



Avon Park and Recreation Commission  
65 East Main Street, Avon, MA 02322

TOWN OF AVON  
2022 JAN 13 P 12: 28  
TOWN CLERK

Daniel Hart, Chairperson  
Marci Kovick, Commissioner  
Matthew Ferro, Commissioner

Benjamin Chapman, Vice Chairperson  
Jocelyn Lyons, Commissioner  
Jennifer Mayo, Recreation Director

**December 1, 2021**

Members present: Daniel Hart, Chairman  
Benjamin Chapman, Vice Chairman  
Jocelyn Lyons, Commissioner  
Matthew Ferro, Commissioner

Others present: Jennifer Mayo, Recreation Director

Not present: Marci Kovick, Commissioner

Chairman Hart called the meeting to order at 6:38 pm, with all members present. He announced that this meeting of the Park and Recreation Commission is being conducted via a hybrid method. The public may attend the Park and Recreation meetings in-person or may continue to participate via remote access. Until further notice, in-person attendees, who are not vaccinated, will be recommended to wear a mask. Chairman Hart reminded the viewing audience those persons who would like to view this meeting while in progress may do so through the website application Zoom.

**Minutes**

Vice Chairman Chapman made a motion to accept the minutes of October 20, 2021 and November 17, 2021, as written. Commissioner Lyons second the motion. Commissioner Ferro voted aye. Commissioner Lyons voted aye. Vice Chairman Chapman voted aye. The motion carried.

### **Miller Tracy mural/playground**

Tabled to a future meeting.

### **Tennis Courts**

The Board has asked Recreation Director Mayo to reach out to the Council on Aging and the Athletic Director from AMHS to ask for input. DPW will be looking to see what repairs they can do. Discussion will be continued in a future meeting.

### **Field Fees**

Tabled to a future meeting.

### **Fall/Winter planning**

Recreation Director Mayo updated the Board:

- The Ace Archers trip had 10 participants, both staff and kids had a great time.
- The next adult craft nights will be in mid to late January, with no dates yet confirmed.
- The gingerbread man scavenger hunt has been set to begin on December 10, 2021 and end on December 24, 2021. Provided all supplies are delivered.
- The Cookies with the Clauses event has 58 registrations so far. Recreation Director posted on social media today for last minute registrations. The department received gift cards from Walmart (\$75) and Stop and Shop (\$25) to assist with purchasing supplies for the event.

### **Department Head meeting update**

The next meeting is scheduled for December 6, 2021.

### **Flooring update**

The new flooring is in and the floors will be waxed this evening. No heavy traffic on the floors for two weeks and Recreation Director Mayo will return to the office on Monday, December 6, 2021.

### **Baseball mound coverings**

Tabled to a future meeting.

Commissioner Ferro will reach out to the Athletic Director at AMHS and bring information to a future meeting.

## **Summer Program**

The Board began discussions on registration fees and dates for the upcoming Summer Program for 2022. Recreation Director will bring all information from the 2021 Summer Program to help with discussions at the next meeting.

## **Budget**

Chairman Hart and Recreation Director Mayo met with the Town Administrator, Town Accountant, and the Tax Collector on November 30, 2021. The Park and Rec department will look to ask the Board of Selectmen and the finance committee to be level funded for FY22. Recreation Director will work with the Town Accountant on cost analysis for all programs. The next step in the budget process will be joint workshops meetings in January with the Board of Selectmen and the finance committee.

## **Discussions**

- DPW will work to complete the drainage project and enclosed dugouts for the Sylvester Fields. The estimated cost is roughly \$5,000.
- DPW is working on a permanent fix for the Torie Tot Lot gate at the Butler school. No cost yet for this project.

## **List of documents**

December 1, 2021, meeting agenda  
October 20, 2021, meeting minutes  
November 17, 2021, meeting minutes

Meeting adjourned, December 1, 2021, at 7:13 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Jennifer Mayo". The signature is written in a cursive, flowing style.

Jennifer Mayo  
Recreation Director