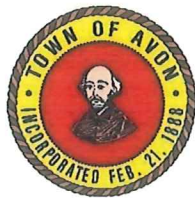


TOWN OF AVON
2021 JAN 14 A 9:59
TOWN CLERK



Avon Park and Recreation Commission
65 East Main Street, Avon, MA 02322

Daniel Hart Chairperson
Marci Kovick Commissioner
Michael Ives Commissioner

Benjamin Chapman Vice Chairperson
Jocelyn Lyons Commissioner
Jennifer Mayo Director

December 2, 2020

The Avon Park and Recreation met remotely at 6:30pm with members Dan Hart, Ben Chapman, Marci Kovick, Michael Ives, and Program Director Jen Mayo present.

The minutes from the November 4, 2020 meeting were approved as written.

Online Ideas

Jen discussed the lack of signups/interest for the cooking classes. We will complete the final class and look for new online ideas for families. Jen will ask the host about recording the class for families to view later.

Jen has reached out to Home depot and P&R will partner with them to distribute the DIY kids crafts to families. Home depot will donate the kits to P&R, and they will be available to families for pick up at the Civic Center.

Jen has reached out to Montilios Bakery in Brockton. They are willing to offer us grab and go cookie kits at a discounted price for families. Jen will work on a flyer to promote the cookie kits. Jen will ask if Park and Rec can use the town's drop box as a payment option for families.

Ben made a motion to proceed with the cookie kits from Montilios Bakery, Park and Rec will charge families \$5 for the gingerbread man kit and \$10 for the 6-piece holiday cookie kit. Park and Rec will subsidize the remaining cost, payments can be made by check, no cash payments will be accepted. Marci second the motion. All members are in favor.

Summer Program

Tabled to a future meeting.

Photo Release

The members discussed having a photo release from Town Counsel for all programs, including online programs. Dan will request to be added to an upcoming Board of selectman agenda to ask for approval to speak with Town counsel.

Santa Visits

The members discussed the idea of contactless Santa visits. The event would take place on December 13th and 20th from 12pm to 4pm, families would be required to register, police escort is secured, treat bags will be left for each registered child, and we will work to confirm transportation for Santa. The members asked Jen to update the wording about remaining inside during the visit on the Google form. Jen will get a flyer ready and out to families for signups and registration will begin on December 3rd.

Ben made a motion to proceed with the contactless Santa visits as outlined by Jen, including the Google form signup and a cap of 100 families. The Board will revisit the cap depending on interest. Marci second the motion. All members are in favor.

Miller Tracy Mural

The members discussed waiting for cameras to be installed and warmer weather.

Tabled to a future meeting.

Website Ideas

The town does have concerns about Park and Rec having a different website than the town page. The town is willing to work with IT to enhance our current page and give access to the Program Director. The members discussed including an online suggestion box for playgrounds/playing fields and a more user friendly and fun page for Park and Rec.

Dan will work with Town Administrator and IT on the website.

Miller Tracy Playground

- The members discussed the pictures shared by Marci
- Waiting on installation of better lighting/cameras, Town Administrator is working on bids
- We do have new signs ready to be installed
- Jen will send a copy of the latest playground reports to all new members, DPW will handle some of the repairs needed in the report
- Dan will reach out to DPW about trash barrels and a broken hand sanitizer station

Discussions

- Next steps to replacing Miller Tracy playground
- Ben will talk to Town Administrator about open space plan
- Working with Butler on a future event
- New online event ideas, members will research and bring to a future meeting
- Hammer & Stain event idea for older teens and adults, Jen will research

Documents

- December 2, 2020 meeting agenda
- November 4, 2020 meeting minutes
- Google Form for Santa visits

Respectfully submitted,

A handwritten signature in cursive script that reads "Jennifer Mayo". The signature is written in dark ink and is positioned below the "Respectfully submitted," text.

Jennifer Mayo
Program Director
Avon Park and Recreation