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|  | Town of Avon Planning Board |

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|  | Application for Site Plan Approval | |
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|  | Application for Special Permit Approval | |
|  |  | |
|  | Type of Special Permit |  |

(See Zoning By-Law Section 7-4)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Official Use: | | | | | |
|  | | | | | |
| Date of Receipt: |  | Received by: |  | Approval Date: |  |
|  | | | | | |
| Complete: |  | Not Complete: |  | Date: |  |
|  | | | | | |

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| **1.** | ***Application Information*** | | | | | | | | | |
|  | | | | | | | | | | |
| Address of Property Location: | | | |  |  | | | | | |
|  | | | | | | | | | | |
| Map/Plot/Route: | |  | | | Owner: |  | | | | |
|  | | | | | | | | | | |
| Address: | |  | | | | | | | | |
|  | | | | | | | | | | |
| Telephone No.: | |  | | | | | Fax No.: | |  | |
|  | |  | | | | |  | |  | |
| Email: | |  | | | | | | | | |
|  | |  | | | | | | | | |
| Owner’s Agent: | |  | | | | | | | | |
|  | |  | | | | | | | | |
| Title: | |  | | | | | | | | |
|  | |  | | | | | | | | |
| Address: | |  | | | | | | | | |
|  | |  | | | | | | | | |
| Telephone No.: | |  | | | | | Fax No.: | |  | |
|  | |  | | | | |  | |  | |
| Email: | |  | | | | | | | | |
|  | |  | | | | | | | | |
| Signature: | |  | | | | | | | | |
|  | |  | | | | | | | | |
| Tenant/Lessee/Purchaser (If Applicable): | | |  | | | | | | | |
|  | | |  | | | | | | | |
| Title: | | |  | | | | | | | |
|  | | |  | | | | | | | |
| Address: | | |  | | | | | | | |
|  | | |  | | | | | | | |
| Telephone No.: | | |  | | | | | Fax No.: | |  |
|  | | |  | | | | |  | |  |
| Email: | | |  | | | | | | | |
|  | | |  | | | | | | | |
| Signature: | | |  | | | | | | | |
|  | | |  | | | | | | | |
| Comments: | | |  | | | | | | | |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **2.** | ***Property Information*** | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | |
| Zoning District: | | | |  | | | | | | | | | | | | | | | |
|  | | | |  | | | | | | | | | | | | | | | |
| Type of Structures: (Existing or Proposed Property) | | | | *Residential:* | | | | | Existing | | | Proposed | | *Commercial:* | | Existing | | | Proposed |
|  | | | | *Industrial:* | | | | | Existing | | | Proposed | | *Institutional:* | | Existing | | | Proposed |
|  | | | | Other: | | | |  | | | | | |  | | | | | |
|  | | | |  | | | | | | | | | |  | | | | | |
| Parking Spaces: | | | | Existing: | | |  | | | | | | | Proposed: | | |  | | |
|  | | | |  | | |  | | | | | | |  | | |  | | |
| Land Area Square Feet: | | | |  | | | | | | | | | | | | | | | |
|  | | | |  | | | | | | | | | | | | | | | |
| Building Area Square Feet: | | | |  | | | | | | | | | | | | | | | |
|  | | | |  | | | | | | | | | | | | | | | |
| Number of Stories: | | | |  | | | | | | | Number of Dwelling Units: | | | | | | |  | |
|  | | | |  | | | | | | |  | | | | | | |  | |
|  | | Occupied |  | | Partially Occupied | | | | | |  | | Vacant |  | Vacant Land | | | | |
|  | | | | | | | | | | | | | | | | | | | |
| Are there Wetlands Present | | | | |  | Yes | | | |  | | No | | | | | | | |
|  | | | | |  |  | | | |  | |  | | | | | | | |
| Is the Property Located in or Near a Flood Plain | | | | |  | Yes | | | |  | | No | | | | | | | |
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|  | | | | | | | | | | | | | | | | | | | |

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| **3.** | ***Brief Summary of Proposed Work*** *(Use additional Sheets for Project Narrative)****:*** |
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| **4.** | ***Site Plan Submission Requirements***  (Provide one (1) Original and seven (7) copies of all Plans, Narratives, and Applications) |
| 1. Completed Site Plan Application (this form); 2. Plan(s) at a scale 1” = 20’ or 1” = 40’ for large plots 3. (unless waived by the Planning Board – drawn by a registered land surveyor or professional engineer including the following information (show on multiple sheets for ease of reading):  * Access and egress to and from the site; * Lot lines and easements, if any; * Current and proposed building(s) and structure(s) as proposed on the site, or if not, provide the plan of adjacent properties; * Topography with the appropriate contours of the site and adjacent sites; * A professionally developed plan identifying surface water bodies, flood plain areas(s) and area(s) subject to the 100-year flood elevation. The determination of the items and/or area(s) to be included shall be made by the Planning Board and when appropriate the Conservation Commission; * Landscape features, walls, walks, and lighting; * Landscaping proposed as determined appropriate and consistent with any screening and/or green space; * Location of parking areas and facilities for internal vehicular and pedestrian circulation; * Site drainage and supporting data, if required; * Any loading facilities as may be required; * Traffic study, if required by the PGA, given the proposed development of the site and the expected traffic impact; * Architectural drawing of the proposed building(s) and structure(s), if required by the PGA | |
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| **5.** | ***Authorization (Must be Signed by the Owner of the Property)***  I am the record owner of this property for which this application is being filed and as such, I am familiar with the work proposed to be carried out on my property.  I hereby give permission for this application to be filed with the full understanding that certain restrictions may be placed on the property relative to the approval of the proposed work.  I further certify that under the penalties of perjury, I am to sign this application. |
|  |  |
|  | *Name (Please Print)* |
|  |  |
|  | *Title* |
|  |  |
|  | *Signature* |
|  |  |
|  | *Date* |

If representing a group, corporation, or other organization please attach a copy of the vote authorizing you to act on behalf of such organization for the purpose of this application.