

## Park & Rec Meeting

3/7/23

**Attendees:** Chairman Ben Chapman, Vice Chair Jocelyn Lyons, Commissioner Dan Hart, Commissioner Matt Ferro, Commissioner Marci Kovick

**Not in attendance:**

### Old Business:

- Approval of Minutes
  - 2/7/23
    - Vice Chair Lyons made a motion to approve as written
    - Commissioner Matt Ferro second
    - Votes are unanimous – motion carries
- Miller Tracy
  - Tabled
- Recreation Area Projects
  - Town Administrator Jim Purcell spoke with Chairman Chapman
    - Hire a project manager to handle Procurement, bids regarding Bartlett
    - Chairman Chapman and Town Administrator Purcell will meet to plan
  - Fagan Drive basketball courts
    - Met with Bill from DPW
    - Get back in touch with site manager to discuss options for placement
- Summer Program
  - Tabled
- Director Position
  - Conditional offer for a new Director
  - If all goes well, due to be appointed later this month along with Recording Secretary
  - Chairman Chapman will call Shanna for update on background check, etc.
- Spring/Summer planning
  - ACES on half day, March 10
- Department Head meeting update
  - Tabled

### New Business

- Field Request Form
  - Field request from HAYSA
    - HAYSA will line the field
    - Practices for HAYSA, reach out to Mike Sigda for insurance
    - HAYSA will provide nets, cones, no more than 2 teams
    - Vice Chair Lyons made a motion to approve the request
    - Commissioner Kovick second

TOWN OF AVON  
2023 MAY 24 A 8:58  
TOWN CLERK

- 4 voted aye (Commissioner Kovick, Commissioner Hart, Vice Chair Lyons, Chairman Chapman)
  - 1 abstention (Commissioner Hart is on the HAYSA board)
  - Motion approved
  - Will ask HAYSA to notify DPW of schedule as courtesy
- Field request for Noonan Field
  - 30<sup>th</sup> birthday party, baseball game for town resident and friends
  - AD Hayes said Sunday mornings are conflict, but request is flexible
  - Requested afternoon - will need to coordinate unlocking the field
  - Commissioner Kovick made a motion to approve the request
  - Vice Chair Lyons second the motion
  - 4 voted aye (Commissioner Ferro, Chairman Chapman, Commissioner Kovick, Vice Chair Lyons) - Commissioner Hart stepped away
  - Motion approved
  - \$100 fee can be a deposit, if no damage or trash, will return
- Field Maintenance Supplies
  - OnDeck sports order has been fulfilled/invoiced
  - Handicap accessible porta potty request – end of March to end of season
    - Commissioner Hart made motion to rent the porta potties for Fagan Drive for AYB season starting end of March
    - 4 voted Aye (Commissioner Ferro, Vice Chair Lyons, Chairman Chapman, Commissioner Hart)
    - 1 abstention (Commissioner Kovick is on the board for AYB)
    - Motion approved
- COI Training
  - Was due February 28

**Next meetings:**

March 21 – first meeting with Director and Recording Secretary