



TOWN OF AVON

2022 JUL 25 P 1:29

TOWN CLERK

Avon Park and Recreation Commission
65 East Main Street, Avon, MA 02322

Daniel Hart, Chairperson
Marci Kovick, Commissioner
Matthew Ferro, Commissioner

Benjamin Chapman, Vice Chairperson
Jocelyn Lyons, Commissioner
Jennifer Mayo, Recreation Director

May 11, 2022

Members present: Benjamin Chapman, Vice Chairman
Jocelyn Lyons, Commissioner
Marci Kovick, Commissioner
Matthew Ferro, Commissioner

Others present: Jennifer Mayo, Recreation Director

Not present: Daniel Hart, Chairman

Vice Chairman Chapman called the meeting to order at 6:47 pm, with all members present. He announced that this meeting of the Park and Recreation Commission is being conducted via a hybrid method. The public may attend the Park and Recreation meetings in-person or may continue to participate via remote access. Until further notice, in-person attendees, who are not vaccinated, will be recommended to wear a mask. Vice Chairman Chapman reminded the viewing audience those persons who would like to view this meeting while in progress may do so through the website application Zoom.

Minutes

Commissioner Lyons made a motion to accept the minutes of April 20, 2022 as written. Commissioner Ferro second the motion. Commissioner Ferro voted aye. Commissioner Kovick voted aye. Commissioner Lyons voted aye. Vice Chairman Chapman voted aye. The motion carried.

Miller Tracy mural/playground

Recreation Director Mayo updated the Board on playground inspections. Inspections are scheduled to begin on Friday, May 13, 2022, for all three playgrounds, weather permitting.

Tennis Courts

The Board discussed creating a survey to gain input from residents as to what recreational facilities are most wanted. The Board recognized that a similar survey may have gone out from the town and would like to table the discussion until information on that survey is researched.

Department Head meeting update

Recreation Director Mayo updated the Board that the meeting was a preparation for the Annual Town Meeting.

Summer Program

Recreation Director Mayo updated the Board on registrations and staffing thus far. The current plan is to hire 14 staff, we have 8 returning staff applications and 10 new staff applications. Recreation Director Mayo will provide the Board with a report of registered participants, broken down by age at the next meeting. The Board will revisit the number of staff needed after registration numbers are final.

The Board discussed an email from a teacher at the Butler school looking to sign her 3 children up for the 2022 Summer program, 1 child attends Butler and the other 2 children attend Brockton schools. The Board has asked Recreation Director Mayo to request a copy of current report cards or some verification of their residency.

The Board discussed a parent email inquiring about volunteering on one of our field trips this summer. The Board decided that unfortunately, we are not able to accommodate anyone other than program participants and staff on the playground or on field trips for capacity and liability reasons. Recreation Director Mayo will respond to the parent email.

The Board discussed the possible concern with families arriving separately at field trip venues. Recreation Director Mayo will add language to our field trip and program reminders for families as well as cover this topic during staff training.

Field permit request

The Board discussed a field permit request from Dirt Dawgs women's softball.

Commissioner Kovick made a motion to approve the field permit request from Dirt Dawgs women's softball. The request is for both fields on Fagan Drive, on Monday and Wednesday evenings, 6:00 pm to 8:30pm, from June 15, 2022, until September 14, 2022, with a total fee of

\$400. This approval will be dependent on submission of insurance coverage and payment before June 15, 2022. Commissioner Lyons second the motion. Commissioner Ferro voted aye. Commissioner Kovick voted aye. Commissioner Lyons voted aye. Vice Chairman Chapman voted aye. The motion carried.

Reorganization of the Board

Tabled to a future meeting when all Commissioners are present.

Memorial Day parade

The Board received an email from Shanna Faro inviting the Park and Recreation department to participate in the 2022 Memorial Day parade. The Board discussed availability of Commissioners and staff, purchasing a banner, and ideas to help at the staging area before the start of the parade. Recreation Director will reach out to our current staff for availability. The discussion tabled until the next meeting.

Mental health first aid certification course update

Recreation Director Mayo updated the Board that she successfully completed the mental health first aid class and received her 3-year certification.

Noonan field sign

The Board discussed the purchase of a baseball banner for the Noonan field, like the banner purchased for the softball field on Fagan Drive as well as the approval process required by AMHS on all gifts or purchases from the Park and Recreation department.

Commissioner Ferro made a motion to purchase a banner for the AMHS baseball team, to be placed at the Noonan field. This approval will be dependent on approval from the Athletic Director, principal, and superintendent. Commissioner Lyons second the motion. Commissioner Ferro voted aye. Commissioner Lyons voted aye. Vice Chairman Chapman voted aye. Commissioner Kovick voted aye. The motion carried.

Commissioner Kovick will forward the banner designs to Recreation Director Mayo.

End of the year budget

Tabled to a future meeting.

Discussions

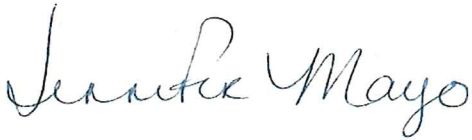
- Next meeting will be May 25, 2022

List of documents

May 11, 2022, meeting agenda
April 20, 2022, meeting minutes
Field permit request from Dirt Dawgs women's softball
Email from Shanna Faro
Email from Renee Brown

Meeting adjourned, May 11, 2022, at 7:52 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Jennifer Mayo". The signature is written in a cursive style with a large, stylized "J" and "M".

Jennifer Mayo
Recreation Director