

AVON PARK AND RECREATION COMMISSION

Commissioners: Carl Fischer, Chairman  
Barbara Littlefield, Vice -Chairwoman  
Ben Chapman, Stephen McCarthy, Dan Hart

JANUARY 23, 2018

Avon Park and Recreation met at 6:30 with members Carl Fischer, Barbara Littlefield and Ben Chapman present.

Minutes from the January 9<sup>th</sup> meeting were waved until our next meeting.

The board worked on the report for the town book. Ben will continue working on it until it's ready to be submitted.

The board will set up a meeting with the FinCom to review our FY2019 budget.


**TEEN PROGRAM**

Jen Mayo's application for the position of Winter Teen Program Director was reviewed. Ben motioned that we forward her application to the Selectmen with a recommendation that she be hired for the position of Winter Teen Program Director. An Action form was filled out requesting that she be hired at a Grade 12, step 3 at \$16.10 per hour. Barbara 2<sup>nd</sup> the motion with all members in favor. The Commission also reviewed job descriptions for Programs Director, assistant director and councilors, prepared by Carl. Barbara moved that we accepted these job descriptions as prepared, Ben 2<sup>nd</sup> the motion with all members in favor.

Because there has been no action taken on creating a revolving account to be used to deposit funds collected through our youth programs, the board decided to wave this years registration fee for the Winter Youth Program. However the field trips will still have to be paid for in advance.

Our next scheduled meeting will be on February 13<sup>th</sup>.

Respectfully submitted,



Carol Geary, Secretary  
Avon Park and Recreation Commission

TOWN OF AVON  
2018 FEB 28 P 4:21  
TOWN CLERK