### AVON PARK AND RECREATION COMMISSION

Commissioners: Carl Fischer, Chairman

Barbara Littlefield, Vice -Chairwoman Ben Chapman, Stephen McCarthy, Dan Hart

# OCTOBER 10, 2017

Avon Park and Recreation met at 6:30 with the following members present: Carl Fischer, Barbara Littlefield, Ben Chapman and Steve McCarthy present

Minutes from the September 12<sup>th</sup> meeting were approved as recorded.. Minutes from the September 26<sup>th</sup> meeting were approved with a correction.

# **NEW BUSINESS:**

The FY2019 budget needs to be prepared by December 1<sup>st</sup>. Carol will ask the town accountant for the FY2019 worksheet. The Commission plans on preparing an Article requesting a revolving account be created to be used to deposit monies collected during the Summer Program and Teen Program. The board discussed adding a year round employee to the Commission.

### SUMMER PROGRAM AND TEEN PROGRAM:

Carl is waiting to hear back from the Selectmen with approval to begin the Teen Program. Summer Program job descriptions due to be turned in to the Selectmen by March 2<sup>nd</sup> have been prepared and submitted to Shanna Faro.

### FIELDS/PLAYGROUNDS:

Discussed refurbishing the Butler field for the high school to use.

Carol will check with town hall to see how to deposit the Lundgren family donation so that it remains available for P&R to use on the playgrounds. She will also check on why the \$14,000.00 line item for the netting at Noonan field is no longer listed on our management report.

P&R would like to discuss field maintenance with Mr. Fitzgerald. He will be given the date of our next meeting. Carl prepared a field maintenance schedule and will email it to Mr Fitzgerald. The Commission discussed how the fields suffer when not maintenance consistently. Carl will also email Mr Fitzgerald requesting he purchase infield conditioner for the fields.

#### DEFIBRILLATOR

The battery and pads for the defibrillator need to be replaced. It may be cost effective to replace the entire defibrillator. Stephen will get pricing for the next meeting. We may purchase one for the wall at the Civic Center and one for use during the SP. This is tabled and will remain on the agenda.

There are no current invoices pending.

Our next scheduled meeting will be on October 24th @ 6:30.

Respectful submitted,

Carol Geary, Secretary

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Avon Park and Recreation Commission