

AVON PARK AND RECREATION COMMISSION

TOWN OF AVON

2014 JUL 15 AM 11:44

COMMISSIONERS: Barbara Littlefield, Chairwoman
Kathy McDonald, Vice-Chairwoman
Matthew Doucet, Glenn Fernald, Michael Lawler

JUNE 5, 2014

Avon Park and Recreation met at 7:00 with members Barbara Littlefield, Kathy McDonald, Glenn Fernald and Mike Lawler present.

SUMMER PROGRAM

The Commission met with Kristin Kopke to offer her the position of Summer Program coordinator at a rate of \$5,000.00 to run the program from June through August 2014. She will be paid in 2 installments of \$2500.00.

The program will be open every day even though there may be field trips. Kristin will be doing all the field trips and Sean O'Malley, this year's SP director, will run all the in park activities. The Commission reviewed this year's counselors which include 4 JR counselors.

The buses have been reserved for all the field trips.

A SP petty cash check will be issued to Kristin. Kathy will check with the town accountant to see if we can increase the petty cash amount from \$200.00 to \$400.00. Kristin is aware that she will need receipts for all her expenses.

The SP program budget for expenses will be \$5500.00 this year. Glenn motioned that Kristin can purchase sporting good equipment totaling \$1124.00. Kathy 2nd the motion with all members in favor.

Arts and crafts have been ordered.

Kristin is looking for some one to run a Photography class.

A POD will be ordered for storage at the Butler school during the program. Carol will order the POD with a July 1st delivery date. We could possibly use the POD serve to store SP items off site after the program. The POD will be placed in the rear of the school toward the playground with the door facing the basketball court.

SP t-shirts will be light blue this year. Lunch bags have been ordered for use on the days we offer lunches.

Matt is getting price quotes for a CPR class.

SUMMER PROGRAM -SUMMER SHOW PROPOSAL

The Commission reviewed Amanda Payne's \$1950.00 proposal to put on a show this year. Mike will contact Amanda to see if we can work something out to lower the cost of putting on the show.

FIELD PERMIT

A field permit request from Royal Rooters was reviewed. Barbara will contact them to see if they would take responsibility for raking and weeding the infield over the summer. We would ask that they use no machinery of the field.

Our next scheduled meeting will be on June 19th.

Respectfully submitted,

Carol Geary, Secretary
Avon Park and Recreation Commission