



TOWN OF AVON  
2022 DEC -9 A 9:05  
TOWN CLERK

BUCKLEY CENTER, Avon, MA 02322  
Telephone: 508-588-0414

## Avon Planning Board

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**Date:** November 17, 2022

**Members Present:** Chuck Comeau, Chair; Charles Comeau, Jr.; Vice Chair; Robert Pillarella, Member; Jason Suzor, Jr., Clerk (all in person)

**Members Absent:** Charles Marinelli

**Others Present:** Robert Borden, Building Inspector; Lynne McKenney, Recording Secretary

Chuck Comeau, Chair called the meeting to order at 7:00 p.m. with all members present except Charles Marinelli. Each Board member acknowledged their presence at the meeting by responding in the affirmative during the roll call.

This meeting of the Planning Board is being conducted via a hybrid method. The public may attend the meetings in-person or may continue to participate via remote Zoom access. Until further notice, in-person attendees, who are not vaccinated, will be recommended to wear a mask. Due to technical difficulties, the meeting was not accessible via remote Zoom access.

### Minutes

A motion was made by Charles Comeau, Jr. to approve the meeting minutes of October 20, 2022, seconded by Jason Suzor, Jr. No discussion on the motion. A roll call vote was taken, Robert Pillarella voted aye; Charles Comeau, Jr. voted aye; Jason Suzor, Jr. voted aye; and Chuck Comeau, Chair voted aye.

### Warrants

A motion was made by Charles Comeau, Jr. to approve the warrant for \$1,762.50 to pay Jacob Driscoll Engineering for peer review on the 11 Ledin Drive project, seconded by Jason Suzor, Jr. No discussion on the motion. A roll call vote was taken, Robert Pillarella; Charles Comeau, Jr. voted aye; Jason Suzor, Jr. voted aye; and Chuck Comeau, Chair voted aye.



### **Discussions:**

The Planning Board members reviewed mail.

The letter requesting an update naming the current members of the Planning Board who are authorized to sign plans from the Norfolk Registry of Deeds was reviewed and signed by the members of the Planning Board.

The Planning Board is almost complete reviewing the 2020 Model Floodplain Bylaws and the Review of the Town of Avon Rules and Regulations Governing the Subdivision of Land. The members of the board would like input from their consulting engineer.

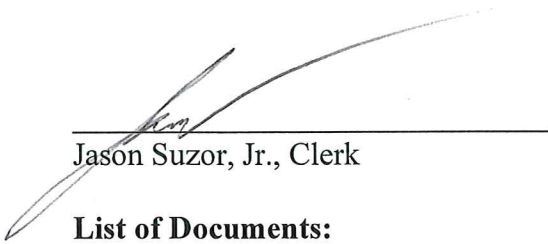
The Planning Board members and Mr. Borden, Building Inspector discussed the importance of the Planning Board applications being filled out completely and the correct number of plans attached prior to being date stamped. They discussed how important it is to have an employee with some background knowledge to review the application to make sure it is filled out correctly and everything required is attached.

#### **Building Inspector Update:**

- INSA - Cannabis Control Commission out at 15 Stockwell Drive
- Ashley Furniture interior work being completed. Possibly open for Christmas
- Nordik working on installing doors
- 40 Strafello is modifying the fire alarm system
- Shaughnessy Crane job pending due to unavailability of light fixtures to finish project
- American Furniture Rentals is slowly moving forward
- 361 West Main Street project complete

The next Planning Board meeting will be scheduled January 2023.

A motion was made by Charles Comeau, Jr. to adjourn the meeting at 7:49 p.m., seconded by Jason Suzor, Jr.



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Jason Suzor, Jr., Clerk

#### **List of Documents:**

October 20, 2022, meeting minutes  
Planning Board misc. mail  
November 17, 2022, meeting agenda  
Warrant for Jacob Driscoll Engineering

