, with the first name "Sherry" and last name "Guilbault" clearly distinguishable.

Sherry L. Guilbault
Secretary/Executive Director