



TOWN OF AVON PARK and RECREATION COMMISSION

Meeting Minutes

September 19, 2023 – 7:00 PM

**65 East Main Street – Hybrid Civic Center
Avon, Massachusetts 02322**

TOWN OF AVON
2023 OCT -5 A 8:38
TOWN CLERK

Members Present: Chairperson Ben Chapman, Commissioner Lori Fischer. Commissioner Dan Hart joins the meeting at 7:20 PM. Commissioner Matt Ferro, Program Director Matt McAndrew and Brenda Ennis, Recording Secretary via ZOOM.

Members Absent: Vice Chair Jocelyn Lyons

Guests: Paul and Linda Chute, Avon Civic Association

Call to Order: Chair Chapman calls the meeting to order at 7:06 PM.

Meeting Minutes: Motion to approve meeting minutes of August 15, 2023, made by Commissioner Fischer, seconded by Commissioner Ferro. Roll call vote Commissioner Fischer, yes; Commissioner Ferro yes; Chair Chapman; yes. 3 votes in the affirmative, 2 members absent.

Avon Civic Association: Mr. And Mrs. Chute announce the upcoming Fall Festival on October 7, 2023. The event will be held at The Tavern, Tavern parking lot, St. Michael's Church and Baptist Church. Commissioner Fischer presented a motion to approve the payment of Porta Potties by the Park and Recreation Commission for the event, motion seconded by Commissioner Ferro. Roll call vote Commissioner Fischer, yes; Commissioner Ferro, yes; Chair Chapman, yes. 3 votes in the affirmative, 2 members absent.

Field Use Request: Request from Butler ASA, to use Butler Field for the upcoming Trunk or Treat Event on October 21, 2023, at 3:00 PM until 8:30 PM. Rain date of October 28, 2023, same place, same time. Motion made by Commissioner Hart, second by Commissioner Fischer to approve the Field Request as submitted. Roll call vote Commissioner Ferro, yes; Commissioner Fischer, yes; Commissioner Hart, yes; Chair Chapman, abstains. 3 votes affirmative, 1 abstention, 1 absent.

Butler Container: Contents have been retrieved and are stored in the Civic Center activity room. Further discussion as to what to keep and what will be repurposed or surplus back to the Town.

Monthly Recreation Activity Report: Town of Avon Board of Selectmen have requested a monthly update of activity and programs upcoming. Program Director McAndrew will prepare and submit the monthly progress reports to the Board.

Fall/Winter Job Description: Playground Supervisor hire, anticipated start date of end of October 2023, further discussion will continue.

Civic Center Organization: Clean-up of activity room to prepare for Fall/Winter activities. More direction is necessary as to the relocation of equipment.

Summer Program Wrap Up Report: Program Director McAndrews will prepare a complete Summer Program Report for submission to the Commission.

Town of Avon Recreation Projects: Pickleball project continues; Chair Chapman will update the Commission as the project progresses.

Next Meeting: October 3, 2023, 7 PM – Avon Hybrid Civic Center.

Adjournment: Motion made by Commissioner Hart, seconded by Commissioner Fischer to adjourn the meeting. Roll call vote Commissioner Hart, yes; Commissioner Fischer, yes; Commissioner Ferro, yes; Chair Chapman yes. 4 votes in the affirmative, 1 member absent. Meeting adjourns at 7:46 PM.

Respectfully Submitted by,
Brenda A. Ennis, Recording Secretary