

AVON PARK AND RECREATION COMMISSION

TOWN OF AVON

COMMISSIONERS: Barbara Littlefield, Chairwoman
Kathy McDonald, Vice-Chairwoman
Glenn Fernald, Michael Lawler

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TOWN CLERK

FEBRUARY 24, 2015

Avon Park and Recreation met at 7:00 with members Barbara Littlefield, Kathy McDonald and Mike Lawler present.

Minutes from the February 5th meeting will be reviewed at our March 5th meeting.

YOUTH COORDINATOR POSITION

Kathy prepared a rough draft of what the position will involve. She will forward copies via email to everyone so that everyone can add their own thoughts and we are ready to work on the issue at our next meeting.

ACT PRODUCTION OF WIZARD OF OZ

The board met with Christyn Hobbs to review the status of the play. The Commission reiterated that all adults involved with the children in the play in any way must be CORI'd. Christyn has setup groups of mother's to oversee the children and avoid any one left alone with them. This includes restroom breaks. The Commission advised Christyn that all volunteers and staff must be CORI'd. She reported that tickets are being made up this week. Tickets will be in sequential order. Adult tickets will be \$15.00 and children and seniors \$12.00. She will account for ticket sales for each performance separately. The staff and performers will be charged the \$25.00 registration fee plus the sale of ads for the play book. She will also account for all gifts, donations on an Excel spread sheet.

Flyers were sent home to the 4th grade and above advertising the auditions. An insert was also placed in the Penny Saver.

Barbara asked Christyn to return the only key we have for the storage shed so copies can be made. Once that's done she will receive a new key.

Christyn will be working with Amanda Pyne to setup the sound board and lighting. Act will be working with the school to setup a partner ship with the school to train students to work with the sounds board, etc. Mike explained the boards hopes of bringing in Avon students who will remain involved with the program. P&R could offer them references when needed. P&R would like the sound & lighting handled by whomever the school is using so that person would be familiar with the school's equipment.

Christyn stated that no one was cut from the production although they may not have gotten the part they wanted.

Barbara suggested that ACT contact Blue Hills school for their printing needs.

Christyn proposed to the board a summer fund raiser. It would be a dinner show held at a local restaurant. This would be of no cost to the town and the sole purpose would be to raise funds for the ACT revolving account. Mike advised her that to go forward with this fund raiser they would need to submit a written proposal by May 4th. P&R does need to substantiate the program to the town.

Our next scheduled meeting will be on March 5th.

Respectfully submitted,

Carol Geary, Secretary
Avon Park and Recreation Commission