



TOWN OF AVON

2022 JUL 25 P 1:29

TOWN CLERK

**Avon Park and Recreation Commission**  
65 East Main Street, Avon, MA 02322

Daniel Hart, Chairperson  
Marci Kovick, Commissioner  
Matthew Ferro, Commissioner

Benjamin Chapman, Vice Chairperson  
Jocelyn Lyons, Commissioner  
Jennifer Mayo, Recreation Director

**June 1, 2022**

Members present: Daniel Hart, Chairman  
Benjamin Chapman, Vice Chairman  
Jocelyn Lyons, Commissioner  
Marci Kovick, Commissioner  
Matthew Ferro, Commissioner

Others present: Jennifer Mayo, Recreation Director

Chairman Hart called the meeting to order at 7:06 pm, with all members present. He announced that this meeting of the Park and Recreation Commission is being conducted via a hybrid method. The public may attend the Park and Recreation meetings in-person or may continue to participate via remote access. Until further notice, in-person attendees, who are not vaccinated, will be recommended to wear a mask. Chairman Hart reminded the viewing audience those persons who would like to view this meeting while in progress may do so through the website application Zoom.

**Minutes**

Commissioner Lyons made a motion to accept the minutes of May 11, 2022, as written. Commissioner Ferro second the motion. Commissioner Ferro voted aye. Commissioner Lyons voted aye. Vice Chairman Chapman voted aye. The motion carried.

**Miller Tracy mural/playground**

Tabled to a future meeting. The Board will review the completed playground inspection report.

### **Tennis Courts**

Vice Chairman Chapman updated the Board on the meeting with Sport Court, MA. Vice Chairman Chapman, Recreation Director Mayo, and Assistant DPW Director Brian Martin met with the company on site to discuss possible options for the existing tennis courts. The Board discussed a survey for the residents, Commissioner Lyons will create a draft for the next meeting. The Board will wait to receive the proposal from Sport Court, MA and ask for guidance from the Town Administrator on the next steps. The Board will research possible grants to help with the funding of this project.

### **Department Head meeting update**

Tabled to a future meeting.

### **Summer Program**

The Board discussed late registrations, adding late fees, covid guidelines and order of covid tests.

Vice Chairman Chapman made a motion to open the payment center for late registrations, beginning on June 8, 2022, and ending on June 10, 2022, at 4 pm. Commissioner Lyons second the motion. Commissioner Ferro voted aye. Commissioner Kovick voted aye. Commissioner Lyons voted aye. Vice Chairman Chapman voted aye. The motion carried.

Recreation Director Mayo will advertise for late registrations on social media and through the schools. No registrations will be accepted after the June 10, 2022, deadline.

### **Noonan Field banner**

Commissioner Kovick updated the Board that the banner has been ordered but does not yet have a delivery date.

### **Reorganization of the Board**

Daniel Hart made a motion to reappoint Benjamin Chapman as Vice Chairman of the Board. Commissioner Lyons second the motion. Commissioner Kovick voted aye. Commissioner Ferro voted aye. Commissioner Lyons voted aye. The motion carried.

Commissioner Lyons made a motion to reappoint Daniel Hart as Chairman of the Board. Commissioner Ferro second the motion. Commissioner Lyons voted aye. Commissioner Kovick voted aye. Commissioner Ferro voted aye. Vice Chairman Chapman voted aye. The motion carried.

## **Butler Day**

Commissioner Kovick provided details on this event to the Board: Butler students will be coming to the Noonan Field at AMHS to watch softball game, played by JV and Varsity players from both baseball and softball. This event is still awaiting approval from the Superintendent.

The Board discussed how Park and Recreation could participate in the event.

Vice Chairman Chapman made a motion to set a budget of \$150 to purchase snacks and drinks for the Butler Day event, pending approval of the event from the Superintendent. Commissioner Lyons second the motion. Commissioner Ferro voted aye. Commissioner Lyons voted aye. Vice Chairman Chapman voted aye. Commissioner Kovick voted aye. The motion carried.

## **Counselor recommendations**

Vice Chairman Chapman made a motion to recommend Michele Goode for the position of Playground Supervisor for the 2022 Summer Program, at the step and rate on the personnel action form. Commissioner Ferro second the motion. Commissioner Kovick voted aye. Commissioner Ferro voted aye. Commissioner Lyons voted aye. Vice Chairman Chapman voted aye. The motion carried.

Vice Chairman Chapman made a motion to recommend Bryan Fischer for the position of Lead Counselor for 2022 Summer Program, at the step and rate on the personnel action form. Commissioner Ferro second the motion. Commissioner Kovick voted aye. Commissioner Lyons voted aye. Commissioner Ferro voted aye. Vice Chairman Chapman voted aye. The motion carried.

Vice Chairman Chapman made a motion to recommend Quinn Self for the position of Counselor for the 2022 Summer Program, at the step and rate on the personnel action form. Commissioner Kovick second the motion. Commissioner Lyons voted aye. Commissioner Kovick voted aye. Vice Chairman Chapman voted aye. Commissioner Ferro voted aye. The motion carried.

Vice Chairman Chapman made a motion to recommend Nathan Maguire, Christopher Rand, Brady Gaynor, and Anthony Graziano for the position of Counselor for the 2022 Summer Program, at the step and rate on the personnel action forms. Commissioner Ferro second the motion. Commissioner Kovick voted aye. Commissioner Lyons voted aye. Vice Chairman Chapman voted aye. Commissioner Ferro voted aye. The motion carried.

Vice Chairman Chapman made a motion to recommend Jake Curley, Anthony Fuller, Maeve Hagberg, Kylie Mallett, Zachary Mayo, Benjamin Muth, Ryan Luddy, and Emma MacDonald for the position of Counselor for the 2022 Summer Program, at the step and rate on the personnel action forms. Commissioner Ferro second the motion. Commissioner Ferro voted aye. Commissioner Kovick voted aye. Commissioner Lyons voted aye. Vice Chairman Chapman voted aye. The motion carried.



Vice Chairman Chapman made a motion to recommend Charles Dean for the position of Counselor for the 2022 Summer Program, at the step and rate on the personnel action form. Commissioner Lyons second the motion. Commissioner Lyons voted aye. Commissioner Ferro voted aye. Vice Chairman Chapman voted aye. Commissioner Kovick abstained. The motion carried.

### **End of the year budget**

The Board discussed end of the year purchases including, updating Civic Center supplies, banner, sweatshirts for staff, promotional items for events, string bags for the Summer Program, first aid supplies for programs, and the storage rental for the Summer Program.

### **Discussions**

- Next meetings will be June 8, 2022, and June 22, 2022
- Family Movie Night will be added to the next agenda

### **List of documents**

June 1, 2022, meeting agenda  
May 11, 2022, meeting minutes  
Summer staff PAF's

Meeting adjourned, June 1, 2022, at 8:31 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Jennifer Mayo". The signature is written in dark ink and is positioned above the printed name and title.

Jennifer Mayo  
Recreation Director