



## Avon Park and Recreation Commission

65 East Main Street, Avon, MA 02322

TOWN OF AVON

2020 JAN -8 A 11:42

TOWN CLERK

Dan Hart Vice Chairperson	Carl Fischer Chairperson
Ben Chapman Commissioner	Stephen McCarthy Commissioner
Barbara Littlefield Commissioner	Jennifer Mayo Program Director

**December 10, 2019**

The Avon Park and Recreation met at 6:30pm with members Carl Fischer, Dan Hart, Ben Chapman, Barbara Littlefield, and Program Director Jen Mayo present.

Minutes from the November 12, 2019 meeting were approved.

### **Teen Program Update**

Jen updated the board with the attendance at our Civic Center events since the last meeting as well as plans/dates for the upcoming Winter program. Jen will work with Shanna to get the job descriptions posted and have recommendations to the board for the January meeting.

### **Early Childhood Playground**

The build day went well with a good number of volunteers.

Ben made a motion to accept the quote of \$2,900 from Hawkeye Fence to complete the work for the Torie Tot Lot at the Butler School, the fence will have self-closing gates with child locks.

Dan second the motion with all members in favor.

Dan will contact Hawkeye to get the work started.

### **Dumpster (Miller Tracy)**

Dan will work on setting a date to complete.

## **Butler Field**

Dan has confirmed that HAYSA will not be using the field in the spring of 2020. The board is waiting on quotes from DPW for work that needs to be completed.

## **Budget**

The board was given the expense budget for the FY20 programs and the balance of the general fund so far. All members will be prepared to discuss budget funding at the next meeting.

The board discussed proposing new line items for FY21 budget.

## **Town Counsel/Town Accountant update**

Jen updated the board on her meeting with Mr. Lalli regarding online payments for Park & Recreation. Mr. Lalli does not feel comfortable with putting our current medical forms online and we will continue to discuss another option for this information. The board has decided to stay with our in-person registrations for now until a better system can be figured out. Jen will discuss a fillable PDF registration form with IT.

Jen gave the board the information on the stabilization funds that they requested from the interim town accountant.

## **Light at Miller Tracy**

Mr. Enos will look into the light and let Dan know.

## **Noonan Field**

Dan made a motion to accept the quote for \$400 from Hawkeye Fence to cut a 4X6 walk gate by first base at Noonan Field. It will be cut from the existing chain link fence and will match in color. Ben second the motion with all members in favor.

## **Discussions**

- Dan will get quotes from playground companies for Fagan and Miller Tracy
- The police union has requested to use the Civic Center on December 19, 2019 at 9am, Jen will meet them to unlock the door
- Hawkeye Fence quote for replacing the white fence around Kim's Garden at the Miller Tracy Playground
- Dan will reach out to playground companies about redesigning the Miller Tray Playground

- Jen will reach out to other schools/colleges to complete the painting on the shed at the Miller Tracy Playground
- Mr. Enos has started discussions on having a handicap bathroom at the Civic Center
- The board discussed matching the \$1,000 grant for the Lundgren Playground to purchase a new piece of equipment

Respectfully submitted,

A handwritten signature in blue ink that reads "Jennifer Mayo". The signature is written in a cursive, flowing style.

Jennifer Mayo

Program Director

Avon Park and Recreation.