

**RECEIVED**

*By Patricia Bessette, Town Clerk at 10:44 am, Oct 23, 2020*



**Avon Park and Recreation Commission**  
65 East Main Street, Avon, MA 02322

Daniel Hart Chairperson  
Marcy Kovick Commissioner  
Jennifer Mayo Director

Benjamin Chapman Vice Chairperson  
Stephen McCarthy Commissioner

**October 13, 2020**

The Avon Park and Recreation met remotely at 6:30pm with members Dan Hart, Ben Chapman, Marcy Kovick and Program Director Jen Mayo present.

**Fagan Drive Shed Agreement**

All members took the time to review and discuss the shed agreement draft from Town Counsel.

Ben made a motion to accept the guidelines for the shed agreement with Avon Youth Baseball and Avon Middle High School Athletics as written by Town Counsel. Motion passed with members Dan and Ben in favor, Marcy abstained.

Dan will request that draft be removed by Town Counsel and will have the agreement signed by AYB and AMHS athletics.

**Online Ideas**

Jen will continue to research ideas for November and present at a future meeting.

Jen asked members to help advertise the upcoming cooking classes on October 14<sup>th</sup> and 16<sup>th</sup>.

**Summer Program**

Tabled to a future meeting.

**Finely Done Update**

Jen continues to wait on an installation date and will update the Board.

**Playground/Playing Fields Update**

The final copy has been received from Town Counsel and reviewed by all members.

The permanent posted signs at the playgrounds/fields will be the first page only of the new rules.

All current signage at playgrounds/fields will be removed when new signs are installed.

Ben made a motion to use Roadsafes Traffic Systems to print page one of the guidelines on a total of six new signs to be placed at all playgrounds. Marci second the motion. Motion passed with all members in favor.

Two signs will be placed at each playground. Dan will post new guidelines on our Facebook page and ask that they be posted to the Town of Avon website.

### **Halloween/Fall ideas**

Marci contacted the Avon Baptist Church and they will be holding a drive through trunk or treat event on Saturday, October 31<sup>st</sup> from 4pm to 6pm. The church is looking for volunteers to do a trunk and help with advertising the event. Marci volunteered to do a trunk, representing Park & Recreation. Park & Recreation will donate left over glow in the dark cups to the Avon Baptist Church to help with the goodie bags that will be given out. Jen will check the shed and get the cups to Marci before the event.

Ben made a motion to set a \$100 budget to purchase candy for the trunk or treat event on Saturday, October 31<sup>st</sup> at the Avon Baptist Church. Marci second the motion. Motion passed with all members on favor.

### **Family Movie Night**

The members discussed pushing this event off until the spring.  
Tabled to a future meeting.

### **Field Requests Update (Self Help/Hitmen Baseball)**

Jen updated the Board that Self Help will use the field on Wednesday, October 14<sup>th</sup> from 11am until 11:45am for a parent/child class.

Hitmen Baseball will be playing at the Noonan field on Sunday, October 18<sup>th</sup> from 10am until 2pm. Jen will reach out to the Athletic Director from AMHS to ask that bases be put out. Dan will reach out to DPW about unlocking the gates and lining the field.

Members discussed creating a follow up survey for organizations using our fields.

### **Pumpkin Donation**

Jen secured a donation from Walmart for 25 carving pumpkins to be used for our upcoming pumpkin carving contest. The gift will need to be accepted by the Board of Selectman on Thursday, October 15<sup>th</sup> before moving forward with this event.

### **Department Head Meeting Update**

Jen updated the Board on the hiring of the new Council on Aging director, the changes with invoices for FEMA/CARES, and the upcoming flu clinic date.

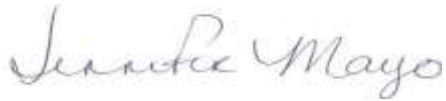
### **Butler Playground – ADA project grant**

Jen updated the Board that Mr. Enos will be applying for a grant for a poured in place rubber surface at the Butler playground and Torie's tot lot.

### **Discussions**

- The Avon Civic Association may be looking use a section of the Miller Tracy shed to store some materials. The Board will create an agreement with the ACA if needed.
- Dan will check with DPW to set up a trash check/emptying of barrels schedule for all playgrounds and fields.
- Dan will work with IT to complete the online playground/field repair request form
- How can Park & Rec work better with other town departments and organizations with communication. Dan will reach out to Shanna for guidance.

Respectfully submitted,

A handwritten signature in cursive script that reads "Jennifer Mayo".

Jennifer Mayo  
Program Director  
Avon Park and Recreation