

## **Personnel Board Minutes 12/13/11**

### **In Attendance**

Charles Clinton  
Laura Canducci  
Margo Mansur

### **Absent**

Sherry Madore

- 7:35 PM      The meeting was called to order by the Chairman.
- 7:45            Laura made a motion to accept the minutes of the November 8 meeting as ammended. It was seconded by Margo and the motion carried.
- 7:50            A motion was made by Laura to also approve the minutes of a meeting on November 22, with Margo seconding. The motion carried.
- 7:55            A Personnel Action Form on Police Dispatcher Adele Augenti is still pending, as no information was obtained pertaining to her original step at hiring. The Action Form will be returned to the police department for clarification.
- 8:05            Chairman Charles Clinton suggests meeting with the Board of Selectmen to solicit their thoughts regarding possible adjustments to the Classification and Compensation Plan. Margo will contact Mike McCue to inquire about setting up a meeting. Ideally, this would be in late January, and the Personnel Board would then anticipate holding a Public Hearing on or about March 25.
- 8:15            Laura made a motion to adjourn, seconded by Margo. Meeting adjourned.