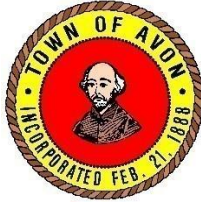


**RECEIVED**

*By Patricia Bessette, Town Clerk at 2:50 pm, Sep 30, 2020*



**Avon Park and Recreation Commission**  
65 East Main Street, Avon, MA 02322

Daniel Hart Chairperson  
Marcy Kovick Commissioner  
Jennifer Mayo Director

Benjamin Chapman Vice Chairperson  
Stephen McCarthy Commissioner

**September 2, 2020**

The Avon Park and Recreation met remotely at 6:30pm with members Dan Hart, Ben Chapman, Steve McCarthy, Marcy Kovick and Program Director Jen Mayo present.

Jason Skinner from Avon Youth Baseball and Amanda Decker from ACES attended the meeting.

**Fagan Drive Shed**

Jason Skinner from Avon Youth Baseball (AYB) was here to discuss their plans/use for the shed.

- Dan will discuss the new Use of Shed agreement between AYB and Park and Recreation at the upcoming Board of Selectman meeting on September 3, 2020
- Dan will reach out to DPW to get the shed cleaned out
- AYB will create a plan for use of the shed and submit to the Park and Recreation Board to discuss
- AYB currently has no plan to paint the inside of the shed

**Mural**

Jen contacted Ms. Dichiara, the art teacher from Avon Middle High School. She is currently not able to commit to completing the mural. Jen will invite Julia Gazzara (artist) to the next scheduled meeting to discuss the project with the Board.

**Reorganization of Park and Recreation Board**

Marcy made a motion to nominate Daniel Hart as Chairman of the Board. Ben second the motion. Motion passed with all members in favor.

Steve made a motion to nominate Benjamin Chapman as Vice Chairman of the Board. Marcy second the motion. Motion passed with all members in favor.

### **Online Ideas**

Jen will put together 3 online events this fall.

Marci made a motion for Jen to run 3 online fall events, in FY21 totaling \$750 in expenses. Ben second the motion. Motion passed with all members in favor.

### **Skatepark**

Tabled until a future meeting. Jen will reach out to Pillar Design Studios and invite them to the next scheduled meeting.

### **Summer Program**

The Board discussed new ideas: charging weekly, one-time fee, fee increase, and adding on an extra week to the program. The Board will continue this discussion at future meetings.

### **Playground Rules & Regulations**

Ben made a motion to adopt the new playground and playing field guidelines, with the addition of liability and police take notice wording. Steve second the motion. Motion passed with all members in favor.

Dan will reach out to Town Counsel about updated wording, the Board will discuss at the next scheduled meeting.

### **Desk Purchase**

Marci made a motion to increase the approved budget for the purchase of a desk for the Civic Center, from \$2,500 to \$3,000. Steve second the motion. Motion passed with all members in favor.

### **Halloween/Fall Ideas**

The Board discussed ideas for upcoming events. Jen will reach out to plan a virtual cooking class for families that will be Halloween/Fall themed. Marci will draft up a plan to have a “moving” trunk or treat event in October. Jen will reach out to APD/AFD and Board of Health after the plan is shared with the Board to get their thoughts with moving forward.

### **Hand Sanitizer Stations**

Ben made a motion to accept the hand sanitizer units from the town, to be installed by DPW at all three playgrounds. Marci second the motion. Motion passed with all members in favor.

Marci made a motion to NOT move forward with the installation of sunscreen stations at the playgrounds. Steve second the motion. Motion passed with all members in favor.

### **Finely Done Quote**

Marci made a motion to approve the quote in the amount of \$1,845 from Finely Done for the installation of new blinds at the Civic Center. Steve second the motion. Motion passed with all members in favor.

### **Sign Quotes**

Jen has reached out to Road Safe Traffic Systems and Mayo Designs requesting quotes for new playground signs, to include all the updated guidelines. Jen will update the Board at the next meeting.

### **Family Movie Night**

Amanda Decker from ACES was here to discuss joining us in offering a family movie night to families.

- Dan will ask the Board of Selectman about using Grace Church parking lot for the family movie night at the upcoming meeting on September 3, 2020
- Dan will research drive in guidelines from the state

### **Discussions**

- Lighting/camera plans for playgrounds
- Jen will reach out to Kathy McDonald to ask about the amount remaining in the CHNA grant
- Letter of intent to join the Park & Rec Board – Dan will ask for clarification from the Board of Selectman at the upcoming meeting on September 3, 2020

### **List of Documents**

1. September 2, 2020 Park & Recreation Meeting Agenda
2. Design ideas/proposal for mural at Miller Tracy playground from Julia Gazzara
3. Quote from Finely Done
4. Draft of playground rules and regulations

Respectfully submitted,



Jennifer Mayo  
Program Director  
Avon Park and Recreation

