

AVON PARK AND RECREATION COMMISSION

TOWN OF AVON

2015 AUG -4 AM 11:46

COMMISSIONERS: Barbara Littlefield, Chairwoman  
Kathy McDonald, Vice-Chairwoman  
Glenn Fernald, Michael Lawler, Carl Fischer

JUNE 23, 2015

Avon Park and Recreation met at 7:00 with members Barbara Littlefield, Kathy McDonald, Mike Lawler and Carl Fischer present.

Minutes from the May 14<sup>th</sup> and June 2<sup>nd</sup> meetings were reviewed and accepted with changes.

**FIELDS/PLAYGROUNDS**

Peter Marinelli attempted to repair the street side gate at Miller Tracy. But it still needs to be professionally repaired.

Carl was authorized to order mulch for the playgrounds from Supreme Forest Products. He will order it and have it delivered to the Butler School per Peter Marinelli.

Carl is working on getting the 3<sup>rd</sup> estimate for the replacement back stop for Crowley field. After we have the 3 estimates we will need to get on the selectmen's agenda. The job needs to be awarded by the selectmen. If the quote is low will consider extending the sides of the backstop.

It is not a good time to install the netting for Noonan backstop. Hopefully by 2<sup>nd</sup> meeting in July we will have the 3 quotes needed to go forward.

**SUMMER PROGRAM**

The delivery of the POD for SP use is scheduled for June 26<sup>th</sup>. Carol will notify the POD company that Carl will be the contact person if there are any delivery issues. Carl plans on marking the spot that the POD should be placed with white field paint.

Barbara and Mike attended the Thursday night Selectmen's meeting to discuss SP new hires and determine their hourly pay rates.

It was discussed that a hiring policy should be created for the SP. The board also needs to review job descriptions for the program.

The Commission reviewed a request from a Holbrook Mom asking that Holbrook children be allowed to attend our SP at a much reduced rate, which is \$125.00 per week. She pointed out that many of the Avon and Holbrook children have become friends thru the towns shared sports leagues. Carl will address this with the Mom and explain moneys for our Summer Program come from the town budget and that is why we had to make the weekly fee of \$125.00 for non-residences. For this year we will uphold the weekly fee but will revisit it again next year. He will suggest that she approach the town of Holbrook to create a line item in their town budget that would assist with the cost of joining our program.

**ACT PROGRAM**

ACT is still looking for rehearsal space. They are not available to use the school during normal school business hours when there is a custodian on duty. Use of the school during normal school business hours is free. After that time there is a fee to have a custodian on duty.

The Commission reviewed the issue of whether Mr. Riarco Ellis's invoice in the amount of \$350.00 for being the Designated School Representative for the production of the Wizard of Oz, should be paid. It was determined that it would not be processed. He was never hired by either the P & R Commission or the ACT program.

Mr Zinni would like to meet with us at our first meeting in August. The topic will be joining forces to train students on the use of the lighting and sound system at the school.

### **FAMILY MOVIE NIGHT**

Family Movie Night will be on August 8<sup>th</sup>, starting at 5:00 PM. The board needs to decide on what movie to show. AlleyOop Productions have been hired for the night. P&R will offer sno-cones and popcorn. Bring your own picnic will be added to the ad for the event.

### **SECURITY CAMERAS**

Kathy has met with the companies that will be installing the security cameras and is waiting for a written report that will determine where the cameras will be placed.

### **MISC**

A letter to the Board of Selectmen, composed at our last meeting addressing the issue of unauthorized keys being made for the Civic Center, will be put on hold for the time being.

Carl will let the board know when to remove the portable restrooms from the fields. He thinks it will be at least August 1<sup>st</sup>.

Our next scheduled meeting will be on July 7<sup>th</sup>.

Respectfully submitted,

Carol Geary, Secretary  
Avon Park and Recreation Commission