

BOARD OF SELECTMEN
Francis A. Hegarty, Chairman
Robert F. Brady, Jr., Clerk
Steven P. Rose, Associate

Town of Avon Massachusetts

Town Offices
Buckley Center 02322
(508) 588-0414
FAX (508) 559-0209

Michael McCue, Town Administrator



BOARD OF SELECTMEN MEETING THURSDAY, NOVEMBER 15, 2012 7:30 P.M.

Members present: Francis A. Hegarty, Chairman
Steven P. Rose
Robert F. Brady, Jr.

Others present: Michael McCue, Town Administrator
Joseph Lalli, Town Counsel

Chairman Hegarty called the meeting to order at 7:30 p.m. with all members present.

Mr. Rose made a motion to accept the minutes of Thursday, October 18, 2012 (Regular Session) as written. The motion was seconded by Mr. Brady. The motion carried.

Mr. Rose made a motion to accept the minutes of Thursday, October 18, 2012 (Executive Session) as submitted. Mr. Brady seconded the motion. The vote was unanimous.

Mr. Rose made a motion to accept the minutes of Thursday, November 1, 2012 (Open Session prior to the STM at AMHS). Mr. Brady seconded the motion. All were in favor.

An application for a temporary sign permit was received from Affordable Furniture for Black Friday to begin November 19th through December 17th. Mr. Rose made a motion to approve the temporary sign permit for Affordable Furniture for November 19th through December 17th and noted that a letter of permission from the property owner was received. Mr. Brady seconded the motion. All were in favor.

An application for a temporary sign permit was received from the Holbrook Sportsmen's Club to display three (3) signs advertising their annual Sportsmen's Show on November 17th and 18th. The signs are to be removed at the conclusion of the event.

Mr. Rose made a motion to grant the permit to the Holbrook Sportsmen's Club for November 17th and 18th. Mr. Brady seconded the motion. The vote was unanimous.

A temporary sign permit application was received from Jordan's Furniture to display three (3) banners advertising the "Enchanted Village" from November 24th through January 24, 2013.

Mr. Brady made a motion to approve the temporary sign permit for Jordan's Furniture from November 24th through January 24, 2013. Mr. Rose seconded the motion with discussion. Mr. Rose asked Mr. McCue to discuss with Building Inspector Robert Borden the status of a permanent sign for the "Enchanted Village" event at Jordan's Furniture. Mr. McCue stated he would meet with Mr. Borden on the matter. The vote was unanimous.

At 7:35 p.m. Water Commissioners Charles Linfield, Peter Marinelli and Charles Comeau, Jr. appeared before the Board.

Mr. Linfield updated the Board regarding the Water Superintendent's position. The position has been advertised and applications are due by mid-December.

Chairman Hegarty stated that in negotiations with the AFSCME union, the swing shift hours for a Water Department laborer have been agreed upon. There is an in-house posting which closes on November 26, 2012 and then the position will be advertised publicly. The work week for the position is Wednesday through Sunday, from 7:30 a.m. to 4:00 p.m.

Chairman Hegarty reported a letter was sent to the Department of Environmental Protection notifying them that the Special Town Meeting scheduled for October 29, 2012 did not take place due to the hurricane and it will not be held against us.

Mr. Marinelli thanked the Board and the Town Administrator for all their help.

The Water Commissioners departed at 7:40 p.m.

A request for gift acceptance was received from the Council on Aging. A donation was given from Ms. Constance Vieira to be used to purchase desserts for the COA holiday lunch on December 20th.

Mr. Brady made a motion to accept the donation from Ms. Vieira to the Council on Aging to be used for desserts for December 20th COA holiday event. Mr. Rose seconded the motion. The motion carried.

The Board discussed a date for the compost site to close. Mr. Rose suggested a later date due to the cleanup of debris from the storm and the leaves. The Board agreed on Sunday, December 2, 2012 to close the compost site for the winter. Mr. Brady made a motion to close the compost site on December 2, 2012. Mr. Rose seconded the motion. All were in favor.

Chairman Hegarty announced as of today, November 15, 2012, there is a winter parking ban in effect. The parking ban is in effect until April 15, 2013. No vehicles are allowed to be parked on the street. If there are items in the roadway, such as basketball hoops, they must be removed. The plows must be able to clean the streets. The Town is not liable if such items are destroyed in the process of plowing.

Chairman Hegarty announced the Town Hall will be closed to the public on Friday, November 23rd.

December meetings were set as follows:

Thursday, December 6, 2012 at 7:30 p.m.

Thursday, December 20, 2012 at 7:30 p.m.

Town Administrator's Report

Mr. McCue announced that he received a call from Blue Hills Vocational Technical School. Carpentry students are interested in repairing the footbridge at the Avon Library as part of a project. Mr. McCue is hopeful that the students can bring back the footbridge to respectable condition.

Mr. McCue notified the Board that the coarse sand and rock salt contracts have gone out.

The sidewalks on Pond Street are being completed. The work started today. The work will continue until the job is finished.

Chairman Hegarty asked Mr. McCue if the Town received FEMA reimbursement funds from the last storm. Mr. McCue stated he will look into the matter.

On a motion made by Mr. Rose, seconded by Mr. Brady, it was unanimously voted to approve all vouchers for the payment of bills as submitted.

Chairman Hegarty reported that budget time is fast approaching. Mr. McCue announced that a staff meeting will be held next Tuesday. Chairman Hegarty would like Mr. McCue to put together a calendar to set up meeting dates to start the budget process.

Mr. Brady and Mr. Rose attended the Thanksgiving holiday dinner at the COA. Both reported that a good crowd was there.

At 8:00 p.m. Mr. Rose made a motion to call for a brief recess. Mr. Brady seconded the motion. All were in favor.

At 8:15 p.m. the Board reconvened.

Planning Board members Dolores Daigle, Bob Pillarella, Charles Marinelli, Chuck Comeau and Secretary Doreen Gouthro were in attendance.

Mr. Comeau handed out a proposal for engineering services to initiate a roadway management program. The proposal was submitted by Scott F. Arnold, P.E.

Mr. Comeau explained there are two options for the program. One option lists the roadways in the Industrial Park. The other option lists the roadways to establish a level of service for maintenance and repair within the Town. A scope of services included Tasks 1 and 2. The Board agreed that it was not clear what streets fell into Option 1 and further clarification is needed.

Chairman Hegarty suggested sending a letter to the owner of record to find out whether that owner would be interested or not as having the street as an accepted way.

Mr. Comeau mentioned that at a prior meeting the Board of Selectmen and Planning Board jointly went through the list of all roadways in the Town.

Mr. Comeau stated there are certain important factors relative to accepted and non-accepted streets such as snow clearing, street lighting and safety issues.

Mr. Rose stated there is a process here. If we know who the owner is, then the owner could be approached to upgrade the road. If the owner declines, then the rules of subdivision control would apply.

Chairman Hegarty again suggested drafting a letter to the property owners and asking Town Counsel Lalli for guidance in drafting one.

Mr. Comeau asked how would the Town fund the engineering services proposal for the roadway management program? Should the Town go with Option 1 to evaluate the condition of the roadways listed, and then proceed on to Option 2?

Chairman Hegarty stated both Task 1 and Task 2 is the way to go.

For all roads: \$12,000 fee
Industrial Park only: \$ 8,000 fee

Chairman Hegarty stated a Special Town Meeting would need to be scheduled in February for funding of this project. An article would have to be presented to the voters.

The Board agreed that letters should be sent to the owners. The Planning Board must coordinate with the Board of Assessors and Mr. McCue so that by the first of the year, letters can be mailed.

Mr. Rose asked Town Counsel Lalli what happens if there is no owner of record. Attorney Lalli responded that the information could be in the deed.

After further discussion, Planning Board members departed at 9:05 p.m.

At 9:07 p.m., with all business completed, Mr. Brady made a motion to adjourn. Mr. Rose seconded the motion. All were in favor.

Respectfully submitted,

Miriam Rothstein

Miriam Rothstein
Secretary

Exhibits:

Board of Selectmen Minutes of Thursday, October 18, 2012 (Regular Session)
Board of Selectmen Minutes of Thursday, October 18, 2012 (Executive Session)
Board of Selectmen Minutes of Thursday, November 1, 2012 (Open Session—prior to STM)
Gift acceptance form from Constance Vieira to the Council on Aging
Roadway Management Program Proposal from Scott Arnold, P.E.
Temporary sign permit application from Affordable Furniture at 75 Stockwell Drive
Temporary sign permit application from Holbrook Sportsmen's Club
Temporary sign permit application from Jordan's Furniture
